



**CITY OF PORTLAND
BOARD OF MAYOR AND ALDERMEN
AGENDA
January 8, 2024**

- 1. Call to Order**
- 2. Prayer and Pledge**
- 3. Roll Call**
- 4. Approval of Agenda**

Public Recognition

In accordance with Tennessee Public Chapter No. 300, public comments are allowed when those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented. Individuals wishing to comment on an actionable agenda item must sign up before the start of the meeting and are allotted 5 minutes to speak.

6. Presentation - Small Business Administration

7. Communications from Council Members

8. Mayor's Report

9. Alcoholic Beverage Board

Vice-Mayor Jody McDowell, Chairman

- A. Golden Bear #21 - Narendra B. Patel Off Premises Beer Permit at 100 Highway 52W.**

10. Consent Calendar

- A. Department Reports**
- B. Minutes from the City Council Meeting of December 4, 2023.**
- C. Ordinance No. 23-65 – Second Reading - An Ordinance to repeal Ordinance 16-46 which authorized a residential stormwater base rate and a tier rate for commercial and industrial properties and replace with this Ordinance to set a new rate schedule.**

- D.** Ordinance No. 23-67 – Second Reading - An Ordinance to enter an agreement with Nabholz Construction Corporation for the 2023 window replacement for Richland Gym project at Richland Park.
- E.** Ordinance No. 23-68 - Second Reading - An Ordinance authorizing the acceptance of the best bid for the City of Portland 2023 sidewalk contract effective December 4, 2023-December 31, 2024 with a one (1) one year renewal option.
- F.** Ordinance No. 23-69 – Second Reading - An Ordinance creating a job position as Utility Inspector I for the City of Portland department of Utilities.
- G.** Ordinance No. 23-72 – Second Reading - An Ordinance to rescind and replace Ordinance 21-59 to begin a new Fire Line Billing Structure for all dedicated fire lines.
- H.** Ordinance No. 23-73 – Second Reading - An Ordinance to enter an agreement with Community Development Partners, LLC (CDP) to provide professional administrative services for The City of Portland’s Tennessee Department of Environment and Conservation (TDEC) American Rescue Plan Act (ARPA) Competitive Water Resources Protection Grant.
- I.** Resolution No. 24-01 – A Resolution to appoint one new member and re-appoint members to the Portland Industrial Development Board. - *Kathy Dixon, Jess Birdwell, Mark Rice, Thomas D. Hunter, Gail Gentry*
- J.** Resolution No. 24-02 - A Resolution to appoint one member, to The Portland Municipal Planning Commission. - *Robert Tooker*
- K.** Resolution No. 24-03 – A Resolution to appoint one member to The Portland Housing Authority Board. - *Lisa Goss*
- L.** Resolution No. 24-07 – A Resolution approving the re-appointment of one member to The Portland Airport Authority. - *Jeff Collins*

11. Community Development – Alderwoman Megann Thompson

12. Finance – Alderwoman Penny Barnes

- A.** Ordinance No. 24-01 – First Reading - An Ordinance of The City of Portland, Tennessee, amending Budget Ordinance No. 23-25 for the fiscal year beginning July 1, 2023, and ending June 30, 2024.
- B.** Discussion - Donations

13. Fire Department – Vice Mayor Jody McDowell

14. Human Resources – Alderwoman Penny Barnes

15. Legislative – Mayor Mike Callis

A. Resolution No. 24-08 - A Resolution to petition United States Congress for a Water Resources Development Act Budget Appropriation for Water Projects out of the 2022 Allotment.

B. Discussion - Hillcreek Plat

16. Municipal Airport – Alderman Mike Hall

17. Parks & Recreation – Alderman Brian Woodall

18. Police Department – Alderman Drew Jennings

19. Planning & Codes – Alderwoman Megann Thompson

A. Ordinance No. 24-02 – First Reading - An Ordinance amending Zoning Ordinance Number 387, Combined Zoning Ordinance of The City of Portland, Tennessee, by repealing and replacing Article XII: Planned Unit Developments of Language and Definitions.

20. Public Works – Alderwoman LaToya Holcomb

A. Ordinance No. 23-71 - Second Reading - An Ordinance to rescind Chapters 5 and 6 of Title 18 of The Portland Municipal Code and replace with the Title, Stormwater Management, Title 21.

B. Resolution No. 24-04 - A Resolution to approve change order #1 in the increased amount of \$5,798.11 for the contract with Campbell Partners Concrete for The City's Salt Shed Project.

C. Resolution No. 24-09 - A Resolution to approve change order #1 in the increase amount of \$7,948.27 for the contract with Jetton Property Group for the City's Salt Shed Project.

D. Discussion - Street lights

E. Discussion - Parking Lot B

F. Discussion - Semi-Truck Traffic

21. Utility Infrastructure – Alderman Brian Woodall

A. Ordinance No. 24-04 - First Reading - An Ordinance to authorize the Mayor to enter into a Developer's Agreement with Steve Kirby on The Twin Lakes Subdivision, which will include the installation of Water and Sewer Improvements, located at 925 North Broadway in Portland, Tennessee.

- B.** Ordinance No. 24 - 05 First Reading - An Ordinance to enter an agreement with OHM advisors to provide engineering services for The City of Portland American Rescue Plan Act (ARPA) Competitive Resource Protection Project.
- C.** Ordinance No. 24-06 – First Reading - An Ordinance to enter into an agreement with Cumberland Pipeline, LLC for the water, sewer, and gas relocations associated with Tennessee Department of Transportation (TDOT) State Industrial Access (SIA) Road Project Commodore, Pin #127961.00, in Robertson County.
- D.** Ordinance No. 24-07 - First Reading - An Ordinance to enter into an agreement with Infinity Pipeline, Inc. for the Eubanks Road Water Line Project from Vaughn Parkway to Jay Bird Drive in Robertson County.
- E.** Resolution No. 24-05 - A Resolution to approve change order #1 increasing the contract amount with OHM Advisors by \$22,000 for a total contract price of \$87,050 for additional engineering services for the 2023 Highway 52 Water Main Improvements Project.
- F.** Discussion – Official Drought Alert Phase as per the TDEC approved Drought Management Plan.
- G.** Discussion - Water moratorium for Robertson County outside City Limits.

Adjournment