

**CITY OF PORTLAND
BOARD OF MAYOR AND ALDERMEN
AGENDA
December 4, 2023**

1. Call to Order

2. Prayer and Pledge

3. Roll Call

4. Approval of Minutes

A. November 6, 2023 City Council Minutes

5. Approval of Agenda

6. Presentation of Recognitions

A. Honoring David Amonette

B. Police Department Recognition

7. Public Recognition

In accordance with Tennessee Public Chapter No. 300, public comments are allowed when those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented. Individuals wishing to comment on an actionable agenda item must sign up before the start of the meeting and are allotted 5 minutes to speak.

8. Public Hearing

A. Ordinance No. 23-54 First Reading - An Ordinance to amend Article IV of the Combined Zoning Ordinance No. 387 of the City of Portland to specify requirements for Residential Accessory Buildings and/or structures to include side-yard carports.

9. Communications from Council Members

10. Department Reports:

A. Department Reports

11. Mayor's Report

12. Community Development – Alderwoman Megann Thompson

13. Finance – Alderwoman Penny Barnes

14. Fire Department – Vice Mayor Jody McDowell

15. Human Resources – Alderwoman Penny Barnes

- A. Ordinance No. 23-58 – Second Reading - An Ordinance to amend, Section 3 – Compensation, of the City of Portland Personnel Policy.

16. Legislative – Mayor Mike Callis

- A. Ordinance No. 23-59 – Second Reading - An Ordinance to amend Title 9 of the Portland Municipal Code by repealing and replacing Chapter 10, a provision for Mobile Food Vendors.
- B. Resolution No. 23-101 – A Resolution to establish City Council Meeting and Planning Commission Meeting dates for 2024.
- C. Resolution No. 23-108 - A Resolution to petition the Tennessee Legislature to consider possible Legislative changes.

17. Municipal Airport – Alderman Mike Hall

18. Parks & Recreation – Alderman Brian Woodall

- A. Ordinance Number 23-67 - First Reading - An Ordinance to enter an agreement with Nabholz Construction Corporation for the 2023 window replacement for Richland Gym Project at Richland Park

19. Planning & Codes – Alderwoman Megann Thompson

- A. Ordinance No. 23-54 - Second Reading - An Ordinance to amend Article IV of the Combined Zoning Ordinance No. 387 of the City of Portland to specify requirements for Residential Accessory Buildings and/or structures to include side-yard carports.
- B. Ordinance No. 23-60 – Second Reading – An Ordinance to amend title 20 of the Portland Municipal Code, by repealing and replacing Chapter 2, impact fees, to revise the impact fee schedule for Parks, Police, and Fire.

20. Police Department – Alderman Drew Jennings

- A. Discussion of wages.

21. Public Works – Alderwoman LaToya Holcomb

- A. Ordinance No. 23-66 – Second Reading - An Ordinance to authorize new collection fee rates for Sanitation Service in the City of Portland.
- B. Ordinance No. 23-65 – First Reading - An Ordinance to repeal Ordinance 16-46 which authorized a residential stormwater base rate and a tier rate for commercial and industrial properties and replace with this Ordinance to set a new rate schedule.
- C. Ordinance No. 23-68 - First Reading - An Ordinance authorizing the acceptance of the best bid for the City of Portland 2023 sidewalk contract effective December 4, 2023-December 31, 2024 with a one (1) one year renewal option.
- D. Ordinance No. 23-71 - First Reading - An Ordinance to rescind Chapters 5 and 6 of Title 18 of The Portland Municipal Code and replace with this Title, Stormwater Management, Title 21.

22. Utility Infrastructure – Alderman Brian Woodall

- A. Ordinance No. 23-61 – Second Reading - An Ordinance requiring all existing fire lines within the City of Portland water distribution system to be metered by January 31, 2025.
- B. Ordinance No. 23-62 –Second Reading – An Ordinance to authorize the Mayor to enter into a developer’s agreement with Stratton-Taylor Builders, LLC for upsizing the existing four (4) inch waterline along Highway 259 to a six (6) inch, located at 2098 Highway 259, tax map 013, parcels 24.00, 24.01, 24.02, and 24.03 in Portland, Tennessee.
- C. Ordinance No. 23-63 – Second Reading - An Ordinance to authorize the Mayor to enter into a developer’s agreement with Kristen South for upsizing the existing four (4) inch waterline along South Church St to a six (6) inch and extending the waterline west along Oak St, then north to connect to the existing six (6) inch along West Main St, located at 1005 West Main St(in Mitchellville, TN), tax map 016c, group a, parcels 16.00, 17.00, 18.00, 19.00, and 20.00 in Portland, Tennessee.
- D. Ordinance No. 23-64 – Second Reading - An Ordinance to authorize the Mayor to enter into a developer’s agreement with Lesa G. Fleming of Fleming Acres (Graves n Leath Rd) for upsizing the existing 4-inch waterline along Highway 259 to a 6-inch and the existing 2-inch waterline along North Leath Road to a 6-inch, located at 0 North Leath Road, tax map 014, parcels 35.02 in Portland, Tennessee.
- E. Ordinance 23 – 44 – Second Reading - An Ordinance to authorize the mayor to enter into a developer’s agreement with Stevison Ham Company for utility and paving improvements, located at 125 Stevison Ham Rd, tax map 019, parcel 124.00 in Portland, Tennessee.
- F. Ordinance No. 23-73 – First Reading - An Ordinance to enter an agreement with Community Development Partners, LLC (CDP) to provide professional administrative services for The City of Portland’s Tennessee Department of Environment and Conservation (TDEC) American Rescue Plan Act (ARPA) Competitive Water Resources Protection Grant
- G. Ordinance No. 23-69 – First Reading - An Ordinance creating a job position as Utility Inspector I for the City of Portland department of Utilities.
- H. Ordinance No. 23-72 – First Reading - An Ordinance to rescind and replace Ordinance 21-59 to begin a new Fire Line Billing Structure for all dedicated fire lines.

- I.** Resolution No. 23-102 - A Resolution authorizing the billing of any utility within The City of Mitchellville to be calculated at the Outside City Rate.
- J.** Resolution No. 23-103 - A Resolution authorizing the approval of water improvements for eleven (11) water taps for the Eade waterline development, located at 2092 Hwy 259, tax map 013, parcels 024.00, 024.01, 024.02 & 024.03 in Portland, Tennessee.
- K.** Resolution No. 23-104 - A Resolution authorizing the approval of water improvements for seven (7) water taps for the Fleming Acres Development, located at the intersection of North Leath Road & Highway 259, tax map 014, parcel 035.02 in Portland, Tennessee.
- L.** Resolution No. 23-105 - A Resolution authorizing the approval of water improvements for eight (8) water taps for the South Mitchellville Development, located at 1005 West Main Street, tax map 016c, group a, parcels 16.00, 17.00, 18.00, 19.00, & 20.00 in Portland, Tennessee.
- M.** Resolution No. 23-106 - A Resolution to enter an agreement with OHM advisors to provide GPS collection services for the Masons Tank 12-inch Connector Project.
- N.** Resolution No. 23-107 A Resolution to enter an agreement with OHM Advisors to provide Stream Gauge Support Services for the continued Hydrologic Modeling of West Fork Drakes Creek.
- O.** Drought Resiliency Options with Cost (Fixed Cost, Depreciation and Assumed Rate):
 - a. Regionalization
 - i. 16-inch (31E & CSBWUD) and 12-inch (52E)
 - ii. 16-inch (CSBWUD & 52E) and 18-inch (31E)
 - b. GPU Line up Hwy 109
 - c. Reservoir(s)

Adjournment