

**CITY OF PORTLAND
BOARD OF MAYOR AND ALDERMEN
AGENDA
November 6, 2023**

1. Call to Order

2. Prayer and Pledge

3. Roll Call

4. Approval of Minutes

A. Minutes 10-16-23

5. Approval of Agenda

6. Public Presentation

A. History Museum Update

7. Public Comment Period

In accordance with Tennessee Public Chapter No. 300, public comments are allowed when those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented. Individuals wishing to comment on an actionable agenda item must sign up before the start of the meeting and are allotted 5 minutes to speak.

8. Communications from Council Members

9. Department Reports:

A. Department Reports

10. Mayor's Report

11. Community Development – Alderwoman Megann Thompson

A. Resolution No. 23-95 - A Resolution authorizing an agreement with Sumner County in support of the submission of a Broadband Ready Grant application.

12. Finance – Alderwoman Penny Barnes

13. Fire Department – Vice Mayor Jody McDowell

14. Human Resources – Alderwoman Penny Barnes

- A. Ordinance No. 23-58 - First Reading - An Ordinance to amend certain sections of the City of Portland Personnel Manual.

15. Legislative – Mayor Mike Callis

- A. Resolution No. 23-94 - A Resolution to Appoint One Member to the Portland Housing Authority Board.
- B. Ordinance No. 23-59 – First Reading - An Ordinance to amend Title 9 of the Portland Municipal Code by repealing and replacing Chapter 10, a provision for Mobile Food Vendors.

16. Municipal Airport – Alderman Mike Hall

17. Parks & Recreation – Alderman Brian Woodall

- A. Discussion - New benches

18. Planning & Codes – Alderwoman Megann Thompson

- A. Ordinance No. 23-60 – First Reading – An Ordinance to amend title 20 of the Portland Municipal Code, by repealing and replacing Chapter 2, impact fees, to revise the impact fee schedule for Parks, Police, and Fire.

19. Police Department – Alderman Drew Jennings

20. Public Works – Alderwoman LaToya Holcomb

- A. Ordinance No. 23-55 – Second Reading - An Ordinance to enter into an agreement with Jetton Property Group and the City of Portland to construct a 50x80x22 salt building.
- B. Ordinance No. 23-56 – Second Reading - An Ordinance to enter an agreement with Campbell Partners to construct a concrete wall and concrete floor for a 50x80x22 salt building.
- C. Ordinance No. 23-66 – First Reading - An Ordinance to authorize new collection fee rates for Sanitation Service in the City of Portland.

21. Utility Infrastructure – Alderman Brian Woodall

- A. Ordinance No. 23-57 – Second Reading - An Ordinance to enter an agreement with EnSafe, Inc. for the underground storage tank closure project at the Water Treatment Plant.

- B.** Ordinance No. 23-61 – First Reading - An Ordinance requiring all existing fire lines within the City of Portland water distribution system to be metered by January 31, 2025.
- C.** Ordinance No. 23-62 – First Reading – An Ordinance to authorize the Mayor to enter into a developer’s agreement with Anita West Eade for upsizing the existing four (4) inch waterline along Highway 259 to a six (6) inch, located at 2098 Highway 259, tax map 013, parcels 24.00, 24.01, 24.02, and 24.03 in Portland, Tennessee.
- D.** Ordinance No. 23-63 – First Reading - An Ordinance to authorize the Mayor to enter into a developer’s agreement with Kristen South for upsizing the existing four (4) inch waterline along South Church St to a six (6) inch and extending the waterline west along Oak St, then north to connect to the existing six (6) inch along West Main St, located at 1005 West Main St, tax map 016c, group a, parcels 16.00, 17.00, 18.00, 19.00, and 20.00 in Portland, Tennessee.
- E.** Ordinance No. 23-64 – First Reading - An Ordinance to authorize the Mayor to enter into a developer’s agreement with Lesa G. Fleming of Fleming Acres (Graves n Leath Rd) for upsizing the existing 4-inch waterline along Highway 259 to a 6-inch and the existing 2-inch waterline along North Leath Road to a 6-inch, located at 0 North Leath Road, tax map 014, parcels 35.02 in Portland, Tennessee.
- F.** Resolution No. 23-96 – A Resolution to approve change order #2 in the increase amount of \$31,437.34 for the contract with Cumberland Valley Constructors, Inc for the Wastewater Treatment Plant expansion.
- G.** Resolution No. 23-97 - A Resolution to authorize the City of Portland to allow seventy-five additional sewer taps for the City of Mitchellville for the John McCloud and Brandon West development on Main Street.
- H.** Resolution No. 23-98 – A Resolution authorizing the approval of water improvements for twenty (20) water taps for Steven Graves, located on Billy Brown Rd, tax map 041, parcel 016.00 in Portland, Tennessee in the Oak Grove moratorium zone.
- I.** Resolution No. 23-99 - A Resolution authorizing the release of a water tap for 3420 Highway 259 to connect to the City of Portland’s water distribution system due to the hardship of a failing well system in the Oak Grove moratorium zone.
- J.** Resolution No. 23-100 - A Resolution approving a natural gas tap from the City of Portland that will be placed at the right of way for 150 B Trivett Drive, which will then be a customer-owned gas service line due to the terrain of the property.

Adjournment