

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

April 3, 2023

A. Call to Order - Mayor Callis called the meeting to order at 5:07 P.M.

B. Prayer/Pledge –Mayor Mike Callis offered the Invocation and the Pledge of Allegiance.

C. Roll Call -

Present:

Aldерwoman Penny Barnes
Aldерwoman LaToya Holcomb
Vice Mayor Jody McDowell
Aldерwoman Megann Thompson
Alderman Brian Woodall
Mayor Mike Callis

Also Present:

City Attorney John R. Bradley
Finance Director, City Recorder Rachel Slusser
Assistant City Recorder Tracy Kizer

Absent

Alderman Mike Hall
Alderman Drew Jennings

D. Approval of Minutes from March 20, 2023, Council Meeting. Motion was made by Vice Mayor McDowell, seconded by Aldерwoman Thompson to approve the minutes as presented. **Voice vote indicated approval.**

E. Approval of Agenda Mayor requested motion be made to add Ordinance 23-17 for 825B College Street under Planning & Code and the removal of item 4, Ordinance 23-15, under Utilities. A motion was made by Alderman Woodall to amend Agenda as stated by Mayor, seconded by Aldерwoman Holcomb to approve amended agenda. **Voice vote indicated approval of the amended agenda.**

F. Communications from Council Members – Alderman Woodall recognized the Parks Department for a successful Easter Egg hunt. There were several in attendance and children enjoyed the candy and playing on the structures.

G. Public Recognition –

1. James Chaney – Airport Road – Mr. Chaney spoke about Ordinance 23-11. Mr. Chaney has concerns about the additional traffic and the cost of the purchase of property.

H. Public Hearing –

1. **Ordinance 23-08** – An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning unaddressed corner of WT Hardison Street and Gibson Street, Sumner County tax map 200, Group D, parcel 008.00 from R-15 (low density residential to R-10 (low density residential).

No one spoke for or against.

I. Mayor's Report – Mayor gave update on the TDEC grant and stated there will need to be discussion about funding the City portion, should the grant be awarded.

J. Community Development – Aldерwoman Megann Thompson – No items

K. Finance – Alderwoman Penny Barnes – No items

L. Fire Department – Vice Mayor Jody McDowell – No items

Financed by: General Fund

M. Human Resources – Alderwoman Penny Barnes – No items

N. Legislative – Mayor Mike Callis

1. **Resolution No. 23-42** – Resolution for the City of Portland to enter into an agreement with Municipal technical advisory service to codify and revise the Municipal Code of ordinances for the City of Portland. Motion by Alderman Woodall, seconded by Alderwoman Barnes. **Voice vote indicated approval.**

O. Municipal Airport – Alderman Mike Hall - No items

Financed by: Special Revenue Fund

P. Parks & Recreation – Alderman Brian Woodall

Financed by: General Fund / Special Revenue Fund – Golf Course

1. **Ordinance 23-07 – Second Reading** - An ordinance to enter into an agreement with ATIS Golf Land Water for planning and design services for Dogwood Hills Golf course irrigation system. Motion by Alderman Woodall; second by Alderwoman Barnes. **Voice vote indicated approval.**

Q. Police Department – Alderman Drew Jennings - No items

Financed by: General Fund

R. Planning & Codes – Alderwoman Megann Thompson

Financed by: General Fund

1. **Ordinance 23-08 – Second Reading** - An ordinance to amend the City of Portland, Tennessee zoning map by rezoning unaddressed corner of WT Hardison Street and Gibson Street, Sumner County Tax Map 200, Group D, Parcel 008.00 from R-15 (low density residential to R-10 (low density residential). Motion by Alderwoman Thompson, seconded by Alderwoman Holcomb. Alderman Woodall questioned City Planner Nate Heisler, if there was anything ensuring the building would be built above a certain level for water drainage. Mr. Heisler advised it can be made a critical lot after the re-zone and before the building permit. **Voice vote indicated approval.**
2. **Ordinance 23-13 –First Reading** - An ordinance to amend the City of Portland, Tennessee zoning map by rezoning 825A College Street, (Sumner County Tax Map 034, Parcel 056.01) from RS-40 (low density residential) to RM-1 (High density residential). Motion to discuss by Alderwoman Thompson, Second by Alderwoman Barnes. Discussion or Planning & Zoning meeting discussion. Motion made by Alderwoman Thompson to send back to Planning & Zoning with instructions that Council is looking for PUDs for multi-family zoning; seconded by Alderman McDowell. **Voice vote approved to send back to Planning & Zoning with instructions that Council is looking for PUDs for multi-family zoning.**
3. **Ordinance 23-17 –First Reading** - An ordinance to amend the City of Portland, Tennessee zoning map by rezoning 825B College Street, (Sumner County Tax Map 034, Parcel 056.01) from RS-40 (low density residential) to RM-1 (High density residential). Motion to defer back to Planning by Alderwoman Thompson, seconded by Alderwoman Holcomb. **Voice vote approved to send back to Planning & Zoning with instructions that Council is looking for PUDs for multi-family zoning.**

Alderwoman Thompson announced that Thursday, April 6th the City will be having Planning training and everyone on the Council will be invited. Please let Jackie know if you will be attending.

S. Public Works – Alderwoman LaToya Holcomb

Financed by: General Fund – Streets, City Mechanic / Special Revenue Fund – Sanitation, Stormwater

1. **Ordinance No. 23-11 – Second Reading** - An ordinance authorizing the City of Portland to purchase approximately 11.09 acres of property located off of Airport Road in the amount of \$140,000 for a future Stormwater Project. Motion by Alderwoman Holcomb, seconded by Alderwoman Thompson. **Voice vote indicated approval.**

T. Utility Infrastructure – Alderman Brian Woodall

Financed by: Enterprise Fund – Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. **Ordinance No. 23-12 – Second Reading**- An ordinance allowing the City of Portland to purchase property from James Lindsey (619 Denning Ford Rd) for access points to the raw water intake on West Fork Drakes Creek. Moved to approve by Alderman Woodall, second by Alderwoman Thompson. **Voice vote indicated approval.**
2. **Ordinance No. 22-67 – Second Reading** – An ordinance to authorize the mayor to enter into a development agreement with Portland Commerce Land 1, LLC for the installation of a 12” waterline through the property connecting Eubanks Road & Vaughn Parkway waterlines in Robertson County, including any water and sewer improvement fees, for Stateline Commerce Center, North phase 1, located off Vaughn Parkway and Eubanks Road, Tax Map 012, Parcels 038.01 in Portland, Tennessee. Move to approve Alderman Woodall, second by Alderwoman Barnes. Discussion of revisions from September 12, 2022, to current. Motion to accept amendment as presented by Utilities Alderman Woodall, second by Alderwoman Holcomb. **Voice vote indicated approval.**
3. **Ordinance No. 23-14 – First Reading** – An ordinance to amend section 130 of Title 18 of the City of Portland’s municipal code with the following language referencing the City’s most recently approved Tennessee Department of Environment and Conservation drought management plan. Motion to approve Alderman Woodall, second by Alderwoman Barnes. **Voice vote indicated approval.**
4. **Ordinance No. 23-16 – First Reading** – An ordinance to rescind in its entirety Ordinance 15-34 and replace with this ordinance for standard specification for sewer and water installation for the City of Portland. Motion to accept Alderman Woodall, second by Alderwoman Holcomb. **Voice vote indicated approval.**
5. **Discussion** – Project order for Loan – Mr. Price discussed his list of recommended projects for the use of the five-million-dollar loan.

U. Adjournment – Motion to adjourn made by Alderman McDowell. **Meeting adjourned at 6:29 pm.**


Mike Callis, Mayor


Tracy Kizer, Assistant City Recorder