

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

March 20, 2023

A. Call to Order - Mayor Callis called the meeting to order at 5:14 P.M.

B. Prayer/Pledge –City Attorney John Bradley offered the Invocation and the Pledge of Allegiance.

C. Roll Call -

Present:

Alderdwoman Penny Barnes
Alderdwoman LaToya Holcomb
Alderman Drew Jennings
Vice Mayor Jody McDowell
Alderdwoman Megann Thompson
Alderman Brian Woodall
Mayor Mike Callis

Also Present:

City Attorney John R. Bradley
Finance Director, City Recorder Rachel Slusser
Assistant City Recorder Tracy Kizer

Absent

Alderman Mike Hall

D. Approval of Minutes from March 6, 2023, Council Meeting. Motion was made by Vice Mayor McDowell, seconded by Alderdwoman Thompson to approve the minutes as presented. **Voice vote indicated approval.**

E. Approval of Agenda Mayor requested motion be made that under Planning & Code Item 2; Ordinance 23-10 be removed. A motion was made by Alderdwoman Thompson to remove Ordinance 23-10, seconded by Alderman Jennings to approve amended agenda. **Voice vote indicated approval of the amended agenda.**

F. Communications from Council Members – none

G. Presentation - Chief Jason Williams presented Lieutenant Toby Sabie with a twenty-year service plaque. Several members of the Police Department and family were there to support Lt. Sabie's milestone.

H. Public Recognition –

1. Doug Herman – Irish Oaks Dr. – Is here for Leadership Portland & no comment on agenda items.
2. Curtis Groves – Arthur Ct. - Robert Coleman Center Discussion – Would like for council to think about spending so much money on the RCC because there are many more buildings or memorials that need attention.

I. Public Hearing – None

J. Department Reports – Motion made by Alderdwoman Thompson second by Alderdwoman Holcomb to accept Department Reports. **Voice vote indicated approval.**

K. Mayor's Report – Mayor reported that Portland made the list for funding through the Army Corps. The Bill for funding has been signed into law. Projects have been submitted to the state.

L. Community Development – Alderwoman Megann Thompson – No items

M. Finance – Alderwoman Penny Barnes – No items

N. Fire Department – Vice Mayor Jody McDowell

Financed by: General Fund

1. **Resolution No. 23-39** - A Resolution to declare the H13 Breathing Air Compressor and nine 4500PSI Cascade Cylinders as surplus. Motion made by Vice Mayor McDowell, seconded by Alderwoman Thompson. **Voice vote indicated approval.**
2. **Discussion** – Call outs to property split by city and county boundaries. Chief Sam Thornton advised that if the Fire or Police departments are dispatched to a call they will go. Chief Thornton explained with technology, dispatch can see on their map if a property is split and will dispatch based on where the building is located.

O. Human Resources – Alderwoman Penny Barnes – No items

P. Legislative – Mayor Mike Callis – No items

Q. Municipal Airport – Alderman Mike Hall - No items

Financed by: Special Revenue Fund

R. Parks & Recreation – Alderman Brian Woodall

Financed by: General Fund / Special Revenue Fund – Golf Course

1. **Discussion** – Robert Coleman Community Center Project – Jamie White requested guidance from the council on moving forward with the RCC building. After discussion, a motion was made by Alderman Jennings, second by Vice Mayor McDowell to suspend the renovation on the RCC Building. **Voice vote indicated approval.**

S. Police Department – Alderman Drew Jennings - No items

Financed by: General Fund

T. Planning & Codes – Alderwoman Megann Thompson

Financed by: General Fund

1. **Ordinance No. 23-09- Second Reading** - An Ordinance to amend the city of Portland, Tennessee Alcoholic Beverage sales requirements. Motion to approve made by Alderwoman Thompson, second by Alderman Woodall. **Voice vote indicated approval.**
2. **Discussion** - Glendale Alley recommendations – see attachments. Bryan Price advised the council that the alley was a utility easement; he requested that no permanent structure be allowed. Vice Mayor McDowell made motion to suspend the rules of order to allow David Lane to address the board, Alderwoman Barnes seconded the motion. **A voice vote approved to suspend the rules.** Mr. Lane asked if it would be possible to park his mobile home and add gravel to the area. Mr. Price had no problem with Mr. Lane parking the RV in the alley if anything placed in the alley could be easily moved. Permission was granted to Mr. Lane to add gravel and park RV in the alley.

U. Public Works – Alderwoman LaToya Holcomb

Financed by: General Fund – Streets, City Mechanic / Special Revenue Fund – Sanitation, Stormwater

1. **Ordinance No. 23-11 – First Reading** - An ordinance authorizing the City of Portland to purchase approximately 11.09 acres of property located off of Airport Road in the amount of \$140,000 for a future Stormwater Project. Motion by Alderwoman Holcomb, seconded by Alderwoman Barnes. It was stated that funding would come from Stormwater. **Voice vote indicated approval.**

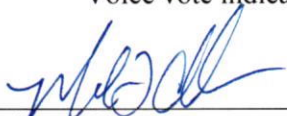
V. Utility Infrastructure – Alderman Brian Woodall

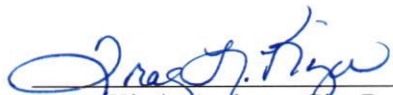
Financed by: Enterprise Fund – Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. **Ordinance No. 23-12 – First Reading**- An ordinance allowing the City of Portland to purchase property from James Lindsey (619 Denning Ford Rd) for access points to the raw water intake on West Fork Drakes Creek. Moved to approve by Alderman Woodall, second by Vice Mayor McDowell. Bryan Price explained that this would improve the access points on West Fork Drakes Creek. **Voice vote indicated approval.**
2. **Resolution 23-40** - A resolution to enter into an agreement between the City of Portland and Mid-Cumberland Community Action Agency for the Low-Income Home Energy Assistance Program (LIHEAP). Moved to approve by Alderman Woodall, second by Alderman Jennings. Kristi Gibbs explained that this a program we have been involved with for several years and this resolution allows us to accept the money from Mid-Cumberland for a specific citizen. **Voice vote indicated approval.**
3. **Resolution No. 23-41** - A resolution to enter into a contract with the Hill Firm for debt collection. Moved to approve by Alderman Woodall, second by Vice Mayor McDowell. Kristi Gibbs explained that the City had recently used Glaser Firm and Hill Firm is honoring their current contract. **Voice vote indicated approval.**
4. **Discussion** – 13 water taps on Highway 259. Bryan Price distributed a timeline of events related to the Eade Hwy 259 water main. Motion to suspend rules of order by Alderwoman Thompson to allow Wally Gilliam to address the board, second by Alderman Jennings. Mr. Gilliam presented notarized letter from Ms. Anita Eade, owner of property being discussed, to speak on her behalf. Mr. Gilliam explained Ms. Eade is asking for the \$1500 improvement fee per lot, to be waived. Because she felt she had started the project prior to fee changes. She felt the City should honor the price before the increase. Discussion and questions between the council and Bryan Price. Mayor advised that currently as it stands Ms. Eade is being charged. City Attorney John Bradley explained that if not motion is made, it stands as it is. **No motion made.**

Jamie White advised the presentation for the Park Master Plan will begin at 7 pm.

- W. Adjournment** – Motion to adjourn made by Alderwoman Barnes, second by Alderman Woodall. Voice vote indicated approval. **Meeting adjourned at 6:24 pm.**


Mike Callis, Mayor


Tracy Kizer, Assistant City Recorder