HEALTH & EDUCATIONAL FACILITIES BOARD
AGENDA for August 25, 2026 at 5:00 PM
Portland City Hall — Council Chambers — 100 South Russell St. Room 111

In accordance with Resolution #26-33, public comments are allowed when those comments are germane to either the agenda or to the board's governing authority, except where otherwise prohibited. The number of individuals speaking and/or the allotted time to speak may be limited by the presiding officer to ensure opposing viewpoints are fairly represented in a timely manner. Sign-up sheets for public recognition will be available before the start of each meeting in the same room where the meeting is being held and anyone wishing to speak must sign up before the start of the meeting. Speakers will be recognized one at a time.

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Approval of Minutes

A. Minutes from September 23, 2026

5. Public Recognition for Public Hearings and Agenda-Related Items

(5 minutes maximum per speaker)

6. Old Business

7. New Business

A. Election of Officers

B. Discussion of the responsibilities of the board members.

C. Other business relevant to the board.

8. Public Recognition on Non-Agenda-Related Items

(5 minutes maximum per speaker)

Adjournment

HEALTH & EDUCATIONAL FACILITIES BOARD
MINUTES FOR September 23, 2025

1. Call to Order

Chair Clark Shiflett called the meeting to order at 5:05 pm.

2. Roll Call

Present: Carrie DiPiazza, Dr Dave Snook, Kathie Killabrew, Bonnie Fussell Clark Shifflett
Also, Present: Economic Development Director Sherri Ferguson
Absent: Latoya Holcomb

3. Approval of Agenda

Motion to approve agenda: by Bonnie Fussell; **Second:** Carrie DiPiazza
Yes: Carrie DiPiazza, Dr Dave Snook, Kathie Killabrew, Bonnie Fussell, Clark Shifflett
Absent: Latoya Holcomb
Motion Passed (voice vote)

4. Public Comment Period

- No one spoke

5. Approval of Minutes

A. Approval of minutes from 8-28-23.
Motion to approve: by Dr Dave Snook; **Second:** Kathie Killabrew
Yes: Carrie DiPiazza, Dr Dave Snook, Kathie Killabrew, Bonnie Fussell, Clark Shifflett
Absent: Latoya Holcomb

6. Old Business

- No Items

7. New Business

A. Election of Officers.
Motion to elect the following slate of officers: Chairman, Clark Shifflett; Vice Chair, Dr Dave Snook; Secretary/Treasurer, Carrie DiPiazza;
by Dr Dave Snook; **Second:** Kathie Killabrew
Yes: Carrie DiPiazza, Dr Dave Snook, Kathie Killabrew, Bonnie Fussell, Clark Shifflett
Absent: Latoya Holcomb
Motion Passed (voice vote)

B. Discussion of the responsibilities of the board members.
Economic Development Director defined the purpose of the board and its responsibilities. Ask each to read and sign the Conflict of Interest Policy.

C. Other business relevant to the board.
- No Items

Adjournment

Motion to Adjourn by Kathie Killabrew; Second by Carrie DiPiazza;
Motion passed by voice vote to **adjourn at 5:23 pm.**