



**AGENDA for July 7, 2026
AD HOC FEES COMMITTEE**

Portland City Hall — Council Chambers — 100 South Russell St. Room 111

In accordance with Resolution #26-33, public comments are allowed when those comments are germane to either the agenda or to the board's governing authority, except where otherwise prohibited. The number of individuals speaking and/or the allotted time to speak may be limited by the presiding officer to ensure opposing viewpoints are fairly represented in a timely manner. Sign-up sheets for public recognition will be available before the start of each meeting in the same room where the meeting is being held and anyone wishing to speak must sign up before the start of the meeting. Speakers will be recognized one at a time.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Recognition for Public Hearings and Agenda-Related Items**
(5 minutes maximum per speaker)
- 5. Discussion**
 - A.** Amending Ordinance 25-60 for:
 1. Upsizing residential gas meters.
 2. Language to instruct continued service in the event of a customer's death.
 - B.** Utility rate study RFP's
- 6. Public Recognition on Non-Agenda-Related Items**
(3 minutes maximum per speaker)

Adjournment

ORDINANCE

City of Portland, Tennessee

No. 26 -

First Reading

AN ORDINANCE TO RESCIND IN ITS ENTIRETY ORDINANCE 25 - 60 AND REPLACE WITH THIS ORDINANCE TO AMEND THE INDUSTRIAL AND COMMERCIAL GAS METER UPSIZE FEE TO INCLUDE RESIDENTIAL COMMERCIAL AND INDUSTRIAL GAS METER UPSIZE FEE AND ALSO INCLUDE THE LANGUAGE IN THE EVENT OF A CUSTOMER'S DEATH

WHEREAS, the City of Portland deems it necessary to establish a new fee structure for water, sewer and gas; and

WATER & SEWER PLAN REVIEW FEES

Review Fees will only be charged one time per project. If the project is inside the Portland City Limits, the review fees will be charged with preliminary plat. If the project does not require a plat, the review fees will be charged with the Construction Plans review. If the project is outside of the Portland City Limits, it will be charged with the review of the plat.

Plan Review Fee

(Due when plans are submitted for review. Must be paid prior to Portland Department of Utilities (PDU) approval.)

- \$1,200 for water plans (per phase)
• \$1,200 for sewer plans (per phase)

WATER METER BASE FEES

Table with 4 columns: Rate Class, Monthly Meter Base Fee for Fiscal Years (FY), FY 2024, FY 2025, FY 2026*. Rows include Residential, Commercial/Industrial, and Fire Meters.

*After Fiscal Year 2026, Meter Base Fees shall remain at the fee detailed under FY 2026

Water Meter Base Fees shall be used to test, calibrate, maintain, install, and replace all meters within the distribution system. Fees shall be calculated as shown above.

Residential Fee – Shall apply to all residential meters

Commercial/Industrial Fee – Shall apply to all commercial & industrial domestic and irrigation meters.

Fire Meters – Shall apply to all fire meters

WATER FEE STRUCTURE

WATER CONNECTION FEES

| | |
|---------------|-------|
| Residential** | \$120 |
| Commercial | \$180 |
| Industrial | \$600 |

Water Connection Fees apply to all new account setup.

** In cases of natural disaster, including but not limited to tornado, lightning, flood, fire, sink hole, ice storms, and, other serious acts of nature, residential water connection fees may be waived by the Business Office Manager, at the sole discretion of the Business Office Manager.

**In the event of a customer's death, service will need to be set up in a new name within 30 days to avoid disconnection and final billing. Residential connection fees may be waived on active accounts with two or more of the following: death certificate, proof of residency showing name and service address, and/or will and trust documents. A Letter of Testamentary will be required to change the name to an Estate.

WATER TAP FEES

| TAP SIZE | INSIDE CITY LIMITS | OUTSIDE CITY LIMITS |
|----------|--------------------|---------------------|
| 3/4" | \$1,500 | \$2,400 |
| 1" | \$2,100 | \$3,120 |
| 2" | \$4,500 | \$6,000 |
| *3" | \$5,200 | \$6,840 |
| *4" | \$6,200 | \$8,040 |
| *6" | \$9,200 | \$11,640 |
| *8" | \$11,200 | \$14,040 |
| *10" | \$15,000 | \$19,200 |
| *12" | \$18,000 | \$24,000 |

*Contractor must provide all labor, materials, and meter per PDU specs

The Tap Fees only apply to services. The Tap Fee listed above does not apply to main line extensions or replacements for subdivisions. The developer shall be responsible for the cost of all taps for main line extensions and replacements. The above fees are privilege fees only and will be charged on a per unit basis and are due at the time of setting up service.

WATER IMPROVEMENT FEE

\$1,800 per equivalent residential unit (ERU) on all new development, excluding single-family residential [as defined by the 2018 International Residential Code (IRC) as one-family dwelling (single-family home) or two-family dwelling (duplex)] on existing lots less than 2 acres. If the lot was subdivided by the platting process or a metes and bounds legal description after the passage of this ordinance, the fees shall be required. See "Water Equivalent Residential Units (ERUs)" for ERU calculations.

Commercial and Industrial Improvement fees shall be calculated based upon their estimated domestic flow divided by the ERU. One ERU = 350 gallons per day per 24-hour day. For each unit of domestic flow or part thereof, shall be multiplied by the Water Improvement Fee.

Example: Restaurant with 100 seats
*Estimated Flow: 100 seats * 40 gal per seat = 4,000 gpd*
*4,000 gpd/350 gpd = 11.42 units = 12 units * \$1,800 = \$21,600*

Improvement fees are for the city to make capital improvements to the water system to maintain Level of Service for all rate payers. The City will hold these funds for future projects to improve deficiencies within the water system. The Improvement Fee shall be paid by the developer prior to the signing of the Final Plat. If development requires off-site improvements to the water system, the Water Improvement Fee may be waived for work-in-kind.

If development requires off-site improvements to the water system, the following conditions shall apply:

- If the cost of the offsite work as calculated by Portland Department of Utilities surety calculator meets or exceeds 200% of the Improvement/Development fees required by the plat or modeling, all Improvement/Development Fees shall be waived.
- If the cost of the offsite work as calculated by Portland Department of Utilities surety calculator is between 100% and 199% of the Improvement/Development Fees required by the plat or modeling, then 50% of improvement/development fees shall be waived.
- If the cost of the offsite work as calculated by Portland Department of Utilities surety calculator is less than 100% of the Improvement/Development fees required by the plat or modeling, no Improvement/Development Fees shall be waived.

WATER EQUIVALENT RESIDENTIAL UNITS (ERUs) are calculated by below:

Self Storage – Calculated as general commercial services but only for the area with a water demand. If the facility is sprinkled, it will be for the full footprint of the facility.

- One-Family Dwelling/Single Family Residence – One (1) Unit
- Two-Family Dwelling/Duplex – One (1) Unit
- Triplex – Three (3) Units
- Quadplex – Four (4) Units
- Apartments – One (1) Unit per dwelling
- Mobile Home Park – One (1) Unit per dwelling
- Hotel/Motel – 130 gpd (gallons per day) per room
- General Commercial Services – 130 gpd (gallons per day) per 1,000 S.F. of Floor space
- Theaters – 5 gals. Per seat
- General Office space – 25 gals. Per person
- Restaurant – 40 gals. Per seat
- Schools – 16 gals. Per person (Employees and Students)
- Retirement Community (per bed) – 250 gpd (gallons per day)
- Hospitals (per bed) – 250 gpd (gallons per day)
- Assisted Care/Nursing Homes – One Half (½) unit per bed

- Church (small) – 3 gals. Per seat (no kitchen)
- Church (large) – 5 gals. Per seat (Kitchen)
- Industrial (Sanitary Waste Only) * – 25 gals. Per person per day (This will be evaluated after one Year.) *The original fee will be based on the number of employees supplied to the City. Any other classification will be calculated at 250 gpd (gallons per day).
- Industrial Processed Water - \$750.00 per 1000 gallons per day
- Car wash/truck wash – 2 units per bay
- Self-service Laundries – 1 unit per washer
- Service stations – 1 unit per pump
- Bowling Alley – 1 unit/alley

Multi-Family Unit Development shall follow the Water Improvement Fee schedule below:

Multi-Family Unit Water Improvement Fees

| Number of Units | Fee per unit |
|------------------------|---------------------|
| 1-50 | \$1,800 |
| 51-100 | \$1,550 |
| 101-150 | \$1,300 |
| Greater than 150 | \$1,000 |

PAYING-IN-LIEU OF UPSIZING

When creating or altering a subdivision or new development, Portland Department of Utilities may require the developer to pay-in-lieu of upsizing the water main for the length of water main adjacent to the property if the existing pipe diameter size does not meet the minimum requirements stated below. The payment shall be calculated using the City’s Pay-In-Lieu of Calculator

Minimum Water Main Pipe Diameter

Within City Limits: 8” – (Unless documented in the City’s Capital Improvement Plan to be larger)

Outside of City Limits: 6” – (Unless documented in the City’s Capital Improvement Plan to be larger)

Capital Projects Completed by the City

PDU will charge the **PAY-IN-LIEU OF** Fee according to the Fire and Domestic flow requirement of the development. The fee will be calculated for the property’s right-of-way and/or easement adjacent to the pipeline. Domestic flow requirements shall be calculated at the TDEC Instantaneous Demand of two (2) gallons per minute per unit. The minimum fee will be as per the City’s Minimum Water Main Pipe Diameter requirements. The Pipeline capacity shall be determined from the City’s hydraulic model. The capacity of each pipeline will vary based upon its location in the distribution system, length, type of material, etc...

Example: 30-unit Single Family Residential Development with a 12-Inch Diameter Pipeline constructed by City along the property’s 300 feet long right-of-way

*30 Unit Single Family Residential Development
Domestic Flow Requirement – 2 gpm/unit * 30 units = 60gpm*

Fire Flow Requirement – 1,000 gpm
Total Flow Requirement – 1,060 gpm

12-Inch Diameter Pipeline
Pipeline Capacity determined from Model (Varies per location) – 1,400 gpm
Unit cost of 12-Inch as per the City’s Pay-In-Lieu of Calculator - \$231.25/ft
Length of Right-of-Way – 300 ft

Thus, the Fee would be calculated as follows:
1,060 gpm/1,400 gpm = 76%
*\$231.25/ft * 300 ft *76% = \$52,527*

DEVELOPER’S CONTRIBUTION

The City may also require payment if the utility has been designed and/or constructed that the new Development will be utilizing. This will be calculated as shown below:

Residential & Commercial

\$750 per ERU

Industrial

\$1,000 per 5,000 SF of building footprint

ROAD BORE FEE

The horizontal directional drilling fee shall be a pass-through fee from the contractor and the petitioner shall be financially responsible for payment of said fee.

The road bore fee shall be required for any road bore installed by method of horizontal directional drilling (HDD) performed by the city’s sub-contractor. This fee shall be paid when the tap and connection fees are paid. This fee will only be charged when the city cannot install the service by our own method of pneumatic mole piercing.

HYDRANT FLOW TEST FEE

The Hydrant Flow Test Fee shall be \$125 per request.

SEWER FEE STRUCTURE

SEWER TAP FEES AND CAPACITY FEES

| <u>Tap Diameter</u> | <u>Inside Tap Fee</u> | <u>Outside (if applicable)</u> |
|--------------------------|-------------------------------------|--------------------------------|
| 4-6” minimum | \$750.00 | \$1,400 |
| Anything over 6” | \$5,000 plus all installation costs | |
| SR 109 Interchange Sewer | \$10,000* | |

- The above fees are privilege fees only and will be charged on a per unit basis.
- They are due at the time of setting up service.
- The specified fee does not include plumber’s installation or materials cost.

- If a sewer customer is paying a monthly sewer bill at the time the City begins to collect capacity fees. The customer will not have to pay the capacity fee charge but will have to pay the tap fee if not already paid.
- A change of Use will require a review of capacity fees. Based on the intended use, new capacity fees shall be required.
- Multiple Sewer Capacity Units shall be used to calculate the Capacity Fee if multiple Uses are contained within one structure, i.e. A Convenience Store with gas pumps, restaurant, and a car wash.
- *Any future or current use or expansion of the SR 109 Interchange Sewer System Improvements completed in 2019 shall incur tap fees of \$10,000

| <u>Inside Portland City Limits Capacity Fee</u> | <u>Outside Portland City Limits Capacity Fee (Inside Mitchellville and Orlinda Only)</u> |
|---|--|
| \$1,750 | \$2,600 |

SEWER EQUIVALENT RESIDENTIAL UNITS (ERUs)

For each unit of sewage flow or part thereof (one unit =250 gallons per 24-hour day) there is a capacity fee:

Self Storage – Calculated as general commercial services but only for the area with a sewer demand.

ERUs are calculated by below:

- One-Family Dwelling/Single Family Residence – One (1) Unit
- Two-Family Dwelling/Duplex – One (1) Unit
- Triplex – Three (3) Units
- Quadplex – Four (4) Units
- Apartments – One (1) Unit per dwelling
- Mobile Home Park – One (1) Unit per dwelling
- Hotel/Motel – 130 gpd (gallons per day) per room
- General Commercial Services – 130 gpd (gallons per day) per 1,000 S.F. of Floor space
- Theaters – 5 gals. Per seat
- General Office space – 25 gals. Per person
- Restaurant – 40 gals. Per seat
- Schools – 16 gals. Per person (Employees and Students)
- Retirement Community (per bed) – 250 gpd (gallons per day)
- Hospitals (per bed) – 250 gpd (gallons per day)
- Assisted Care/Nursing Homes – One Half (½) unit per bed
- Church (small) – 3 gals. Per seat (no kitchen)
- Church (large) – 5 gals. Per seat (Kitchen)
- Industrial (Sanitary Waste Only) * – 25 gals. Per person per day (This will be evaluated after one Year.) *The original fee will be based on the number of employees supplied to the City. Any other classification will be calculated at 250 gpd (gallons per day).
- Industrial Processed Water - \$750.00 per 1000 gallons per day
- Car wash/truck wash – 2 units per bay
- Self-service Laundries – 1 unit per washer

Service stations – 1 unit per pump
 Bowling Alley – 1 unit/alley

Multi-Family Unit Development shall follow the Capacity Fee schedule below:

Multi-Family Unit Sewer Capacity Fees (Fee per Unit)

| Number of Units | Inside City Limits | Outside City Limits |
|------------------------|---------------------------|----------------------------|
| 1-50 | \$1,750 | \$2,600 |
| 51-100 | \$1,485 | \$2,400 |
| 101-150 | \$1,315 | \$2,200 |
| Greater than 150 | \$1,135 | \$2,000 |

SEWER IMPROVEMENT FEE

\$1,200 per equivalent residential unit (ERU) on all new development, excluding single-family residential [as defined by the 2018 International Residential Code (IRC) as one-family dwelling (single-family home) or two-family dwelling (duplex)] on existing lots less than 2 acres. If the lot was subdivided by the platting process or a metes and bounds legal description after the passage of this ordinance, the fees shall be required. See “Sewer Equivalent Residential Units (ERUs)” for ERU calculations.

Example: Restaurant with 100 seats
*Estimated Flow: 100 seats * 40 gal per seat = 4,000 gpd*
*4,000 gpd/250 gpd = 16 units = 16 units * \$1,200 = \$19,200*

Improvement fees are for the city to make capital improvements to the sewer system to maintain Level of Service for all rate payers. The City will hold these funds for future projects to improve deficiencies within the sewer system. The Improvement fee shall be paid by the developer prior to the signing of the Final Plat. If development requires off-site improvements to the sewer system, the Sewer Improvement Fee may be waived for work-in-kind.

If development requires off-site improvements to the water system, the following conditions shall apply:

- If the cost of the offsite work as calculated by Portland Department of Utilities surety calculator meets or exceeds 200% of the Improvement/Development fees required by the plat or modeling, all Improvement/Development Fees shall be waived.
- If the cost of the offsite work as calculated by Portland Department of Utilities surety calculator is between 100% and 199% of the Improvement/Development Fees required by the plat or modeling, then 50% of improvement/development fees shall be waived.
- If the cost of the offsite work as calculated by Portland Department of Utilities surety calculator is less than 100% of the Improvement/Development fees required by the plat or modeling, no Improvement/Development Fees shall be waived.

Multi-Family Unit Development shall follow the Sewer Improvement Fee schedule below:

Multi-Family Unit Sewer Improvement Fees

| Number of Units | Fee per unit |
|------------------------|---------------------|
| 1-50 | \$1,200 |
| 51-100 | \$1,020 |
| 101-150 | \$900 |
| Greater than 150 | \$750 |

PAYING-IN-LIEU OF UPSIZING

When creating or altering a subdivision or new development, Portland Department of Utilities may require the developer to pay-in-lieu of upsizing the sewer main for the length of sewer main adjacent to the property if the existing pipe diameter size does not meet the minimum requirements stated below. The payment shall be calculated using the City’s Pay-In-Lieu of Calculator.

Minimum Gravity Sewer Main Pipe Diameter: 8”

Capital Projects completed by the City

PDU will charge the **PAY-IN-LIEU OF** Fee based upon the TDEC Wastewater Design Criteria Minimum requirements. The City will charge for the minimum pipe diameter until the flow requires the next size pipe. Gravity Sewer shall be sized for 50% total pipe capacity including a Peaking Factor of four (4). Sewage Flow shall be calculated using the established sewer ERU’s listed above. Once the pipe reaches 50% capacity, the next size main is required. The fee will be calculated for the property’s right-of-way and/or easement adjacent to the pipeline. The minimum fee will be per the City’s Minimum Gravity Sewer Main Pipe Diameter requirement. The Pipeline capacity shall be determined from the City’s hydraulic model. The capacity of each pipeline will vary based upon its location in the Collection system, length, type of material, etc..

Tennessee Department of Environment and Conservation
Wastewater Design Criteria
Chapter 2

Table 2-2 Minimum Slope from Traditional Method

| Sewer Size (inches) | Minimum Slope* (feet per 100 feet) |
|---------------------|------------------------------------|
| 8 | 0.40 |
| 10 | 0.28 |
| 12 | 0.22 |
| 15 | 0.15 |
| 18 | 0.12 |
| 21 | 0.10 |
| 24 | 0.08 |
| 27 | 0.067 |
| 30 | 0.058 |
| 36 | 0.05 ** |
| 42 | 0.042*** |

Example: 30-unit Single Family Residential Development with a 30-Inch Diameter Pipeline constructed by City along the property's 300 feet long right-of-way

30 Unit Single Family Residential Development

*Domestic Flow Requirement – 30 units * 250 gpd * 4 = 30,000 gpd*

30-Inch Diameter Pipeline

Pipeline Capacity determined from Model (Varies per location) – 19,811,520 gpd

8-Inch Diameter Pipeline

Pipeline Capacity determined from Model (Varies per location) – 583,200 gpd

*583,200 gpd * 50% = 291,600 gpd*

291,600 gpd > 30,000 gpd – 8-Inch Diameter Pipeline has adequate capacity

Unit cost of 8-Inch as per the City's Pay-In-Lieu of Calculator - \$375.00/ft

Length of Road Frontage – 300 ft

Thus, the Fee would be calculated as follows:

*\$375.00/ft * 300 ft = \$112,500*

DEVELOPER'S CONTRIBUTION

The City may also require payment if the utility has been designed and/or constructed that the new Development will be utilizing. This will be calculated as shown below.

Residential & Commercial

\$1,000 per ERU

Industrial

\$750 per 5,000 SF of building footprint

ROAD BORE FEE

The horizontal directional drilling fee shall be a pass-through fee from the contractor and the petitioner shall be financially responsible for payment of said fee.

The road bore fee shall be required for any road bore installed by method of horizontal directional drilling (HDD) performed by the city's sub-contractor. This fee shall be paid when the tap and connection fees are paid. This fee will only be charged when the city cannot install the service by our own method of pneumatic mole piercing.

PRETREATMENT

The City is required by the EPA and TDEC to maintain a Pretreatment Program. The TDEC approved Portland Sewer Use Ordinance governs and set all requirements of the Pretreatment Program.

INDUSTRIAL PRETREATMENT PERMITS

Section 18-206A of the Sewer Use Ordinance gives the City the authority to charge a fee for all permitted users.

Industrial Pretreatment Permit shall have an annual fee of **\$7,500**

The annual fee will be billed at the beginning of every year and the permittee shall remit payment within thirty (30) days of the date of the invoice or the City may disconnect sewer service. Industrial Pretreatment Permit Fee shall become effective January 1, 2025.

FATS, OILS, AND GREASE (FOG) PROGRAM

Section 18-206A of the Sewer Use Ordinance gives the City the authority to charge a fee for the inspection and monitoring of the Grease Management Plan.

FOG Inspection Fee shall be **\$400** annually per device. An establishment having multiple devices shall be charged per Grease Trap/Interceptor.

The annual fee will be billed at the beginning of every year and the permittee shall remit payment within thirty (30) days of the date of the invoice or the City may disconnect sewer service. Grease Trap/Interceptor Fee shall become effective January 1, 2025.

NATURAL GAS FEE STRUCTURE

GAS CONNECTION FEES

| | |
|---------------|-------|
| Residential** | \$100 |
| Commercial | \$150 |
| Industrial | \$500 |

Gas Connection Fees apply to all new account setup.

** In cases of natural disaster, including but not limited to tornado, lightning, flood, fire, sink hole, ice storms, and, other serious acts of nature, residential gas connection fees may be waived by the Business Office Manager, at the sole discretion of the Business Office Manager.

** In the event of a customer’s death, service will need to be set up in a new name within 30 days to avoid disconnection and final billing. Residential connection fees may be waived on active accounts with two or more of the following: death certificate, proof of residency showing name and service address, and/or will and trust documents. A Letter of Testamentary will be required to change the name to an Estate.

GAS TAP FEES

| TAP SIZE | TAP FEES |
|----------|----------|
| 3/4” | \$400 |
| 1” | \$475 |
| 2” | \$550 |

RESIDENTIAL COMMERCIAL AND INDUSTRIAL GAS METER UPSIZE FEE ---

Customer shall pay all cost associated with upsizing of new meter to meet BTU demand load.

PAYING-IN-LIEU OF UPSIZING

When creating or altering a subdivision, Portland Department of Utilities may require the developer to pay-in-lieu of upsizing if the utility has been designed and/or constructed that the new Development will be utilizing.

ROAD BORE FEE

The horizontal directional drilling fee shall be a pass-through fee from the contractor and the petitioner shall be financially responsible for payment of said fee.

The road bore fee shall be required for any road bore installed by method of horizontal directional drilling (HDD) performed by the city’s sub-contractor. This fee shall be paid when the tap and connection fees are paid. This fee will only be charged when the city cannot install the service by our own method of pneumatic mole piercing.

CAPACITY LETTER MAINTENANCE FEES

Each capacity letter (water, sewer, and gas) will have an administrative fee and a per unit fee that will be required to be paid by the petitioner annually for renewal of Capacity/Availability Letters.

INITIAL CAPACITY LETTER FEES

Initial Capacity Fees shall be collected with the initial approval of a Capacity Letter:

RESIDENTIAL FEE STRUCTURE

- Individual Residential Service Availability Application Administrative Fee: \$100
- Residential Subdivision Availability of Service Request Form

Administrative Fee: \$500

COMMERCIAL FEE STRUCTURE

- Commercial Availability of Service Request Form
Administrative Fee: \$1,000

INDUSTRIAL FEE STRUCTURE

- Industrial Availability of Service Request Form
Administrative Fee: \$2,000

CAPACITY LETTER RENEWAL FEES (ANNUALLY)

Capacity Renewal Fees will apply to all Capacity Letter Renewals:

RESIDENTIAL SEE STRUCTURE

- Individual Residential Service Availability Application Administrative Fee: \$100
- Residential Subdivision Availability of Service Request Form
Administrative Fee: \$500 + option A, B, or C
 - A. Up to 100 units: \$50 per unit
 - B. 101 to 300 units: \$40 per unit
 - C. 301 or more units: \$30 per unit

COMMERCIAL FEE STRUCTURE

- Commercial Availability of Service Request Form
Administrative Fee: \$1,000 + \$500 per unit

INDUSTRIAL FEE STRUCTURE

- Industrial Availability of Service Request Form
Administrative Fee: \$2,000 + \$1,000 per unit

WHEREAS, after careful consideration the City Council recommends the new fee structure for water, sewer, natural gas fees, and Capacity Letter Maintenance Fees as listed above; and

NOW, THEREFORE BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Portland to approve this ordinance for Water, Sewer, and Natural Gas Fee Structure; and

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon its passage, the public welfare requiring it.

Mike Callis, Mayor

Attest: Tracy Kizer, City Recorder

Passed First Reading:

Passed Second Reading:

