

MUNICIPAL AIRPORT AUTHORITY
Portland Municipal Airport Administration Building
601 Airport Road - Portland, TN
AGENDA for June 11, 2026



- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Recognition for Public Hearings and Agenda-Related Items**
(5 minutes maximum per speaker)
- 5. Approval of Minutes**
 - A. April 9, 2026, Meeting
- 6. Discussion and Possible Action**
 - A. Project Updates
 - B. ALP Airport Layout Plan
 - C. South Ramp Expansion
 - D. Property Purchases
 - E. Hangar Leases
 - F. Hangar Fees
 - G. Hangar Recommendations
 - H. Board Seat Recommendations
- 7. Public Recognition on Non-Agenda-Related Items**
(3 minutes maximum per speaker)

Adjournment

PORTLAND MUNICIPAL AIRPORT
Minutes for April 9, 2026 at 5:00 PM



1. Call to Order

Chair Doug Hunter called the meeting to order at 5:01 PM.

2. Roll Call

Present: Chairman Doug Hunter, Jeff Collins, Robert Culbreath, Jeff Hichman, Phil Hobdy, Earl Whitmer
Absent: Mike Hall, Ken Webb

3. Approval of Agenda

Motion to: Approve

By: Jeff Collins

Second: Earl Whitmer

Yes: Doug Hunter, Jeff Collins, Robert Clubreath, Jeff Hickman, Phil Hobdy, Earl Whitmer

Absent: Mike Hall, Ken Webb

Motion Passed (voice vote)

4. Public Comment Period

- No one spoke

5. Approval of Minutes - February 12, 2026

Motion to: Approve

By: Jeff Collins

Second: Earl Whitmer

Yes: Doug Hunter, Jeff Collins, Robert Clubreath, Jeff Hickman, Phil Hobdy, Earl Whitmer

Absent: Mike Hall, Ken Webb

Motion Passed (voice vote)

6. Discussion and Possible Action

A. Project Updates

Painting is completed in the Old Community Hangar and the new roof should start next month. Also, a new Porta potty will be delivered next week at the T-Hangars.

B. ALP Airport Layout Plan

Had a zoom meeting this week and the plans are at 60%.

C. South Ramp Expansion

Bids were received for the project and C & C Contracting, LLC submitted a bid for the project in the amount of \$858,739.50. The Engineer's opinion of probable cost was \$1,038,980.00, contingent upon TAC approval and grant receipt. The recommendation is that the construction contract for the South Ramp Expansion be awarded to C&C Contracting, LLC.

D. Hanger Leases, Fees, Recommendations

Motion to: Form an Ad-Hoc committee to propose a lease agreement for hanger 601-4.

By: Jeff Collins

Second: Jeff Hickman

Discussion: Discussion was held and agreed that the Committee shall consist of Jeff Collins, Jeff Hickman, Phil Hobdy and Doug Hunter.

Yes: Doug Hunter, Jeff Collins, Robert Clubreath, Jeff Hickman, Phil Hobdy, Earl Whitmer

Absent: Mike Hall, Ken Webb

Motion Passed (voice vote)

E. Board Seat Recommendations

Motion to: Elect Craig Patel

By: Jeff Collins

Second: Earl Whitmer

Yes: Doug Hunter, Jeff Collins, Robert Clubreath, Jeff Hickman, Phil Hobdy, Earl Whitmer
Absent: Mike Hall, Ken Webb
Motion Passed (voice vote)

Adjournment

Motion to Adjourn by Phil Hobdy; Second by Jeff Hickman;
Motion passed by voice vote to **adjourn**.

DRAFT