



Ad Hoc Minutes

Tuesday, April 1, 2025 at 9:00 AM

1. Call to Order

Chair Brian Woodall called the meeting to order at 9:07.

2. Roll Call

Present: Chair Brian Woodall, Vice-Mayor Megann Thompson, Alderman Jody McDowell(present @ 9:11

Also, Present: Mayor Mike Callis, City Recorder Tracy Kizer, Finance Director Rachel Slusser, Chief of Police Jason Arnold, Fire Chief Sam Thornton, Business Office Director Kristi Gibbs, Utilities Director Bryan Price,

3. Approval of Agenda

No changes to the Agenda.

4. Public Hearing

- No one spoke

5. Discussion

A. Impact Fees

Chair Woodall advised that current impact fees are at the 50% suggestion from the last study. Chair Woodall suggested the committee look at raising to 100%.

Chief of Police Arnold requested an increase based on the impact industries have on the Police Department.

Discussion was held about Portland's current rate, the surrounding city's rates and the amount of impact fees brought in last year.

Mayor Callis reported that the current study did not include roads and laws are very specific about what can be included with roads.

Discussion was held about conducting a new study and including roads in the new study. Director Slusser advised the last study had an estimated cost of \$40,000 and advised Impact fees are specifically for new items and repaving of roads would not be under the impact fee umbrella. It was also discussed when Impact Fees were collected.

Mayor Callis suggested increasing the fees based on the current study and looking at completing a new study in a couple of years and taking that time to research funding.

After further discussion, the committee agreed to bring before the full Council increasing impact fees to 100% and discuss future fee studies.

B. Revision of Ordinance 24-42 - Improvement fee and Developer's contribution.

Utility Director Bryan Price brought the information from the Utility Ad Hoc Committee to this meeting. Discussion was held about the recommendation from the committee, why changes are being requested, defining the units, and the different types of fees and language.

After much discussion, it was agreed that Director Price could move forward and bring the suggested changes to the full Council.

C. Public Works Inspection fee

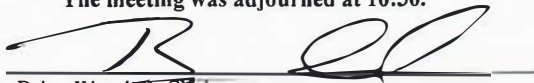
Assistant Public Works Director Corbin Keen presented information about driveway cuts on developed roads, existing connections, driveway permits, and other local city fees.

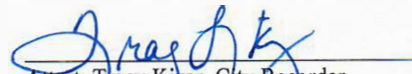
Discussion was held about developer fees, requiring bonds, flat rate vs percentage charge, after-hours inspection fee, current subdivision regulation fees and permits.

After discussion, it was agreed to table the inspection fee to complete more research and possibly adding to the subdivision regs or looking at a third-party company inspector to pass on the cost.

Adjournment

The meeting was adjourned at 10:30.


Brian Woodall, Chairman


Attest: Tracy Kizer, City Recorder