



**BOARD OF MAYOR AND ALDERMEN  
Portland City Hall - Council Chambers  
100 South Russell St. Room 111  
AGENDA for September 15, 2025**

**1. Call to Order**

**2. Prayer and Pledge**

**3. Roll Call**

**4. Approval of Agenda**

**5. Presentation**

**6. Public Comment Period**

*In accordance with Resolution #25-41, public comments are allowed when those comments are germane to agenda items, except where otherwise prohibited. The number of individuals speaking and/or the allotted time to speak may be limited by the presiding officer to ensure opposing viewpoints are fairly represented. Each speaker is limited to a maximum of 5 minutes for public comment and must sign-up to speak in person before the start of the meeting. Sign-up sheets will be available just before the start of each meeting in the same room where the meeting is being held.*

**7. Public Hearing**

- A.** Ordinance No. 25-44 – Second Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 0 Jackson Road, from R7.5 (Medium Density Residential) to GCS (General Commercial Services).
- B.** Ordinance No. 25-45 – Second Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 115 Woods Road, from County RR (Rural Residential) and RS-40 (Low Density Residential) to RM-1 PUD (Residential Planned Unit Development)
- C.** Resolution No. 25-53 - A resolution to annex property at 0 Woods Road, also identified as (Sumner County Map 16 Parcel 57.02) containing 37.7 +/- acres upon written consent of the owner and to adopt a Plan of Services.
- D.** Application for off-premises Beer permit from Portland Wine & Spirits 144 West Knight St., Portland, TN.
- E.** Application for off-premises Beer permit from Park Circle Market # 3 at 301 S. Broadway, Portland, TN.

**8. Communications from Council Members**

**9. Mayor's Report**

**10. Alcohol Beverage Board**

- A.** Application for off-premises Beer permit from Portland Wine & Spirits 144 West Knight St., Portland, TN.
- B.** Application for off-premises Beer permit from Park Circle Market # 3 at 301 S. Broadway, Portland, TN.

**11. Consent Calendar**

- A.** Ordinance No. 25-47 – Second Reading - An Ordinance to rescind in its entirety Ordinance 24-29, the Developer's Agreement with Luther Bratton on Bracken Estates subdivision, with the attached amended Developer's Agreement.
- B.** Ordinance No. 25-48 - Second Reading - An ordinance to amend title 9 of the Portland Municipal Code by repealing and replacing Ordinance No. 23-59 chapter 10 Mobile Food Vendors.

- C. Ordinance No. 25-49 - Second Reading - An ordinance to repeal and replace Ordinance 17-45 with this ordinance adopting a revised public records policy and shall supersede any previous records policies set by the city of Portland.
- D. Ordinance No. 25-50 – Second Reading - An Ordinance to enter into a professional service agreement with Lose Design for engineering services for the Richland Gym Restroom Project, in the amount of \$73,500.
- E. Resolution No. 25-59 - A Resolution to re-appoint members to the Portland Municipal Planning Commission – Ann Blackburn, Gail Gentry, and Luther Bratton.
- F. Resolution No. 25-60 - A Resolution to re-appoint one existing member, Robert Tooker to the Portland Municipal Zoning Board of Appeals.
- G. Resolution No. 25-61 - Reappoint Phil Hobdy to Portland Airport Authority.
- H. Minutes from August 18, 2025 Council Meeting
- I. Department Reports from July 2025.

## **12. Community Development – Vice-Mayor Megann Thompson**

### **13. Finance – Alderman Vince Ellis**

- A. Resolution No. 25-62 - A Resolution to accept the best proposal for Banking Services for the City of Portland, Tennessee.

### **14. Fire Department – Alderman Jody McDowell**

- A. Discussion - Strawberry Festival firework show(s)
- B. Discussion - NFPA 1710 Standard

### **15. Human Resources – Alderman Vince Ellis**

### **16. Legislative – Mayor Mike Callis**

- A. Resolution No. 25-58 - A Resolution to request the Operations and Programs Ad-Hoc Committee to review Wastewater Operations.

### **17. Municipal Airport – Alderman Mike Hall**

### **18. Parks & Recreation – Alderman Brian Woodall**

- A. Discussion — \$6,000,000 loan for park improvements.

### **19. Planning & Codes – Vice-Mayor Megann Thompson**

- A. Ordinance No. 25-44 – Second Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 0 Jackson Road, from R7.5 (Medium Density Residential) to GCS (General Commercial Services).

- B.** Ordinance No. 25-45 – Second Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 115 Woods Road, from County RR (Rural Residential) and RS-40 (Low Density Residential) to RM-1 PUD (Residential Planned Unit Development)
- C.** Resolution No. 25-53 - A resolution to annex property at 0 Woods Road, also identified as (Sumner County Map 16 Parcel 57.02) containing 37.7 +/- acres upon written consent of the owner and to adopt a Plan of Services.
- D.** Ordinance No. 25-53 – First Reading – An Ordinance of the City of Portland, Tennessee, adopting the Preserving Portland Comprehensive Plan, and providing for an effective date.
- E.** Ordinance No. 25-54 – First Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 304-310 Fowler Ford Road, from R-15 (Low Density Residential), and GCRS (General Commercial Services) to PUD (Planned Unit Development).

## **20. Police Department – Alderman Drew Jennings**

## **21. Public Works – Alderman Brian Woodall**

- A.** Discussion - Hiring a traffic engineer to change Strawberry Street to a one-way road.
- B.** Discussion - Painting and signage for truck traffic on Highway 109.
- C.** Discussion - Update on Traffic Engineering from February 2025

## **22. Utility Infrastructure – Alderman Charles Cole**

- A.** Ordinance No. 25-51 – First Reading - An Ordinance to enter into an agreement with company name for the 2025 Sanitary Sewer Improvements, located at Richland Park, S Russell St, and North Street in Portland, Tn.
- B.** Ordinance No. 25-52 - First Reading - An Ordinance to approve change order #6 in the increased amount of \$251,903.47 with Cumberland Valley Constructors, Inc for the Wastewater Treatment Plant Expansion Phase II.

## **Adjournment**