



HEALTH & EDUCATIONAL FACILITIES BOARD
Portland City Hall - Council Chambers
100 South Russell St. Room 111
AGENDA for September 23, 2025

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Comment Period

In accordance with Resolution #25-41, public comments are allowed when those comments are germane to agenda items, except where otherwise prohibited. The number of individuals speaking and/or the allotted time to speak may be limited by the presiding officer to ensure opposing viewpoints are fairly represented. Each speaker is limited to a maximum of 5 minutes for public comment and must sign-up to speak in person before the start of the meeting. Sign-up sheets will be available just before the start of each meeting in the same room where the meeting is being held.

5. Approval of Minutes

A. Approval of minutes from 8-28-23.

6. Old Business

7. New Business

A. Election of Officers.

B. Discussion of the responsibilities of the board members.

C. Other business relevant to the board.

Adjournment

Portland, Tennessee
August 28, 2023

MINUTES OF A MEETING OF THE HEALTH AND
EDUCATIONAL FACILITIES BOARD OF THE CITY OF PORTLAND,
TENNESSEE, held at the Portland Municipal Airport,
601 Airport Road, Portland, Tennessee, at 5:00 p.m. on
August 28, 2023

The Health and Educational Facilities Board of the City of Portland, Tennessee (the "Board"), met with the following members present:

Bonnie Fussell
Nathan Shadowens
Clark Shifflett

Dale Wix and Greg Glover were absent from this meeting.

Also present for this meeting was Denise Geminden, ECD Director for the City of Portland.

At 5:00 p.m., the meeting was called to order by Chairman Nathan Shadowens. Clark Shifflett offered an invocation.

The newspaper publication was presented, and it was noted that this meeting was duly authorized by publication in the Portland Sun on August 8, 2023.

Motion was made by Clark Shifflett and second provided by Nathan Shadowens to adopt the minutes of the meeting held August 22, 2022, as presented. This motion was approved.

The floor was then opened for nominations for officers of the board.

Motion was made by Clark Shifflett and second by Bonnie Fussell that with no objection the presiding officers would remain the same: Nathan Shadowens to serve as Chairperson of the Board; Clark Shifflett Vice-Chairperson and Bonnie Fussell as Secretary-Treasurer. This motion was approved.

It was the consensus of the board to abide by the statement adopted by the City Council of the City of Portland, TN as follows regarding Public Chapter No. 300 effective July 1, 2023:

In accordance with Tennessee Public Chapter No. 300, public comments are allowed with those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented. Individuals wishing to comment on an actionable agenda item must sign up before the start of the meeting and are allotted 5 minutes to speak.

There being no further business to come before the board, motion was made by Clark Shifflett and second provided by Bonnie Fussell and the meeting was duly adjourned.

Nathan Shadowens, Chairperson