

INDUSTRIAL DEVELOPMENT BOARD
Fred J. White Municipal Building - Council Chambers
100 South Russell Street - Rm. 111
August 19, 2025 at 5:00 p.m.

1. Call to Order

2. Approval of Agenda

3. Public Comment Period

In accordance with Resolution #25-41, public comments are allowed when those comments are germane to agenda items, except where otherwise prohibited. The number of individuals speaking and/or the allotted time to speak may be limited by the presiding officer to ensure opposing viewpoints are fairly represented. Each speaker is limited to a maximum of 5 minutes for public comment and must sign-up to speak in person before the start of the meeting. Sign-up sheets will be available just before the start of each meeting in the same room where the meeting is being held.

4. Approval of Minutes

A. July 15, 2025 Industrial Development Board Minutes

5. Old Business

A. Request for PILOT from Shoals Technologies Group

6. New Business

A. Discussion of Incentives for Commercial Retail

Adjournment



Industrial Development Board Minutes for July 15, 2025 at 5:00 p.m.

1. Call to Order

The Portland Industrial Development board met in regular session at 5:00 pm July 15, 2025 at Portland City Hall in the Council Chambers after notice of said meeting having been published in The Portland Sun.

Board Members Present: Chairman Tom Hunter, Jess Birdwell, Mark Evans, Gail Gentry, Keith Kizer - Secretary Treasurer Kathy Dixon arrived at 5:21

Also present: Sherri Ferguson, Director of Economic and Community Development, Kyle Engles and Dominic Bardos from Shoals Technologies Group

Board Chairman Tom Hunter welcomed all in attendance and announcing the quorum duly present and declared the meeting open.

2. Publication of Meeting Notice for 2025 Industrial Development Meetings was published in the Portland Sun

3. Adoption of the Agenda

Motion was made by Gail Gentry and seconded by Keith Kizer to adopt the agenda as presented. Motion carried.

4. Adoption of Minutes

A. Minutes of March 18, 2025 Meeting

Motion was made by Gail Gentry and seconded by Tom Hunter to adopt the minutes from March 18, 2025 as presented. Motion carried.

5. Public Comment

No one spoke.

6. New Business

- A. Presentation was made by Kyle Engles from Shoals Technologies Group.
- B. Discussion was had regarding PILOT for Shoals.
- C. Motion was made by Kathy Dixon to table the PILOT consideration and hold a special called meeting. Second by Jess Birdwell. 4 yes 2 no Motion Carried.
- D. Proposed Special Called meeting of the Portland Industrial Development Board for August 12, 5:00.

Adjournment

There being no further business, a motion was made by Kathy Dixon and a second provided by Gail Gentry to adjourn, and the meeting was adjourned at 6:25 p.m.

Chairman, Tom Hunter

Secretary/Treasurer Kathy Dixon

Approved: _____