

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

November 7, 2022

1. **Call to Order** - Mayor Callis called the meeting to order at 5:08 P.M.
2. **Prayer/Pledge** – Vice Mayor Drew Jennings offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met on November 7, 2022, with the following members in attendance: Alderwoman Penny Barnes, Vice Mayor Drew Jennings, Alderwoman Megann Thompson, and Alderman Brian Woodall. Alderman Mike Hall and Alderman Jody McDowell were absent. City Attorney John R. Bradley and City Recorder Patricia Keen was present.
4. **Approval of Minutes from October 17, 2022, Council Meeting**
A motion was made by Vice Mayor Jennings seconded by Alderwoman Thompson to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Vice Mayor Jennings, seconded by Alderman Woodall to approve the agenda. Mayor Callis requested to add Resolution No. 22-124. A unanimous voice vote indicated approval of the agenda.
The agenda was approved as amended.
6. **Presentation**
Family Court Awareness Month Committee – Karen McKnight was here to accept the Proclamation on behalf of the group.

In Appreciation to Michael Thomas Hussey, Jr. – Mr. Hussey, Jr. was here to accept his Appreciation.
7. **Communications from Council Members**
Alderwoman Thompson reminded everyone of the upcoming 49th Annual Craft Show at Richland Gym this Saturday from 9-4.
8. **Public Recognition - None**
9. **Public Hearing - None**
10. **Mayor's Report**
Mayor Callis announced the city has received the TDEC Grant to be used on water projects. This Friday is Veteran's Day and there will be the annual breakfast held at the First Baptist Church. The paving company working on Scattersville Road had to pull off due to an emergency but will be coming back this week. Reminder tomorrow is Election Day.

- A. Resolution No. 22-124** – A resolution to name the approach field at the Portland Municipal Airport the Douglas Hunter Field.

Motion was made by Vice Mayor Jennings, seconded by Alderwoman Thompson to approve Resolution No. 22-124. A unanimous voice vote indicated approval.

Resolution No. 22-124 Approved

11. Community Development – Alderwoman Megann Thompson – No items

12. Finance – Alderwoman Penny Barnes – No items

13. Fire Department – Alderman Jody McDowell

- A. Resolution No. 22-117** - A resolution to accept the bid for a breathing air compressor, four (4) cascade system air storage tanks and installation of said equipment.

Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve Resolution No. 22-117. A unanimous voice vote indicated approval.

Resolution No. 22-117 Approved

14. Human Resources – Alderwoman Penny Barnes – No items

15. Legislative – Mayor Mike Callis – No items

16. Municipal Airport – Alderman Mike Hall – No items

17. Parks & Recreation – Alderman Megann Thompson

- A. Resolution No. 22-118** - A resolution authorizing the approval to design and build a splash pad at Richland Park.

Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve Resolution No. 22-118. A unanimous voice vote indicated approval.

Resolution No. 22-118 Approved

19. Police Department – Vice Mayor Drew Jennings – No items

20. Planning & Codes – Alderwoman Megann Thompson

- A. Ordinance No. 22-70 - Second Reading** – An ordinance to amend Ordinance No. 22-34, a Developer's Agreement with Joshua Russell for the development of the Parkside Point Subdivision located on Jim Courtney Road in Portland, TN.

Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve Ordinance No. 22-70 on second reading as amended from the first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-70 Approved on Second Reading as Amended

- B. Ordinance No. 22-76 - First Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed Coe Dove Drive, Robertson County Tax Map 25, Parcel 20.01 from RR (Rural Residential) to IG (Industrial General).

Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve Ordinance No. 22-76 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-76 Approved on First Reading

21. Public Works Department – Alderman Brian Woodall – No items

22. Department of Utilities – Alderman Brian Woodall

- A. Ordinance No. 22-71 - Second Reading** – An ordinance authorizing the city to enter into a three-year wholesale water purchase agreement with White House Utility District.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 22-71 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-71 Approved on Second Reading

- B. Ordinance No. 22-72 - Second Reading** – An ordinance to authorize the mayor to enter into a developer's agreement with Tri-Dash Local Investors, LLC for the water and sewer system improvements, including the installation of a new 8-inch waterline and 8-inch sanitary sewer main throughout the development, upsizing of an existing 6-inch water line to an 8-inch along North Russell Street and Victor Reiter Parkway, and water and sewer system improvement fees for the Richland Estates Development, located on North Russell Street and Victor Reiter Parkway, Tax Map 033A, Group D, Parcels 7.01 and 11.02 in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 22-72 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-72 Approved on Second Reading

- C. Resolution No. 22-119** - A resolution authorizing the approval of water and sewer improvements for thirty-one (31) water and sewer taps for the Richland Estates Development, located on North Russell Street and Victor Reiter Parkway, Tax Map 033A, Group D, Parcels 7.01 & 11.02 in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Resolution No. 22-119. A unanimous voice vote indicated approval.

Resolution No. 22-119 Approved

- D. Ordinance No. 22-73 - Second Reading** – An ordinance to authorize the mayor to enter into a developer's agreement with Tri-Dash Local Investors, LLC for the water and sewer system improvements, including the installation of a new 8-inch water line, installation of a new 8-inch sanitary sewer main throughout the development, and water and sewer system improvement fees for the Parkside Estates Development, located at 112 Old Westmoreland Road, Tax Map 033G, Group E, Parcel 026.00 & Tax Map 033, Parcel 038.00 in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-73 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-73 Approved on Second Reading

- E. Resolution No. 22-120** - A resolution authorizing the approval of water and sewer improvements for forty-three (43) water and sewer taps for the Parkside Estates Development, located at 112 Old Westmoreland Road, Tax Map 033G, Group E, Parcel 026.00 and Tax Map 033, Parcel 038.00 in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Resolution No. 22-120. A unanimous voice vote indicated approval.

Resolution No. 22-120 Approved

- F. Ordinance No. 22-74 - Second Reading** – An ordinance to authorize the mayor to enter into a development agreement with owner, Garrett Brooks, for the extension of a 6-inch water line, along Nubia Road in Sumner County, located at 841 Nubia Road, being a portion of Tax Map 05, Parcel 1.00 in Westmoreland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-74 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-74 Approved on Second Reading

- G. Ordinance No. 22-77 - First Reading** – An ordinance authorizing a rate increase for water and sewer rates for usages beginning January 1, 2023.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-77 on first reading. Buddy Petty, Rate Studies gave a presentation on why the city needs to increase rates. A unanimous voice vote indicated approval.

Ordinance No. 22-77 Approved on First Reading

- H. Ordinance No. 22-78 - First Reading** – An ordinance to rescind and replace in its entirety Ordinance No. 11-33 & 12-43 and adopt the most recent approved Tennessee Department of Environment and Conservation (TDEC) Drought Management Plan for the City of Portland.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 22-78 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-78 Approved on First Reading

- I. Resolution No. 22-121** - A resolution to rescind in its entirety Resolution No. 19-08, 19-32 and 20-121, and replace with the members listed below for the Drought Management Group.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Resolution No. 22-121. A unanimous voice vote indicated approval.

Resolution No. 22-121 Approved

- J. Resolution No. 22-122** - A resolution to approve change order #1 in the amount of \$3,400 for the contract with Moss Welding for the 2022 12-inch TGT Road steel gas line relocation.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Resolution No. 22-122. A unanimous voice vote indicated approval.

Resolution No. 22-122 Approved

- K. Resolution No. 22-123** - A resolution authorizing an agreement between the City of Portland and Barge Solutions to prepare a preliminary engineering report for the master plan to sewer TGT Road and Vanatta Road in the amount of \$43,000.

Motion was made by Alderman Woodall, seconded by Vice Mayor Jennings to approve Resolution No. 22-123. A unanimous voice vote indicated unapproved.

Resolution No. 22-123 Approved Failed

Adjournment

Motion was made to adjourn the meeting at 6:44 pm.

Mike Callis, Mayor

Patricia Keen, City Recorder