

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

October 17, 2022

1. **Call to Order** - Mayor Callis called the meeting to order at 5:16 P.M.
2. **Prayer/Pledge** – Chief Williams offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met on October 17, 2022, with the following members in attendance: Alderwoman Penny Barnes, Alderman Mike Hall, Vice Mayor Drew Jennings, Alderwoman Megann Thompson, Alderman Brian Woodall, and Alderman Jody McDowell. City Attorney John R. Bradley and City Recorder Patricia Keen was present.
4. **Approval of Minutes from September 12, 2022, Council Meeting**
A motion was made by Alderwoman Thompson seconded by Alderman Woodall to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Alderman McDowell, seconded by Alderwoman Barnes to approve the agenda. A unanimous voice vote indicated approval of the agenda.
The agenda was approved.
6. **Presentation – Lori Weir, Strong Community**
Ms. Weir highlighted area of working with city department heads. She knowledge the teams value and leadership with the city.
7. **Communications from Council Members**
Alderman McDowell asked the people to endorse on the sales tax referendum. He stated this will help fund projects in the city and want to have raise taxes. Will also help with paving, police and fire departments. Please consider.
Alderman Woodall reminded everyone the Fall Festival this Saturday.
Alderwoman Thompson reminded everyone early voting Thursday and Friday at the First Baptist Church.
8. **Public Recognition - None**
9. **Public Hearing - None**
10. **Departmental Reports** - Motion was made by Alderwoman Barnes, seconded by Vice Mayor Jennings to approve the reports. A unanimous voice vote indicated approval of the monthly reports as presented. Reports accepted as presented.

11. Mayor's Report

Mayor Callis announced TDEC has approved water projects, Scattersville Road will be under paving construction. Early voting starts Thursday and Friday. Voting on the sales tax referendum, raising ½ a cent. Stream gages seem to be working for creek.

Mayor asked the City Attorney to speak regarding the Article 3. Mr. Bradley, City Attorney read Article 3, Section 9, “at the next regular election that person receiving the highest vote count after all offices for election to a four-year term have been determined, shall be elected to fill out the vacancy” and suggest the council follow this for filling of the vacant seat.

12. Community Development – Alderwoman Megann Thompson – No items

13. Finance – Alderwoman Penny Barnes

- A. Ordinance No. 22-65 - Second Reading** – An ordinance of the City of Portland, TN amending budget Ordinance No. 22-40 for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Ordinance No. 22-65 on second reading. Motion was made by Alderwoman Barnes, second by Alderman Woodall to amend the ordinance as presented. A unanimous voice vote indicated approval as amended.

Ordinance No. 22-65 Approved on Second Reading as Amended

- B. Resolution No. 22-112** - A resolution to declare various office equipment owned by the City of Portland to be surplus to the City's need and directing disposal of same.

Motion was made by Alderwoman Barnes, seconded by Alderman McDowell to approve Resolution No. 22-112. A unanimous voice vote indicated approval.

Resolution No. 22-112 Approved

14. Fire Department – Alderman Jody McDowell

- A. Resolution No. 22-113** - A resolution to accept an assistance to firefighters grant for equipment through the Department of Homeland Security issued by FEMA.

Motion was made by Alderman McDowell, seconded by Alderwoman Barnes to approve Resolution No. 22-113. A unanimous voice vote indicated approval.

Resolution No. 22-113 Approved

- B. Resolution No. 22-114** - A resolution to use up to \$1,950,000 from the Local Government Loan Program Bond, Series 2022 City of Portland loan to buy a ladder truck for the Fire Department.

Motion was made by Alderman McDowell, seconded by Alderman Woodall to approve Resolution No. 22-114. A unanimous voice vote indicated approval.

Resolution No. 22-114 Approved

15. Human Resources – Alderwoman Penny Barnes – No items

16. Legislative – Mayor Mike Callis – No items

17. Municipal Airport – Alderman Mike Hall – No items

18. Parks & Recreation – Alderman Megann Thompson – No items

19. Police Department – Vice Mayor Drew Jennings – No items

20. Planning & Codes – Alderwoman Megann Thompson

- A. Ordinance No. 22-69 - First Reading** - An ordinance to amend the City of Portland, TN zoning map by rezoning 800 South Russell Street, Tax Map 033J, E, Parcel 019.01 from OPS (Office Professional Services) to RM-1 (High Density Residential).

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Ordinance No. 22-69 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-69 Approved on First Reading

- B. Ordinance No. 22-70 - First Reading** – An ordinance to amend Ordinance No. 22-34, a Developer’s Agreement with Joshua Russell for the development of the Parkside Point Subdivision located on Jim Courtney Road in Portland, TN.

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Ordinance No. 22-70 on first reading. A voice vote indicated approval with Alderman Hall abstaining.

Ordinance No. 22-70 Approved on First Reading

21. Public Works Department – Alderman Brian Woodall – No items

22. Department of Utilities – Alderman Brian Woodall

- A. Resolution No. 22-116** - A resolution to authorize upgrades to the Water Treatment Plant.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Resolution No. 22-116. A unanimous voice vote indicated approval.

Resolution No. 22-116 Approved

- B. Ordinance No. 22-66 - Second Reading** – An ordinance to authorize the mayor to enter into a developer’s agreement with Nelson Rayburn for the extension of 6” water line, along Bill Anderson Road in Robertson County, for the Nelson Rayburn Development, located at 5711 Bill Anderson Road, Tax Map 025, Parcel 049.03 in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 22-66 on second reading. Motion was made by Alderman McDowell, second by Alderman Woodall to amend the ordinance as presented. A unanimous voice vote indicated approval as amended.

Ordinance No. 22-66 Approved on Second Reading as Amended

- C. Ordinance No. 22-68 – Second Reading** – An ordinance to rescind in its entirety Ordinance No. 22-13 and replace with this ordinance for water, sewer and natural gas fee structure.

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Ordinance No. 22-68 on second reading. Motion was made by Alderwoman Thompson, second by Alderman Woodall to amend the ordinance as presented. A unanimous voice vote indicated approval as amended.

Ordinance No. 22-68 Approved on Second Reading as Amended

- D. Ordinance No. 22-71 - First Reading** – An ordinance authorizing the city to enter into a three-year wholesale water purchase agreement with White House Utility District.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 22-71 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-71 Approved on First Reading

- E. Ordinance No. 22-72 - First Reading** – An ordinance to authorize the mayor to enter into a developer's agreement with Tri-Dash Local Investors, LLC for the water and sewer system improvements, including the installation of a new 8-inch waterline and 8-inch sanitary sewer main throughout the development, upsizing of an existing 6-inch water line to an 8-inch along North Russell Street and Victor Reiter Parkway, and water and sewer system improvement fees for the Richland Estates Development, located on North Russell Street and Victor Reiter Parkway, Tax Map 033A, Group D, Parcels 7.01 and 11.02 in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-72 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-72 Approved on First Reading

- F. Ordinance No. 22-73 - First Reading** – An ordinance to authorize the mayor to enter into a developer's agreement with Tri-Dash Local Investors, LLC for the water and sewer system improvements, including the installation of a new 8-inch water line, installation of a new 8-inch sanitary sewer main throughout the development, and water and sewer system improvement fees for the Parkside Estates Development, located at 112 Old Westmoreland Road, Tax Map 033G, Group E, Parcel 026.00 & Tax Map 033, Parcel 038.00 in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 22-73 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-73 Approved on First Reading

- G. Ordinance No. 22-74 - First Reading** – An ordinance to authorize the mayor to enter into a development agreement with owner, Garrett Brooks, for the extension of a 6-inch water line, along Nubia Road in Sumner County, located at 841 Nubia Road, being a portion of Tax Map 05, Parcel 1.00 in Westmoreland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-74 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-74 Approved on First Reading

Adjournment

Motion was made to adjourn the meeting at 6:32 pm.

Mike Callis, Mayor

Patricia Keen, City Recorder