



Monday, September 12, 2022
City of Portland Council Meeting Agenda

Location: Portland City Hall
100 South Russell Street
Portland, TN 37148
5:00 PM

1. Roll Call

2. Prayer and Pledge

3. Roll Call

4. Approval of Minutes

A. August 22, 2022 minutes

5. Approval of Agenda

6. Presentation - Declaration of "Holiday Festival" in Sumner County

7. Communications from Council Members

8. Public Recognition

A. Five minutes per person and comment must pertain to an item on the agenda.

9. Public Hearings

A. Ordinance No. 22-53 - An ordinance to amend the City of Portland, TN zoning map by rezoning 823 South Broadway, Tax Map 039B, Group A, Parcel 12.02 from RR (Rural Residential) to OPS (Office Professional Services).

B. Resolution No. 22-101 - A resolution annexing property at 823 South Broadway, also identified as Tax Map 039B, Group A, Parcel 12.02 containing 0.46 +/- acres upon written consent of the owner and to adopt a plan of services.

C. Ordinance No. 22-55 - An ordinance to amend the City of Portland, TN zoning map by rezoning 780 and 782 College Street, Tax Map 034, Parcels 72.07 and 72.09 from RS-40 (Residential) to R-15 (Residential).

D. Ordinance No. 22-64 - An ordinance to amend the City of Portland, TN zoning map by rezoning North Harris Lane, Tax Map 019, Parcels 050.04, 083.00, 085.00, 086.00 from RR (Rural Residential) to R-10 (Low Density Residential).

E. Resolution No. 22-102 - A resolution annexing property at unaddressed North Harris Lane, also identified as Tax Map 019, Parcels 050.04, 083.00, 084.00, 085.00, 086.00 containing 5.19 +/- acres upon written consent of the owner and to adopt a plan of services.

10. Department Reports

A. Codes Department

B. City Recorder Report

C. Community Development

D. Finance Department

E. Fire Department

F. Human Resource

G. Parks Department

H. Police Department

I. Public Works Department

J. Department of Utilities

11. Mayor's Report

12. Community Development - Alderwoman Megann Thompson

13. Finance - Alderwoman Penny Barnes

A. Ordinance No. 22-65 - First Reading - An ordinance of the City of Portland, TN amending budget Ordinance No. 22-40 for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

14. Fire Department - Alderman Jody McDowell; Financed by: General Fund

15. Human Resources - Alderwoman Penny Barnes

16. Legislative - Mayor Mike Callis

A. Resolution No. 22-103 - A resolution to re-appoint one existing member, Ann Blackburn to the Portland Municipal Planning Commission.

B. Resolution No. 22-104 - A resolution to re-appoint one existing member, Gail Gentry to the Portland Municipal Planning Commission.

17. Municipal Airport - Alderman Mike Hall; Financed by: Special Revenue Fund

A. Ordinance No. 22-62 - Second Reading - An ordinance approving a contract between the Portland Airport Authority and Aero 1200 for the monitor and measure of general aviation assets.

B. Ordinance No. 22-63 - Second Reading - An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for maintenance costs for the Fiscal Year 7-1-2022 through 6-30-2023.

C. Resolution No. 22-105 - A resolution in support of a grant application to the Tennessee Department of Transportation Aeronautics Division for Bipartisan Infrastructure Law Grant Funds.

18. Parks & Recreation - Alderwoman Megann Thompson; Financed by: General Fund/Special Revenue Fund - Golf Course

A. Resolution No. 22-106 - A resolution to explore best alternatives and locations for a splash pad to be located at Richland Park.

B. Resolution No. 22-107 - A resolution to enter an agreement with Brown and Son Company to provide materials and labor to the City of Portland Richland Gym for the installation of natural gas HVAC system.

19. Police Department - Vice Mayor Drew Jennings; Financed by: General Fund

20. Planning & Codes - Alderwoman Megann Thompson; Financed by: General Fund

A. Ordinance No. 22-53 - Second Reading - An ordinance to amend the City of Portland, TN zoning map by rezoning 823 South Broadway, Tax Map 039B, Group A, Parcel 12.02 from RR (Rural Residential) to OPS (Office Professional Services).

B. Resolution No. 22-101 - A resolution annexing property at 823 South Broadway, also identified as Tax Map 039B, Group A, Parcel 12.02 containing 0.46 +/- acres upon written consent of the owner and to adopt a plan of services.

C. Ordinance No. 22-55 - Second Reading - An ordinance to amend the City of Portland, TN zoning map by rezoning 780 and 782 College Street, Tax Map 034, Parcels 72.07 and 72.09 from RS-40 (Residential) to R-15 (Residential).

D. Ordinance No. 22-64 - Second Reading - An ordinance to amend the City of Portland, TN zoning map by rezoning North Harris Lane, Tax Map 019, Parcels 050.04, 083.00, 085.00, 086.00 from RR (Rural Residential) to R-10 (Low Density Residential).

E. Resolution No. 22-102 - A resolution annexing property at unaddressed North Harris Lane, also identified as Tax Map 019, Parcels 050.04, 083.00, 084.00, 085.00, 086.00 containing 5.19+/- acres upon written consent of the owner and to adopt a plan of services.

21. Public Works - Alderman Brian Woodall; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater

A. Resolution No. 22-111 - A resolution to adopt the paving and sealing priorities for the 2022 Fall and 2023 Spring season with funds that were allocated in the 2022-2023 Fiscal Budget.

22. Utility Infrastructure - Alderman Brian Woodall; Financed by: Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

A. Resolution No. 22-108 - A resolution to authorize a survey of city owner property originally purchased for the West Fork Drakes Creek Dam and Reservoir Project.

B. Resolution No. 22-109 - A resolution authorizing a final adjusting change order #1 in an increased amount of \$7,300 for the agreement with Bratton and Associates for professional appraisal services for the 2020 Sewer Interceptor Project.

C. Resolution No. 22-110 - A resolution to approve the installation of a two-inch gas extension for Claude Hardin Road approximately 1,300 feet.

D. Ordinance No. 22-66 - First Reading - An ordinance to authorize the mayor to enter into a developer's agreement with Nelson Rayburn for the extension of 6" water line, along Bill Anderson Road in Robertson County, for the Nelson Rayburn Development, located at 5711 Bill Anderson Road, Tax Map 025, Parcel 049.03 in Portland, TN.

E. Ordinance No. 22-67 - First Reading - An ordinance to authorize the mayor to enter into a development agreement with Portland Commerce Center, LLC for the water and sewer system improvements, including the installation of a new 8" and 12" waterline along Eubanks Road in Robertson county and improvements fees, for the industrial development, Stateline Commerce Center, located off of Vaughn Parkway and Eubanks

F. Ordinance No. 22-68 - First Reading - An ordinance to rescind in its entirety Ordinance No. 22-13 and replace with this ordinance for water, sewer and natural gas fee structure.

23. Adjournment
