



**BOARD OF MAYOR AND ALDERMEN  
AGENDA for April 21, 2025**

**1. Call to Order**

**2. Prayer and Pledge**

**3. Roll Call**

**4. Approval of Agenda**

**5. Presentation**

**6. Public Hearing**

- A.** Resolution No. 25-33 - A Resolution approving a Certificate of Compliance for Girish Panchal of KR Wine and Spirits located at 5500 Highway 31W.

**7. Public Comment Period**

In accordance with Tennessee Public Chapter No. 300 and City Resolution In accordance with Tennessee Public Chapter No. 300 and City Resolution #24-21, public comments are allowed when those comments are germane to agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented. Comments are limited to 5 minutes per individual.

**8. Communications from Council Members**

**9. Mayor's Report**

**10. Consent Calendar**

- A.** Resolution No. 25-32 – A Resolution to re-appoint one member, Lisa Goss, to the Portland Housing Authority Board.
- B.** Ordinance No. 25-12 - Second Reading – An Ordinance to enter into an agreement with Olympian Construction Co., LLC for construction of the Splashpad at Richland Park.
- C.** Ordinance No. 25-13 – Second Reading – An Ordinance to rescind and replace in its entirety Ordinance 24-65, the Developer's Agreement with Steve Kirby on the Twin Lakes Residential Subdivision, which is now in the name of the Developer 925 Broadway LLC for the project located at 925 North Broadway in Portland, Tennessee.
- D.** Ordinance No. 25-14 – Second Reading - An Ordinance to authorize the mayor to enter into a developer's agreement with Javavision Portland Property LLC to pay-in-lieu of installing 153 feet of twelve (12) inch water main for the entire length of their road frontage along Hwy 52W, for the Scooter's Coffee development, located at 413 Highway 52W, in Portland, Tennessee.
- E.** Ordinance No. 25-15 – Second Reading - An Ordinance for the City of Portland to enter into a contract with the Tennessee Department of Transportation (TDOT) for relocation of water utilities within the proposed State Route-109 (Portland bypass), from State Route-52, west of Portland, to existing State Route-109, north of Portland.
- F.** Ordinance No. 25-16 – Second Reading – An Ordinance for the City of Portland to enter into a contract with the Tennessee Department of Transportation (TDOT) for relocation of sewer utilities within the proposed state route 109 (Portland bypass), from state route-52, west of Portland, to existing state route-109, north of Portland.
- G.** Ordinance No. 25-17 - Second Reading - An Ordinance for the City of Portland to enter into a contract with the Tennessee Department of Transportation (TDOT) for relocation of gas utilities within the proposed state route 109 (Portland bypass), from Route 52, west of Portland, to existing state route 109, north of Portland.
- H.** Department Reports

- I. Minutes from April 7, 2025

**11. Community Development – Vice-Mayor Megann Thompson**

**12. Finance – Alderman Vince Ellis**

- A. Discussion - Financial Consultant

**13. Fire Department – Alderman Jody McDowell**

**14. Human Resources – Alderman Vince Ellis**

**15. Legislative – Mayor Mike Callis**

- A. Resolution No. 25-33 - A Resolution approving a Certificate of Compliance for Girish Panchal of KR Wine and Spirits located at 5500 Highway 31W.
- B. Ordinance No. 25-25 – First Reading – An Ordinance calling for a referendum for the purpose of increasing investment in city services such as Parks, Roads and Public Safety by maximizing the Local Option Sales Tax by a half-penny per dollar in the City of Portland, Tennessee, hereby known as the Portland Investment Act.
- C. Discussion - Tornado Sirens

**16. Municipal Airport – Alderman Mike Hall**

**17. Parks & Recreation – Alderman Brian Woodall**

**18. Planning & Codes – Vice-Mayor Megann Thompson**

- A. Ordinance No. 25-18 - First Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 0 Riggs Avenue, from RS-20 (Residential) to PUD (Residential Planned Unit Development).
- B. Ordinance No. 25-19 – First Reading – An Ordinance to amend Ordinance Number 387, combined zoning ordinance of the City of Portland, Tennessee and the Portland Planning region, to include regulations for specialty smoke and vape shops and similar materials.
- C. Discussion - 108 Hwy 52 (L & L Mini Storage) usage/occupancy issue
- D. Ordinance No. 25-22 – First Reading – An Ordinance to amend Title 20 of the Portland Municipal Code by repealing and replacing chapter 2 impact fees to increase the new fee schedule to the maximum allowed by the study.

**19. Police Department – Alderman Drew Jennings**

- A. Ordinance No. 25-21 - First Reading - An Ordinance to amend Title 3 Chapter 2 of the Portland Municipal Code by repealing and replacing Section 3-202(1) of Imposition of Fines Penalties and Cost.
- B. Discussion - Data networking and access control for building

## **20. Public Works – Alderman Brian Woodall**

- A.** Ordinance No. 25-20 – First Reading - An Ordinance authorizing driveway connection and road cut permits with associated fee structures.
- B.** Resolution No. 25-34 - A Resolution to approve a change order in the amount of \$18,000 for an engineering agreement with Civil and Environmental Consultants, Inc. for the design of a regional detention basin on Airport Road.
- C.** Discussion - Sanitation Services
- D.** Discussion - Purchasing bulk fuel and storage tanks

## **21. Utility Infrastructure – Alderman Charles Cole**

- A.** Ordinance No. 25-23 - First Reading - An Ordinance to authorize the mayor to enter into a developer’s agreement with Brent Ausbrooks for the water and sewer improvements to install a new eight (8) inch water main and eight (8) inch sewer main throughout the Vail Crest Subdivision section 11 and 12, located at 0 Highway 259, in Portland, Tennessee.
- B.** Ordinance No. 25-24 - First Reading - An Ordinance to rescind in its entirety Ordinance 24-26 42 and replace with this Ordinance for water, sewer, natural gas, and capacity letter maintenance fees.
- C.** Resolution No. 25-35 - A Resolution to remove the Oak Grove zone water capacity moratorium and to rescind Resolution 23-43.

## **Adjournment**