



Work Study Minutes
Monday, February 3, 2025 at 4:00 PM

1. Call to Order

Mayor Mike Callis called the meeting to order at 4:02 PM.

2. Roll Call

Present: Alderman Cole, Alderman Ellis, Alderman Jennings, Alderman McDowell, Vice-Mayor Thompson, Alderman Woodall

Also Present: Mayor Mike Callis, City Recorder Rachel Shusser, Asst. City Recorder Tracy Kizer

Absent: Alderman Hall

3. Approval of Agenda

Motion to: Approve

By: Alderman McDowell

Second: Alderman Jennings

Yes: Alderman Cole, Alderman Ellis, Alderman Jennings, Alderman McDowell, Vice-Mayor Thompson, Alderman Woodall

Absent: Alderman Hall

Motion Passed (voice vote)

4. Public Comments

- No one spoke

5. Discussion

A. Land Use Plan

Planning Director Nate Heisler introduced GNRC representative Jessica Hill.

Jessica Hill presented the plan and guiding vision and the four goal areas.

Ms. Hill advised she has been working with Director Nate Heisler, Director Carlton Cobb, Director Bryan Price, the steering committee, and the intergovernmental task force.

Jessica Hill reviewed the following:

- Coverage areas of the plan, including the urban growth boundary.
- What and how information was collected.
- What the goals are with the plan.
- The "Guiding Vision - "Portland will thrive as a vibrant rural community that honors its small-town charm and heritage, fosters economic opportunity, and ensures a safe, livable, and enjoyable city for all."
- Review of the Plan Goals.
- Review of type and place maps and classifications.
- Google map link for input and feedback.
- GNRC is available to meet with anyone and encourages feedback.

Mayor Callis requested that the Planning Commission have the opportunity for input.

Jessica Hill advised if anyone had any questions to please reach out to her or Planning Director Nate Heisler.

B. Utility Capacity

Mayor Callis advised the Council to determine what amount of capacity Portland will pursue for the ARPA grant project.

Director Price presented the amount of capacity letters, bids, and what is included in the bids and what is not included.

The following was discussed.

- The requirement for a pump.
- Requirements Castalian Springs had presented in a prior meeting.
- Items included in the grant.
- Based on current estimates, Portland could get the 3 MGD for 10 million dollars.
- Director Bryan Price recommended the city go with 3 MGD based on the cost difference.
- Mayor Callis advised a maximum of 2 MGD could come through a 12-inch pipe.
- Finance Director Rachel Slusser reviewed the loan rates.
- Some items could be added later like the water tower and pumps.
- If Castalian backs out, Portland could still get 3 MGD at the same cost.
- Minimum gallons purchased a day.

After discussion, the Board agreed to request 3 MGD to Gallatin for the grant, which would require a 16-inch pipe.

Adjournment

Motion to Adjourn by None; Second by None;

Motion passed by voice vote to **adjourn at 5:26.**


Mike Callis, Mayor


Tracy Kizer, City Recorder