



Monday, July 11, 2022
City of Portland Council Meeting Agenda

Location: Portland City Hall
100 South Russell Street
Portland, TN 37148
5:00 PM

1. Roll Call

2. Prayer and Pledge

3. Roll Call

4. Approval of Minutes

A. June 20, 2022 minutes

5. Approval of Agenda

6. Communications from Council Members

7. Public Recognition

A. Five minutes per person and comment must pertain to an item on the agenda.

8. Public Hearings

9. Department Reports

- A. Codes Department
- B. City Recorder Report
- C. Community Development
- D. Finance Department
- E. Fire Department
- F. Human Resource
- G. Parks Department
- H. Police Department
- I. Public Works Department
- J. Department of Utilities

10. Mayor's Report

11. Community Development - Alderwoman Megann Thompson

12. Finance - Alderwoman Penny Barnes

A. Resolution No. 22-84 - A resolution to appoint one member, Sonja Schuette to the City of Portland Audit Committee.

13. Fire Department - Alderman Jody McDowell; Financed by: General Fund

14. Human Resources - Alderwoman Penny Barnes

A. Resolution No. 22-85 - A resolution to adopt the new salary classification and compensation plan for the City of Portland.

B. Ordinance No. 21-03 - Second Reading - An ordinance of the adoption of a schedule of authorized positions for the City of Portland.

15. Legislative - Mayor Mike Callis

A. Ordinance No. 22-41 - Second Reading - An ordinance calling for a referendum on the proposition to establish a uniform local option sales tax rate within all parts of the City of Portland, TN by increasing the rate one half of one percent.

16. Municipal Airport - Alderman Mike Hall; Financed by: Special Revenue Fund

17. Parks & Recreation - Alderwoman Megann Thompson; Financed by: General Fund/Special Revenue Fund - Golf Course

18. Police Department - Vice Mayor Drew Jennings; Financed by: General Fund

19. Planning & Codes - Alderwoman Megann Thompson; Financed by: General Fund

A. Ordinance No. 22-49 - First Reading - An ordinance to amend the City of Portland, TN zoning map by rezoning 500A & 500B West Market Street, 107 & 111 Sandye Avenue, Tax Map 34E, Group D, Parcels 014.02, 014.03, 014.04, 014.05 from GCS (General Commercial Services) to RM-1 (High Density Residential).

20. Public Works - Alderman Brian Woodall; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater

A. Ordinance No. 22-45 - Second Reading - An ordinance to enter into an agreement with Civil & Environmental Consultants, Inc. to provide engineering services for the City of Portland Stormwater Input and Outfall Mapping Project.

B. Ordinance No. 22-46 - Second Reading - An ordinance to enter into an agreement with Wisser Consultants to provide engineering services for the City of Portland for the surfacing and improvements to various sections of Kirby Road and South Russell Street.

21. Utility Infrastructure - Alderman Brian Woodall; Financed by: Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

A. Ordinance No. 22-44 - Second Reading - An ordinance to authorize the Mayor to enter into a developer's agreement with Shoals Way Industrial LLC for the water and sewer system improvements, including the installation of a new 12" waterline along Highway 52W in Sumner County from Shoals Way to College Street, the installation of a new 8" waterline bored under Highway 31W South of the Highway 52W intersection, and sewer system improvement fees for the Shoals Way Industrial development, located Shoals Way, Tax Map 018, Parcel 015.02 in Portland, TN.

B. Resolution No. 22-86 - A resolution authorizing the approval of water main improvements for one water and one sewer tap for the Shoals Way Industrial development on Shoals Way, Tax Map 018, Parcel 015.02, developer Shoals Way Industrial, LLC.

C. Ordinance No. 22-47 - Second Reading - An ordinance to authorize the mayor to enter into a developer's agreement with Brimstone Builders, LLC for the water improvements, including the upsizing of an existing waterline, along the property's entire road frontage, to an 8" waterline along Woods Road in Sumner County for the Brimstone Woods Road Developments, located at 318 Woods Road, Tax Map 016, Parcel 047.03 in Portland, TN.

D. Resolution No. 22-87 - A resolution authorizing the approval of water main improvements for eleven (11) water taps for the Brimstone Woods Road development, located at 318 Woods Road, Tax Map 016, Parcel 015.02, developer Brimstone Builders, LLC in Portland, TN.

E. Ordinance No. 22-48 - Second Reading - An ordinance to enter into an agreement between the City of Portland and Mid-Cumberland Community Action Agency for the Low Income Household Water Assistance Program.

F. Ordinance No. 22-50 - First Reading - An ordinance to enter into an agreement with Moss Welding, LLC for the TGT Road relocation of the 12-inch steel natural gas main and improvements.

G. Resolution No. 22-88 - A resolution to approve change order #1 reducing the contract amount with Hethcoat & Davis by \$34,000 for a total contract price of \$95,000 for the engineering services for the 2021 Sewer Point Repairs Project.

H. Resolution No. 22-89 - A resolution authorizing the City of Portland to extend the existing agreement with Thurman's Lawn & Landscapes, LLC for the FY 2023.

22. Adjournment
