



**Monday, June 20, 2022**  
**City of Portland Council Meeting Agenda**

**Location: Portland City Hall**  
**100 South Russell Street**  
**Portland, TN 37148**  
**5:00 PM**

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**1. Roll Call**

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**2. Prayer and Pledge**

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**3. Roll Call**

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**4. Approval of Minutes**

A. June 6, 2022 minutes

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**5. Approval of Agenda**

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**6. Presentations**

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**7. Communications from Council Members**

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**8. Public Recognition**

A. Five minutes per person and comment must pertain to an item on the agenda.

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**9. Public Hearings**

A. Resolution No. 22-68 - A resolution annexing property at 322 Jim Courtney Road, also identified as Tax Map 033, Parcels 003.00 & 003.01 and Tax Map 20, Parcel 047.04, containing 67.96 acres upon written consent of the owner, Josh Russell.

B. Resolution No. 22-69 - A resolution adopting a plan of services for the annexation at 322 Jim Courtney Road; Tax Map 033, Parcel 003.00 & 003.01 and Tax Map 20, Parcel 047.04.

C. Ordinance No. 22-39 - An ordinance of the City of Portland amending budget Ordinance No. 21-20 for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

D. Ordinance No. 22-40 - An ordinance of the City of Portland adopting the annual budget and tax rate for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

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**10. Department Reports**

A. Codes Department

B. City Recorder Report

C. Community Development

D. Finance Department

E. Fire Department

F. Human Resource

G. Parks Department

H. Police Department

I. Public Works Department

J. Department of Utilities

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**11. Mayor's Report**

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**12. Community Development - Alderwoman Megann Thompson**

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**13. Finance - Alderwoman Penny Barnes**

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A. Ordinance No. 22-39 - An ordinance of the City of Portland amending budget Ordinance No. 21-20 for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

B. Ordinance No. 22-40 - An ordinance of the City of Portland adopting the annual budget and tax rate for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

C. Resolution No. 22-77 - A resolution authorizing the acceptance of the best RFP (Request for Proposal) for the audit services for the City of Portland.

D. Present to Council form CT-0253 for the \$6,000,000 loan agreement

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**14. Fire Department - Alderman Jody McDowell; Financed by: General Fund**

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A. Disucss - purchase virtual fire extinguisher system

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**15. Human Resources - Alderwoman Penny Barnes**

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A. Resolution No. 22-78 - A resolution establishing premium pay for festivals in the City of Portland.

B. Resolution No. 22-79 - A resolution establishing premium for the temporary assignment within the Sanitation Department.

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**16. Legislative - Mayor Mike Callis**

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A. Resolution No. 22-80 - A resolution to appoint an Ad Hoc Committee to design and purchase Military Memorial Flags for display in the City of Portland.

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**17. Municipal Airport - Alderman Mike Hall; Financed by: Special Revenue Fund**

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**18. Parks & Recreation - Alderwoman Megann Thompson; Financed by: General Fund/Special Revenue Fund - Golf Course**

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**19. Police Department - Vice Mayor Drew Jennings; Financed by: General Fund**

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A. Ordinance No. 22-42 - Second Reading - An ordinance to amend the City of Portland's Municipal Code, Title 10 - Animal Control, Chapter 3 - Vicious Animals.

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**20. Planning & Codes - Alderwoman Megann Thompson; Financed by: General Fund**

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B. Resolution No. 22-69 - A resolution adopting a plan of services for the annexation at 322 Jim Courtney Road; Tax Map 033, Parcel 003.00 & 003.01 and Tax Map 20, Parcel 047.04.

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**21. Public Works - Alderman Brian Woodall; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater**

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A. Ordinance No. 22-43 - Second Reading - An ordinance to enter into an agreement with Alfred Benesch & Company to provide engineering services for the City of Portland Pedestrian Connector Project.

B. Ordinance No. 22-45 - First Reading - An ordinance to enter into an agreement with Civil & Environmental Consultants, Inc. to prove engineering services for the City of Portland Stormwater Input and Outfall Mapping Project.

C. Ordinance No. 22-46 - First Reading - An ordinance to enter into an agreement with Wiser Consultants to provide engineering services for the City of Portland for the surfacing and improvements to various sections of Kirby Road and South Russell Street.

D. Discuss - Update on Scattersville Road

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**22. Utility Infrastructure - Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering**

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A. Ordinance No. 22-47 - First Reading - An ordinance to authorize the mayor to enter into a developer's agreement with Brimstone Builders, LLC for the water improvements, including the upsizing of an existing waterline, along the property's entire road frontage, to an 8" waterline along Woods Road in Sumner County for the Brimstone Woods Road Developments, located at 318 Woods Road, Tax Map 016, Parcel 047.03 in Portland, TN.

B. Ordinance No. 22-48 - First Reading - An ordinance to enter into an agreement between the City of Portland and Mid-Cumberland Community Action Agency for the Low Income Household Water Assistance Program.

C. Resolution No. 22-82 - A resolution authorizing the renew the agreement between the City of Portland and Gresham Smith Engineering for a proposal for professional on-call services for basic utility coordination services.

D. Resolution No. 22-83 - A resolution to enter into an agreement with TDEC to utilize the direct allotment of non-competitive grant monies allocated to the City of Portland.

E. Discuss - Update on Mitchellville sewer meter installation

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**23. Adjournment**

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