

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

May 16, 2022

1. **Call to Order** - Mayor Callis called the meeting to order at 5:00 P.M.
2. **Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met on May 16, 2022, with the following members in attendance: Alderwoman Penny Barnes, Alderman Mike Hall, Vice-Mayor Drew Jennings, Alderman Jody McDowell, Alderwoman Megann Thompson, and Alderman Brian Woodall. Alderman Thomas Dillard was absent. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from May 2, 2022, Council Meeting**
A motion was made by Alderman McDowell seconded by Alderwoman Thompson to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Alderwoman Thompson, seconded by Vice Mayor Jennings to approve the agenda. A voice vote indicated approval of the agenda.
The agenda was approved.
6. **Presentations**

Parade Grand Marshal

Bill Bradley, WWII Veteran, a painting presented by local artist Shelly Keen

Parade Winners

Grand Champion - Kirby Building Systems
People's Choice - Kirby Building Systems
1st Place Float - S.R. Smith
2nd Place Float - The Farmers Bank
3rd Place Float - NASG
Non-Profit - Hands of Hope
Small Business - Pitch Perfect Solutions
Portland Chamber Staff Pick - Dorman Products
Best Church - Martin's Chapel
Best Theme - Bottomview Farm
Most Spirit - Portland Youth Football League
Best Business Antique - Portland Medical
Best Antique - Shackle Island Collectors Club
Best Vehicle - General Lee

Military mentions:
In Memory of Jr. Suttle
Wounded Warriors / Veteran Float

7. Communications from Mayor/Aldermen

Alderwoman Thompson that she witnessed a wreck on Hwy 52 and called 911. She was very pleased and proud of how on how everyone one came so quickly, with all of the trained fireman and EMT's. She also said how proud she was of the citizens picking up the man in the wreck's, belongings.

Mayor Callis announced this is the week of the great Strawberry Festival and he appreciates all the city employees for their hard work this week.

Bryan Price, Director of Utilities announced the Water Treatment Plant received the Best Tasting Water award for the fourth year.

8. Public Recognition

Terry George, 220 A McCloud Lane, Portland, TN – spoke on revenue for the budget. This revenue could come from sales tax increase by putting it back on as a referendum in November. He explained how a half of cent could create money for paving and public safety. Portland needs to get to the money before Sumner County get to it. If the County gets it first, Portland would only get half of it. He feels it would be a fair tax for everyone. There is no cost to put it on the ballet this election year.

9. Public Hearing – No items

10. Departmental Reports - Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve the reports. A unanimous voice vote indicated approval of the monthly reports as presented. Reports accepted as presented.

11. Human Resources – Alderwoman Penny Barnes – No items

12. Planning & Codes – Alderwoman Megann Thompson – No items

12. Parks & Recreation– No items

13. Public Works & Utilities – Alderman Brian Woodall

A. Ordinance No. 22-14 – Second Reading – An ordinance to repeal and replace the existing Sewer Use Ordinance and to replace with an updated Sewer Use Ordinance and Sewer Enforcement Response Plan for the City of Portland.

Motion was made by Alderman Woodall, seconded by Alderman McDowell to approve Ordinance No. 22-14 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-14 Approved on Second Reading

B. Ordinance No. 22-34 - Second Reading – An ordinance to authorize the mayor to enter into a Developer's Agreement with Joshua Russell for the development of the Parkside Point Subdivision located on Jim Courtney Road in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-34 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-34 Approved on Second Reading

- C. Ordinance No. 22-35 – Second Reading** – An ordinance to authorize the mayor to enter into a Developer’s Agreement with Phelan-Bennett, LLC, Inc, for the water and sewer system improvements including the installation of a new 12” waterline along Eubanks Road in Robertson County and upgrades to Vaughn Parkway No. 2 lift station for the Port North Industrial Development, located on Vaughn Parkway in Portland, TN.

Motion was made by Alderman Woodall, seconded by Vice Mayor Jennings to approve Ordinance No. 22-35 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-35 Approved on Second Reading

- D. Ordinance No. 22-37 - First Reading** – An ordinance to authorize the mayor to enter into a Developer’s Agreement with Steve Somerville for the development of the Billy Gene Hill Subdivision located on Clubbs Road in Portland, TN,

Motion was made by Alderman Woodall, seconded by Alderman McDowell to approve Ordinance No. 22-37 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-37 Approved on First Reading

- E. Ordinance No. 22-38 - First Reading** – An ordinance to authorize the mayor to enter into a Developer’s Agreement with HH Home Design, LLC for extending a six-inch water main along East Carter Road for a 2-lot development located on tax map 022, parcel 033.00 in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-38 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-38 Approved on First Reading

- F. Resolution No. 22-63** - A resolution to approve change order #2 in the amount of \$136,707.14 for the agreement between the City of Portland and TJ Construction for the gas improvements for Hwy 259, West Market Street Rehabilitation and Rogers Group Replacement.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Resolution No. 22-63. A unanimous voice vote indicated approval.

Resolution No. 22-63 Approved

- 14. Police Department – Vice Mayor Drew Jennings - No items**
- 15. Fire Department – Alderman Jody McDowell - No items**
- 16. Finance – Alderwoman Penny Barnes**

- A. Resolution No. 22-64** - A resolution to establish a Debt Service Fund for the City of Portland.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Resolution No. 22-64. A unanimous voice vote indicated approval.

Resolution No. 22-64 Approved

- B. Ordinance No. 22-39 - First Reading** – An ordinance of the City of Portland amending budget Ordinance No. 21-20 for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Motion was made by Alderwoman Barnes, seconded by Alderman McDowell to approve Ordinance No. 22-39 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-39 Approved on First Reading

- C. Ordinance No. 22-40 - First Reading** – An ordinance of the City of Portland adopting the annual budget and tax rate for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Ordinance No. 22-40 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-40 Approved on First Reading

17. Legislative – Mayor Mike Callis – No items

18. Airport – Alderman Mike Hall – No items

Adjournment

Motion was made to adjourn the meeting at 5:59 PM.

Mike Callis, Mayor

Patricia Keen, City Recorder