



**BOARD OF MAYOR AND ALDERMEN
AGENDA for February 3, 2025**

1. Call to Order

2. Prayer and Pledge

3. Roll Call

4. Approval of Agenda

5. Public Hearing

- A.** Ordinance No. 24-63 – An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 817 South Broadway, (tax map 039b, Group A, Parcel 16.00) from RS-20 (Residential) to OPS (Office Professional Services).
- B.** Resolution No. 25-08 – A Resolution to annex property at 243 and 245 TGT Road, also identified as (Sumner County map 16 parcel 34.02 and 34.01) containing 2.15 +/- acres upon written consent of the owner and to adopt a plan of services.

6. Public Comment Period

In accordance with Tennessee Public Chapter No. 300 and City Resolution In accordance with Tennessee Public Chapter No. 300 and City Resolution #24-21, public comments are allowed when those comments are germane to agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented. Comments are limited to 5 minutes per individual.

7. Communications from Council Members

8. Mayor's Report

9. Consent Calendar

- A.** Department Reports
- B.** Approval of City Council Minutes from January 6, 2025
- C.** Resolution No. 25-04 – A Resolution to re-appoint three members to the City of Portland's Audit Committee.

10. Community Development – Vice-Mayor Megann Thompson

- A.** Resolution No. 25-13 - A Resolution authorizing a contract between the City of Portland, Tennessee and ____ as the City of Portland Retail Recruiter.

11. Finance – Alderman Vince Ellis

12. Fire Department – Alderman Jody McDowell

- A.** Discussion - Possible major fire scenarios
- B.** Discussion - Fire flow Clayton Homes Project

13. Human Resources – Alderman Vince Ellis

14. Legislative – Mayor Mike Callis

- A. Resolution No. 25-05 – A Resolution to confirm Tracy Kizer as City Recorder for the City of Portland.
- B. Resolution No. 25-06 – A Resolution requesting the General Assembly to amend the Private Act Charter of the City of Portland, Tennessee.
- C. Discussion - Resolution No. 24-21 - Public Recognition

15. Municipal Airport – Alderman Mike Hall

16. Parks & Recreation – Alderman Brian Woodall

- A. Resolution No. 25-07 - A Resolution authorizing change order #1 with OHM Advisors in the amount of \$69,750 for the Splashpad at Richland Park construction and bid documents revision and bidding phase services.

17. Planning & Codes – Vice-Mayor Megann Thompson

- A. Ordinance No. 24-63 – Second Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 817 South Broadway, from RS-20 (Residential) to OPS (Office Professional Services).
- B. Resolution No. 25-08 – A Resolution to annex property at 243 and 245 TGT Road, Sumner County Tennessee, containing 2.15 +/- acres upon written consent of the owner and to adopt a plan of services.
- C. Ordinance No. 25-02 – First Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 243 and 245 TGT Road, from County RA (Rural Residential) and RS-40 (Low Density Residential) to GCS (General Commercial Services).
- D. Discussion - Use and Occupancy Inspections

18. Police Department – Alderman Drew Jennings

19. Public Works – Alderman Brian Woodall

- A. Ordinance No. 25-05 – First Reading – An Ordinance authorizing the acceptance of the best bid for demolition, asbestos removal, disposal of building and parking lot prep located at 205 South Broadway Portland, TN 37148 (aka-Jenkins Building).
- B. Discussion - Stormwater Control Measure (SCM) maintenance

20. Utility Infrastructure – Alderman Charles Cole

- A. Ordinance No. 25-03 – First Reading – An Ordinance to amend Ordinance 22-14 (Portland sewer use Ordinance) to add a new fats, oils, and grease (FOG) Management Policy and Enforcement Response Guide (ERG) for food service establishments and grease waste haulers and rescind and replace the existing fog management program.
- B. Ordinance No. 25-04 – First Reading - An Ordinance to amend Section 205 of Title 18 of the City of Portland’s Municipal Code with the following language referencing the Grease Interceptor Requirements.

- C.** Resolution No. 25-09 – A Resolution authorizing waiving of the plans review fee for the Oak Grove Volunteer Fire Department located at 168 Blackey Bandy Road.
- D.** Resolution No. 25-10 – A Resolution authorizing change order #5 extending the contract time one hundred and twenty (120) additional days with Cumberland Pipeline, LLC for the Masons Tank 12-inch connector American Rescue Plan (ARP) Project.
- E.** Resolution No. 25-11 – A Resolution authorizing change order #5 extending the contract time ninety (90) additional days with Cumberland Pipeline, LLC for the Oak Hill Water System Improvements American Rescue Plan (ARP) Project.
- F.** Resolution No. 25-12 - A Resolution to approve change order #1 in the increased amount of \$9,000 and an addition of forty-four (44) days for contract times with Perdue Trucking & Excavating for the 2” service line replacement project.
- G.** Discussion - Sewer Consent Order Extension Request
- H.** Discussion - Natural Gas System - Possible incentives for expanding our natural gas customer base and which areas could we effectively do developer agreements for natural gas service.
- I.** Discussion - Resolution No. 23-83

Adjournment