

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

May 2, 2022

1. **Call to Order** - Mayor Callis called the meeting to order at 5:10 P.M.
2. **Prayer/Pledge** – Chief Jason Williams offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met on May 2, 2022, with the following members in attendance: Alderwoman Penny Barnes, Vice Mayor Drew Jennings, Alderman Jody McDowell, Alderwoman Megann Thompson, and Alderman Brian Woodall. Alderman Thomas Dillard and Alderman Mike Hall were absent. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from April 18, 2022, Council Meeting**
A motion was made by Vice Mayor Jennings seconded by Alderman Woodall to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Vice Mayor Jennings, seconded by Alderwoman Thompson to approve the agenda. Mayor Callis asked to amend the agenda by deleting Items H, Discuss Cumberland Connect franchise agreement, and I, Ordinance No. 22-18 under Legislative. Mayor asked to add discussion by the City Attorney on abstaining votes under Legislative A unanimous voice vote indicated approval of the agenda as amended.
The agenda was approved as amended.
6. **Presentation**
Jennifer Bates, STEM teacher from Clyde Riggs Elementary School was present along with two first grade students to demonstrate Bee Bots.
7. **Communications from Mayor/Aldermen**
Mayor Callis the election is May 3 and encouraged everyone to go out a vote. He also announced the events for the Strawberry Festival, May 5 National Day of Prayer, and May 7 Graduation parade. May 12, Thursday is the opening of the seasonal Farmers Market. Concert and fireworks are on Friday night, May 13.
8. **Public Recognition – No one spoke.**
9. **Public Hearing**
 - A. **Ordinance No. 22-29** – An ordinance to amend Article VIII of the combined zoning ordinance No. 387 of the City of Portland to specify maximum building heights.
No one spoke.

10. Alcoholic Beverage Board – Alderman Jody McDowell, Chairman

- A. Application from – Maulikkumar B. Patel**
Portland Market Inc.
301 South Broadway, Portland, TN

Chairman McDowell presented the application from Maulikkumar Patel/Portland Market and reporting it meets all requirements. Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve the application for a beer permit. A unanimous voice vote indicated approval.

Application for Beer Permit Approved

11. Human Resources – Alderwoman Penny Barnes – No items

12. Planning & Codes – Alderwoman Megann Thompson

- A. Ordinance No. 22-29 – Second Reading** - An ordinance to amend Article VIII of the combined zoning ordinance No. 387 of the City of Portland to specify maximum building heights.

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Ordinance No. 22-29 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-29 Approved on Second Reading

- B. Ordinance No. 22-36 – First Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning 905 South Broadway, Map 39B, Group A, Parcel 003.00 from RS-20 (Low Density Residential) to OPS (Office Professional Services).

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Ordinance No. 22-36 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-36 Approved on First Reading

13. Parks & Recreation – No items

14. Public Works & Utilities – Alderman Brian Woodall

- A. Ordinance No. 22-30 - Second Reading** – An ordinance to authorize acceptance of best bids for various chemicals for the City of Portland, for the period April 2022 through April 2023.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-30 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 22-30 Approved on Second Reading

- B. Ordinance No. 22-31 - Second Reading** – An ordinance to authorize the mayor to enter into a Developer's Agreement with Mortenson Development, Inc. for the Water and Sewer System Improvements including the installation of a new 12" waterline along Eubanks Road in Robertson County from Vaughn Parkway to Jay Bird Drive and upgrades to Vaughn Parkway

No. 2 lift station for the project Titan Industrial Development, located at Tract 10 Vaughn Parkway in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-31 on second reading. Motion was made by Alderman McDowell, second by Alderwoman Thompson to amend the Developer's Agreement per developer. A unanimous voice vote indicated approval as amended.

Ordinance No. 22-31 Approved on Second Reading as Amended

- C. Ordinance No. 22-34 - First Reading** – An ordinance to authorize the mayor to enter into a Developer's Agreement with Joshua Russell for the development of the Parkside Point Subdivision located on Jim Courtney Road in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 22-34 on first reading. Motion was made by Alderman McDowell, second by Alderwoman Barnes to amend the Developer's Agreement per developer. A unanimous voice vote indicated approval as amended.

Ordinance No. 22-34 Approved on First Reading as Amended

- D. Ordinance No. 22-35 - First Reading** – An ordinance to authorize the mayor to enter into a Developer's Agreement with Phelan-Bennett, LLC, Inc, for the water and sewer system improvements including the installation of a new 12" waterline along Eubanks Road in Robertson County and upgrades to Vaughn Parkway No. 2 lift station for the Port North Industrial Development, located on Vaughn Parkway in Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderman McDowell to approve Ordinance No. 22-35 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 22-35 Approved on First Reading

- E. Resolution No. 22-53** - A resolution to rescind and replace Resolution 22-23 for authorizing the City of Portland to allow sewer taps for the City of Mitchellville and replace with the following stipulations.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Resolution No. 22-53. Motion was made by Alderman Woodall, second by Alderwoman Thompson to amend by adding "*wastewater meter in operation in 60 days*". A voice vote indicated approval as amended with Vice Mayor Jennings abstaining.

Resolution No. 22-53 Approved as Amended

15. Police Department – Vice Mayor Drew Jennings

- A. Resolution No. 22-54** - A resolution authorizing an Animal Adoption Program to be implemented for the City of Portland Animal Control Department.

Motion was made by Vice Mayor Jennings, seconded by Alderwoman Thompson to approve Resolution No. 22-54. A unanimous voice vote indicated approval.

Resolution No. 22-54 Approved

16. Fire Department – Alderman Jody McDowell – No items

17. Finance – Alderwoman Penny Barnes

- A. Resolution No. 22-55** - Initial resolution authorizing the incurrence of indebtedness by the City of Portland, TN, of not to exceed \$6,000,000, by the execution with the public building authority of the City of Clarksville, TN, of a loan agreement to provide funding for certain public works projects, and to fund the incidental and necessary expenses related thereto.

Motion was made by Alderman Barnes, seconded by Alderwoman Thompson to approve Resolution No. 22-55. A unanimous voice vote indicated approval.

Resolution No. 22-55 Approved

- B. Resolution No. 22-56** - A resolution authorizing a loan pursuant to a loan agreement between the City of Portland, TN, and the public building authority of the City of Clarksville, TN, in the principal amount of not to exceed \$6,000,000; authorizing the execution and delivery of a loan agreement and other documents relating to said loan; providing for the application of the proceeds of said loan and the payment of such indebtedness; consenting to the assignment of the City's obligation under such loan agreement; and, certain other matters.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Resolution No. 22-56. A unanimous voice vote indicated approval.

Resolution No. 22-56 Approved

18. Legislative – Mayor Mike Callis

- A. Ordinance No. 22-33 - Second Reading** – An ordinance authorizing the abandonment of an unused portion of Vaughn Road.

Motion was made by Vice Mayor Jennings, seconded by Alderman Woodall to approve Ordinance No. 22-33 on second reading. A unanimous voice vote indicated approval with Alderwoman Thompson abstaining.

Ordinance No. 22-33 Approved on Second Reading

- B. Resolution No. 22-57** - A resolution to approve the appointment of one member, Luther Bratton to the Portland Municipal Planning Commission.

Motion was made by Vice Mayor Jennings, seconded by Alderman Woodall to approve Resolution No. 22-57. A unanimous voice vote indicated approval.

Resolution No. 22-57 Approved

- C. Resolution No. 22-58** - A resolution to add Juneteenth as an official paid holiday for the employees of the City of Portland, TN.

Motion was made by Alderman McDowell, seconded by Alderman Woodall to approve Resolution No. 22-58. A unanimous voice vote indicated approval.

Resolution No. 22-58 Approved

- D. Resolution No. 22-59** – A resolution to accept or reject an offer on city property listed for sale by Exit Garden Gate Realty.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Resolution No. 22-59 to reject the offer. A unanimous voice vote indicated approval.

Resolution No. 22-59 Approved

- E. Resolution No. 22-60** – A resolution to authorize the extension of the Realtor of Record Agreement with Owner/Broker of EXIT Garden Gate Realty Derrick Miller.

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Resolution No. 22-60. A unanimous voice vote indicated approval.

Resolution No. 22-60 Approved

- F. Resolution No. 22-61** – A resolution to authorize renewal of the listing agreement with Derrick Miller of EXIT Garden Gate to sell city-owned property on Highway 52 West.

Motion was made by Alderman McDowell, seconded by Vice Mayor Jennings to approve Resolution No. 22-61. Motion was made by Alderman Woodall, second by Alderwoman Barnes to amend the resolution by adding *subject to council approval*. A unanimous voice vote indicated approval as amended.

Resolution No. 22-61 Approved as Amended

- G. Resolution No. 22-62** - A resolution to rescind Resolution No. 21-50 authorizing a certificate of compliance for the future North Broadway Wine & Spirits.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Resolution No. 22-62. A unanimous voice vote indicated approval.

Resolution No. 22-62 Approved

- H. Discussion** – Cumberland Connect franchise agreement
Deleted from agenda.

- I. Ordinance No. 22-18 – Second Reading** – An ordinance granting to Cumberland Connect a franchise for cable television services subject to the terms set forth herein.

Ordinance No. 22-18 Deleted from agenda

- J. Discussion** – City Attorney John Bradley

Attorney Bradley inform the city council it takes a majority vote of two-thirds to pass per the City Charter. Mayor can vote to break a tie.

19. Airport – Alderman Mike Hall – No items

Adjournment

Motion was made to adjourn the meeting at 6:21 pm.

Mike Callis, Mayor

Patricia Keen, City Recorder