

## Minutes

### Board of Mayor and Aldermen

City of Portland, Tennessee

November 1, 2021

1. **Call to Order** - Mayor Callis called the meeting to order at 5:04 P.M.
2. **Prayer/Pledge** – Chief Sam Thornton offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met in the City Hall Council Chamber on November 1, 2021 with the following members in attendance: Vice Mayor Drew Jennings, Alderwoman Penny Barnes, Alderman Mike Hall, Alderman Jody McDowell, Alderwoman Megann Thompson and Alderman Brian Woodall. Alderman Thomas Dillard was absent. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from October 18, 2021 Council Meeting**  
A motion was made by Alderwoman Thompson, seconded by Vice Mayor Jennings to approve the minutes as presented. A unanimous voice vote indicated approval.  
**The minutes were approved.**
5. **Approval of Agenda** A motion was made by Vice Mayor Jennings, seconded by Alderman McDowell to approve the agenda. Resolution No. 21-96 will be removed from the agenda. A unanimous voice vote indicated approval of the agenda.  
**The agenda was approved as amended.**
6. **Communications from Mayor/Aldermen**  
Alderwoman Thompson wanted to thank everyone for coming by the funeral home for the passing of her grandfather and she appreciated the basket that was sent.  
Mayor Callis made the council aware of the handout on *Legislative Summary of COVID Special Session*. Also, the Regional Water Projects for Sumner County has been presented to the and waiting on approvals and money from TDEC program.
7. **Public Recognition**  
  
April Sherbeyn – 141 Bryan James Lane – spoke to the council regarding the threat at the Portland High School where her son goes. She felt parents over reacted on social media. She found out Chief Williams was in a meeting on that morning this was taking place. She also stated she contact the Sumner Co. Sheriff Chief Weatherford. He informed Ms. Sherbeyn the schools get about approx. 3 threats a week. She wants the city to work together and support the Police Dept. and all have to work together on this.
8. **Public Hearing - None**

## **9. Human Resources – Penny Barnes**

- A. Ordinance No. 21-53 – Second Reading** – An ordinance to amend the City of Portland’s Municipal Code Title 4, Municipal Personnel, Section 101- Personnel Policy.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Ordinance No. 21-53 on second reading. A unanimous voice vote indicated approval.

### **Ordinance No. 21-53 Approved on Second Reading**

## **10. Planning & Codes – Megann Thompson**

- A. Ordinance No. 21-54 - First Reading** – An ordinance to amend the City of Portland zoning map by rezoning unaddressed North Broadway and Magnolia Springs Road, Tax Map 16, Parcel 45.00 and P/O Parcel 44.00 & 41.01 zoned from RS-40, Low Density Residential to GCS, General Commercial Services.

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Ordinance No. 21-54 on first reading. A unanimous voice vote indicated approval.

### **Ordinance No. 21-54 Approved on First Reading**

- B. Ordinance No. 21-55 - First Reading** – An ordinance to amend the City of Portland zoning map by rezoning 322 Jim Courtney Road, Tax Map 033, Parcels 003.00 & 003.01 and Tax Map 20, Parcel 047.04 zoned from County RR, Rural Residential to R-10, Low Density Residential.

Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve Ordinance No. 21-55 on first reading. Alderman Woodall explain how he voted no on the prior voting and has asked questions regarding this rezoning and he request it to be placed back on the agenda to vote again. No changes have been made. Alderman Hall explained how he is opposed to R-10 zoning and the cost to the city for the road. Motion was made by Vice Mayor Jennings, second by Alderman Hall to allow the developer to speak. Josh Russell show the council pictures of houses he would like to build on the property and start with Phase 1 of 25 lots. He asked the City of Portland to sign off on his Phase 1 before any widening of Jim Courtney Road. Mr. Russell reported after the county did some paving, the road is now 17-18 ft. wide and that makes it a standard county road. A developer agreement will be giving by Mr. Russell by the next reading of the ordinance. Russell added the development will be 200 homes max, this includes both sides of the road. A voice vote indicated approval with Alderman Hall voting no and Alderwoman Thompson abstaining.

### **Ordinance No. 21-55 Approved on First Reading**

## **11. Parks & Recreation – Thomas Dillard – No items to discuss**

## **12. Public Works & Utilities – Brian Woodall**

- A. Ordinance No. 21-52 - Second Reading** – An ordinance to amend Ordinance No. 21-24 an agreement with OHM Advisors to provide engineering services for the City of Portland 2021 Mason tank twelve-inch waterline connector.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 21-52 on second reading. A unanimous voice vote indicated approval.

**Ordinance No. 21-52 Approved on Second Reading**

- B. Ordinance No. 21-56 - First Reading** – An ordinance to enter an agreement with Cumberland Pipeline, LLC for the 2021 Gravity Sewer Interceptor Project.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 21-56 on first reading. A unanimous voice vote indicated approval.

**Ordinance No. 21-56 Approved on First Reading**

- C. Ordinance No. 21-57 - First Reading** – An ordinance to rescind Ordinance No. 19-74 and replace in its entirety a new policy for Hydrant Meter Rentals established by the City of Portland Utilities Department.

Motion was made by Alderman Woodall, seconded by Alderman Hall to approve Ordinance No. 21-57 on first reading. Motion was made by Alderman Woodall, second by Alderman Hall to approve this to be billed at the current *outside* Commercial Rate. A unanimous voice vote indicated approval.

**Ordinance No. 21-57 Approved on First Reading**

- D. Ordinance No. 21-58 - First Reading** – An ordinance to amend Title 18, Chapter 1, Section 18-110 of the Portland Municipal Code, titled “Water and Sewer”.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 21-58 on first reading. A unanimous voice vote indicated approval.

**Ordinance No. 21-58 Approved on First Reading**

- E. Ordinance No. 21-59 - First Reading** – An ordinance to begin a fire line billing for all dedicated fire lines.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Ordinance No. 21-59 on first reading. Motion was made by Alderman Woodall, second by Alderwoman Barnes to use the *outside rate*. A unanimous voice vote indicated approval.

**Ordinance No. 21-59 Approved on First Reading**

**13. Police Department – Drew Jennings**

**A. Discussion – School Security**

Chief William reported to the city council regarding the recent alleged threats that were made to the Sumner Co. Schools. The Sumner Co. Sheriff’s Department handles everything at the schools and just when they need back up do, they call the Portland Police Department. This was not just a Sumner Co. problem, there were other places involved. The Portland High School Resource Officer advised a Snap Chap screen shot had been observed and a warning was issued that a possible shooting would take place at a Portland School. The Portland Police Department was on the campus and set up mobile commands. Later that day Sumner Co. SRO notified the

department that the situation appeared to be a hoax. Chief Williams informed the city council he cared about the well fair of this city and sometimes is needed to stay away or out of the way. The councilman all said they had no questions and appreciated all the Chief does for the city.

**14. Fire Department – Jody McDowell**

- A. Resolution No. 21-95** - A resolution authorizing the Mayor to execute a fire service automatic aid agreement between Highland Volunteer Fire Department and the City of Portland.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 21-95. A unanimous voice vote indicated approval.

**Resolution No. 21-95 Approved**

**15. Finance – Penny Barnes**

- A. Resolution No. 21-96** - A resolution to enter into a contract with OHM Advisors for the development of a Park Master Plan for the City of Portland, Tennessee.

**Resolution No. 21-96 removed from agenda**

**16. Legislative – Mayor Mike Callis**

- A. Ordinance No. 21-60 - First Reading** – An ordinance to amend Title 1, General Administration, Chapter 2, Mayor, of the Portland Municipal Code.

Motion was made by Vice Mayor Jennings, seconded by Alderman McDowell to approve Ordinance No. 21-60 on first reading. A unanimous voice vote indicated approval.

**Ordinance No. 21-60 Approved on First Reading**

**17. Airport – Mike Hall – No items to discuss**

**Adjournment**

Motion was made to adjourned the meeting at 6:35 PM.

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Mike Callis, Mayor

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Patricia Keen, City Recorder