

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

October 18, 2021

1. **Call to Order** - Mayor Callis called the meeting to order at 5:00 P.M.
2. **Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met on October 18, 2021 with the following members in attendance: Alderwoman Penny Barnes, Alderman Thomas Dillard, Alderman Mike Hall, Vice Mayor Drew Jennings, Alderman Jody McDowell, Alderwoman Megann Thompson and Alderman Brian Woodall. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from October 4, 2021 Council Meeting**
A motion was made by Alderman Jody McDowell, seconded by Alderwoman Thompson to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve the agenda. A unanimous voice vote indicated approval of the agenda.
The agenda was approved.
6. **Recognitions**

Denise Geminden, Community Development Director present the following awards for Industrial Appreciation:
 - North American Stamping Group – Larry Dickens
 - TN College of Applied Technology – Jerry King & Jeffrey Cockrell
 - Sumner County Board of Education Middle College at Portland – Chases Moore & John Parker
7. **Communications from Mayor/Aldermen**
Mayor Callis called the councils attention to a *Council Call for Projects* for them to look over and add their projects to be budgeted for. He asked they respond back by the end of the year. Also, to make the council aware of the *Regional Water Projects for Sumner County*. Stating it will be presented to the State asking for funding of said project.
8. **Public Recognition** – No one spoke.
9. **Public Hearing** – None
10. **Alcoholic Beverage Board** – Alderman Jody McDowell, Chairman

- A. Application from – Humberto Garcia Ortiz, Taqueria Morelia & Mexican Grill**
Location: 270-B North Broadway, Portland, TN

Alderman McDowell, Chairman of the Alcoholic Beverage Board presented an application for a beer permit from Taqueria Morelia & Mexican Grill. Alderman McDowell explained even though they do not meet the distance approval, they have been issued a liquor license from the State of Tennessee. Due to this approval distance is not an issue. Motion was made by Vice Mayor Jennings, seconded by Alderwoman Thompson to approve the beer permit application for Humberto Garcia Ortiz for Taqueria Morelia & Mexican Grill. A unanimous voice vote indicated approval.

Beer Permit Approved for Taqueria Morelia & Mexican Grill

- 11. Departmental Reports** - Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve the reports. A unanimous voice vote indicated approval of the monthly reports as presented.

12. Human Resources – Penny Barnes

- A. Ordinance No. 21-53 – First Reading** – An ordinance to amend the City of Portland’s Municipal Code Title 4, Municipal Personnel, Section 101- Personnel Policy.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Ordinance No. 21-53 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-53 Approved on First Reading

13. Planning & Codes – Megann Thompson

- A. Ordinance No. 21-42 – First Reading** – An ordinance to amend the City of Portland, Tennessee zoning map by rezoning 103 Lyons Drive (Tax Map 034, Parcel 41.01) zoned from RS-40 (Low Density Residential) to RS-20 (Low Density Residential).

Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve Ordinance No. 21-42 on first reading. There was discussion regarding sewer is not provided with this property. Motion was made by Alderwoman Thompson, second by Alderman Dillard to amend Ordinance No. 21-42 by adding wording, “at time of passage, sewer is not available until approved by TDEC and the City of Portland Utility Director”. A unanimous voice vote indicated approval as amended.

Ordinance No. 21-42 Approved on First Reading as Amended

14. Parks & Recreation – Thomas Dillard – No items

15. Public Works & Utilities – Brian Woodall

- A. Ordinance No. 21-50 - Second Reading** – An ordinance to enter an agreement with TJ Construction Company for Natural Gas Improvement for Hwy 259, West Market Street Rehabilitation and Rogers Group Replacement.

Motion was made by Alderman Woodall, seconded by Alderman Dillard to approve Ordinance No. 21-50 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 21-50 Approved on Second Reading

- B. Ordinance No. 21-52 - First Reading** – An ordinance to amend Ordinance 21-24 an agreement with OHM Advisors to provide engineering services for the City of Portland 2021 Mason tank twelve-inch waterline connector.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 21-52 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-52 Approved on First Reading

- C. Resolution No. 21-93** - A resolution authorizing the City of Portland to participate in the “Driver Safety” Matching Grant Program.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Resolution No. 21-93. A unanimous voice vote indicated approval.

Resolution No. 21-93 Approved

16. Police Department – Drew Jennings

- A.** Chief Williams updated the council on purchasing E-tickets and software.

17. Fire Department – Jody McDowell – No items

18. Finance – Penny Barnes – No items

19. Legislative – Mayor Mike Callis

- A. Resolution No. 21-84** – A resolution to discontinue broadcast of the meetings of the Portland Regional Planning Commission.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Resolution No. 21-84. City Attorney Bradley the Planning Commission is an appointed board by the City Council and it is the decision of the City Council regarding broadcasting of its meetings. Mayor Callis stated a positive resolution would be a better approach and asked for an amendment of Resolution No. 21-84. Motion was made by Alderman Woodall, second by Vice Mayor Jennings to change the wording into a positive resolution to continue broadcasting the Planning Commission meetings. A unanimous voice vote indicated approval as amended.

Resolution No. 21-84 Approved as Amended

- B. Resolution No. 21-94** - A resolution to authorize a contract extension between the City of Portland and Wally Gilliam Realty and Auction for auction services.

Motion was made by Alderman McDowell, seconded by Alderman Hall to approve Resolution No. 21-94. A unanimous voice vote indicated approval.

Resolution No. 21-94 Approved

20. Airport – Mike Hall

A. Ordinance No. 21-51 - Second Reading – An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for coronavirus aid, relief, and economic security (CARES) funds, TAD Project #83-555-0121-21; Contract # AERO-21-225-00; Federal Grant #3-47-SBGP-61.

Motion was made by Alderman Hall, seconded by Vice Mayor Jennings to approve Ordinance No. 21-51 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 21-51 Approved on Second Reading

Adjournment

Motion was made to adjourn the meeting at 5:40 PM.

Mike Callis, Mayor

Patricia Keen, City Recorder