

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

August 16, 2021

1. **Call to Order** - Mayor Callis called the meeting to order at 5:00 P.M.
2. **Prayer/Pledge** – Michael Smith offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met on August 16, 2021 with the following members in attendance: Alderwoman Penny Barnes, Alderman Thomas Dillard, Alderman Mike Hall, Vice Mayor Drew Jennings, Alderwoman Megann Thompson and Alderman Brian Woodall. Alderman Jody McDowell was absent. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from August 2, 2021 Council Meeting**
A motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve the agenda. A unanimous voice vote indicated approval of the agenda.
The agenda was approved.
6. **Communications from Mayor/Aldermen**

Alderman Hall reported he attended the ribbon cutting and grand re-opening for Hands of Hope to announced their free grocery store.

Mayor Callis voiced his concerns regarding things happening in the world and Governor Lee passed another executive order today regarding mask requirements in schools. Mayor also announced Bryan Price, Utility Direct is at a conference receiving awards on behalf of the city for exceptional water quality and on the I and I improvements.
7. **Public Recognition** – No one spoke.
8. **Public Hearing**

A. **Ordinance No. 21-31** - An ordinance to amend the City of Portland zoning map by rezoning unaddressed North Russell Street and Victor Reiter Parkway, Tax Map 33A, Group D, Parcel 7.01, 11.02 & 11.00 from R-10 (Low Density Residential) to NMU (Neighborhood Mixed Use).

No one spoke.
9. **Departmental Reports** - Motion was made by Vice Mayor Jennings, seconded by Alderwoman

Thompson to approve the reports. A unanimous voice vote indicated approval of the monthly reports as presented.

10. Human Resources – Penny Barnes – No items.

11. Planning & Codes – Megann Thompson

- A. Ordinance No. 21-31 - Second Reading** – An ordinance to amend the City of Portland zoning map by rezoning unaddressed North Russell Street and Victor Reiter Parkway, Tax Map 33A, Group D, Parcel 7.01, 11.02 & 11.00 from R-10 (Low Density Residential) to NMU (Neighborhood Mixed Use).

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Ordinance No. 21-18 on first reading. Council discussed why this is not being a PUB development, but since the city does not have guidelines in place it would be hard to make developer wait on the city. A voice vote indicated approval with Alderman Dillard voting nay.

Ordinance No. 21-18 Approved on First Reading

12. Parks & Recreation – Thomas Dillard

- A. Ordinance No. 21-41 – First Reading** – An ordinance authorizing the sale of city property considered to be surplus to an adjoining property owner for its appraised fair market value.

Motion was made by Alderman Dillard, seconded by Vice Mayor Jennings to approve Ordinance No. 21-41 on first reading. Mayor Callis explained after approval, Mr. Morgan will have a survey done. A unanimous voice vote indicated approval.

Ordinance No. 21- Approved on First Reading

13. Public Works & Utilities – Brian Woodall

- A. Ordinance No. 21-37 – Second Reading** – An ordinance to enter an agreement with OHM Advisors to provide engineering services for technical and professional services for the 2021 Oak Hill Water System Improvements.

Motion was made by Alderman Woodall, seconded by Alderman Dillard to approve Ordinance No. 21-37 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 21-37 Approved on Second Reading

14. Police Department – Drew Jennings

- A. Ordinance No. 21-38 - First Reading** – An ordinance to enter an agreement with Four Square Design Studio to provide architectural services for the design renovation of the Portland Police Department located at 433 North Broadway.

Motion was made by Vice Mayor Jennings, seconded by Alderman Woodall to approve Ordinance No. 21-38 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-38 Approved on First Reading

15. Fire Department – Jody McDowell

- A. Resolution No. 21-83** - A resolution to enter into a contract with Koorsen Fire & Security for fire extinguisher inspection, testing and maintenance.

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Resolution No. 21-83. A unanimous voice vote indicated approval.

Resolution No. 21-83 Approved

- B. Resolution No. 21-85** – A resolution to accept an assistance to Firefighters Grans for equipment through the Department of Homeland Security issued by FEMA.

Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve Resolution No. 21-85. A unanimous voice vote indicated approval.

Resolution No. 21-85 Approved

16. Finance – Penny Barnes – No items

17. Legislative – Mayor Mike Callis

- A. Ordinance No. 21-39 - First Reading** – An ordinance to amend Title 2, Chapter 1 of the Portland Municipal Code, Cable TV Commission.

Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve Ordinance No. 21-39 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-39 Approved on First Reading

- B. Ordinance No. 21-40 - First Reading** – An ordinance amending Title 14, Chapter 1, Section 14-101 of the Portland Municipal Code on the Municipal Planning Commission.

Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve Ordinance No. 21-40 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-40 Approved on First Reading

- C. Resolution No. 21-84** - A resolution to discontinue broadcast of the meetings of the Portland Regional Planning Commission.

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Resolution No. 21-84. After the city attorney said he would be afraid of complaints, a motion was made by Alderwoman Thompson, second by Alderman Woodall to defer the resolution and speak with the Planning Commission. A unanimous voice vote indicated to defer Resolution No. 21-84.

Resolution No. 21-84 Deferred

18. Airport – Mike Hall - No items

Adjournment

Motion was made to adjourned the August 16, 2021 meeting at 5:38 PM.

Mike Callis, Mayor

Patricia Keen, City Recorder