

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

August 2, 2021

1. **Call to Order** - Mayor Callis called the meeting to order at 5:11 P.M.
2. **Prayer/Pledge** – Chief Thornton offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met in the City Hall Council Chamber on June 7, 2021 with the following members in attendance: Vice Mayor Drew Jennings, Alderwoman Penny Barnes, Alderman Thomas Dillard, Alderman Mike Hall, Alderwoman Megann Thompson, Alderman Jody McDowell, and Alderman Brian Woodall. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from July 12, 2021 Council Meeting**
A motion was made by Alderman Dillard, seconded by Vice Mayor Jennings to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Alderman Dillard, seconded by Alderwoman Barnes to approve the agenda. Mayor announced Item C under Public Works would be deleted. A unanimous voice vote indicated approval of the amended agenda.
The agenda was approved as amended.
6. **Communications from Mayor/Aldermen**
Mayor Callis announced a job fair will be held August 6 at First Baptist Church. Mayor wanted to recognize the Portland Fire Department for their amazing job of installing four Safe Awake Alarms for a Portland family with hearing impairment. Community event discussion will be August 5 at the Generation Church on the Opioid Crisis with a broad range of members for discussion. Mayor asked if anyone has a project to submit those to a council member then they can present them at a meeting. Announced the property tax will be online this year and hope to launch soon. Mayor explained how the city is looking into lighting at the exit 121 with TDOT giving a cost of \$1.836 million for the project. The plan is to obtain the city's portion through GNRC grant program but with a deadline of 12/31/21 for application it may cause a problem. The mayor clarified a budget item for Sanitation. The amount to be transfer from the General Fund is \$168,000 for this fiscal year and was not the amount of transfer last year. He also reported he had a wonderful meeting with TDEC regarding the concept of using raw water, since the idea of running pipeline to the river is not a good idea. Still having a meeting with West Fork Drakes Creek Dam and Reservoir Interstate Authority in September. Mayor announced as of October 1 the city will no longer absorb credit card fees. The city pool will be closing early due to an algae issue.

Chief Williams announced the upcoming Citizen Police Academy that will be one day a week for eight weeks. Williams also reported a new police department policy has been in the works for two years and hope to be release soon.

7. Public Recognition – No one spoke

8. Public Hearing

A. Ordinance No. 21-32 – An ordinance of the City of Portland, TN amending budget Ordinance No. 21-20 for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

No one spoke

9. Human Resources – Penny Barnes – No items to discuss

10. Planning & Codes – Megann Thompson

A. Ordinance No. 21-34 - First Reading – An ordinance to amend Ordinance No. 387, combined zoning ordinance and the City of Portland and the Portland Planning Region, Article IV: Supplementary District Regulations by adding self-storage facilities to Section 4-105 Accessory Off-Street Parking Requirements for Commercial Activities.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Ordinance No. 21-34 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-34 Approved on First Reading

B. Ordinance No. 21-35 - First Reading – An ordinance to amend the North Gateway Planning Study for about 94.32 acres at unaddressed Eubanks Road, Tax Map 12, Parcel 58.00, from Regional Activity Center to Industrial.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Ordinance No. 21-35 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-35 Approved on First Reading

C. Ordinance No. 21-36 - First Reading – An ordinance to amend the City of Portland zoning map by rezoning unaddressed Eubanks Road, Tax Map 012, Parcel 058.00, from GCS (General Commercial Service) to HCD (Heavy Commercial District).

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Ordinance No. 21-36 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-36 Approved on First Reading

D. Resolution No. 21-81 - A resolution to appoint one new member, Damon Hill to the Portland Municipal Board of Zoning Appeals.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Resolution No. 21-81. A unanimous voice vote indicated approval.

Resolution No. 21-81 Approved

11. Parks & Recreation – Thomas Dillard – No items to discuss

12. Public Works & Utilities – Brian Woodall

- A. Resolution No. 21-82** - A resolution authorizing the City of Portland to enter into an agreement with Thurman's Lawn & Landscapes, LLC for the 2021 Yard Restorations for FY 2022.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Resolution No. 21-82. Motion was made by Alderman Woodall, second by Alderwoman Thompson to amend this resolution by deleting the amount and using the unit price only. A unanimous voice vote indicated approval.

Resolution No. 21-82 Approved

- B. Ordinance No. 21-37 – First Reading** – An ordinance to enter an agreement with OHM Advisors to provide engineering services for technical and Professional services for the 2021 Oak Hill Water System Improvements.

Motion was made by Alderman Woodall, seconded by Vice Mayor Jennings to approve Ordinance No. 21-37 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-37 Approved on First Reading

- C. Discussion**

Running new sewer lines for citizens without available sewer - **Deleted from agenda**

Bryan Price, Utility Director informed the council of the emergency repairs being made on the North Harris lift station due to lighting damages on May 4, 2021. The lift station is being rebuilt and the only cost to the city will be the deductible.

13. Police Department – Drew Jennings

- A. Discussion** – Police issue – Alderman Dillard

Alderman Dillard spoke regarding a police issue saying disciplinary action was done but he has found some other issues that may need to be looked at and hoping Mr. Bradley (city attorney) will take a look at. Mr. Bradley said he will as soon as he gets the paperwork.

14. Fire Department – Jody McDowell – No items to discuss

15. Finance – Penny Barnes

- A. Ordinance No. 21-32 – Second Reading** – An ordinance of the City of Portland, TN amending budget Ordinance No. 21-20 for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Motion was made by Alderwoman Barnes, seconded by Alderman McDowell to approve Ordinance No. 21-32 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 21-32 Approved on Second Reading

16. Legislative – Mayor Mike Callis – No items to discuss

17. Airport – Mike Hall

A. Ordinance No. 21-33 - Second Reading – An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for maintenance costs for the fiscal year 7/1/2021 through 6/30/2022.

Motion was made by Alderman Hall, seconded by Alderman Dillard to approve Ordinance No. 21-33 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 21-33 Approved on Second Reading

Adjournment

Motion was made to adjourn the meeting at 5:59 PM.

Mike Callis, Mayor

Patricia Keen, City Recorder