Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

June 7, 2021

1. **Call to Order -** Mayor Callis called the meeting to order at 5:00 P.M.

2. **Prayer/Pledge** – Bob Moon offered the Invocation and the Pledge of Allegiance.

3. **Roll Call** - The Portland Board of Mayor and Aldermen met in the City Hall Council Chamber on June 7, 2021 with the following members in attendance: Vice Mayor Drew Jennings, Alderwoman Penny Barnes, Alderman Thomas Dillard, Alderman Mike Hall, Alderman Jody McDowell, and Alderman Brian Woodall. Alderwoman Megann Thompson was absent. City Attorney John R. Bradley and City Recorder Patricia Keen were present.

4. **Approval of Minutes from May 17, 2021 Council Meeting**
   A motion was made by Alderman Woodall, seconded by Alderman Dillard to approve the minutes as presented. A unanimous voice vote indicated approval.
   The minutes were approved.

5. **Approval of Agenda** A motion was made by Vice Mayor Jennings, seconded by Alderwoman Barnes to approve the agenda. A unanimous voice vote indicated approval of the agenda.
   The agenda was approved.

6. **Communications from Mayor/Aldermen - none**

7. **Public Recognition**
   Michael Finulane, 5128 Rock House Road, here on behalf of T. C. Groves, asked the council to consider the change to the North Gateway Planning and the rezoning of property on Eubanks Road.

8. **Presentation – 2021 Strawberry Festival Parade Winners**
   Grand Champion – Shoals Technologies Group
   1st Place Float – Macy's Logistics & Operations
   2nd Place Float & People's Choice – Freebird Memorial Ride
   3rd Place Float – Dorman Products
   Non-Profit Winner – Hands of Hope
   Small Business Winner – Harbin Hollow Local Market
   Best Vehicle – CEMC
   Best Antique – Dan Smallwood, General Lee
   Most Spirit – Portland Youth Football League

9. **Human Resources – Penny Barnes – No items to discuss**

10. **Planning & Codes – Megann Thompson**

A. Ordinance No. 21-22 - First Reading – An ordinance to amend the North Gateway Planning Study for about 94.32 acres at unaddressed Eubanks Road, Tax Map 12, Parcel 58.00 from Regional Activity Center to Industrial.

Motion was made by Alderman McDowell, seconded by Alderman Dillard to approve Ordinance No. 21-22 on first reading. Motion was made by Vice Mayor Jennings, second by Alderman Hall to defer back to Planning Commission for further review. A unanimous voice vote indicated approval to defer.

Ordinance No. 21-22 Deferred

B. Ordinance No. 21-23 - First Reading – An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed Eubanks Road, Map 012 Parcel 058.00 from GCS (General Commercial Service) to HCD (Heavy Commercial District).

Motion was made by Alderman McDowell, seconded by Alderman Dillard to approve Ordinance No. 21-23 on first reading. Motion was made by Vice Mayor Jennings, second by Alderman Hall to defer back to Planning Commission for further review. A unanimous voice vote indicated approval to defer.

Ordinance No. 21-23 Deferred

C. Resolution No. 21-52 - A resolution authorizing the City of Portland to enter into an agreement with the Greater Nashville Regional Council to participate in the Local Planning Assistance Program.

Motion was made by Alderman McDowell, seconded by Vice Mayor Jennings to approve Resolution No. 21-52. A unanimous voice vote indicated approval.

Resolution No. 21-52 Approved

11. Parks & Recreation – Thomas Dillard

A. Discussion – Jamie White, Parks Director reported the sale of bricks for the Veterans Memorial Park last sold in 2007 for $50.00. Since everyone loves the bricks, hope to be doing more in the future. Also, working on the lighting for the memorial.

12. Public Works & Utilities – Brian Woodall

A. Ordinance No. 21-24 - First Reading – An ordinance to enter an agreement with OHM Advisors to provide engineering services for the City of Portland 2021 Mason Tank twelve-inch waterline connector.

Motion was made by Alderman Woodall, seconded by Alderman McDowell to approve Ordinance No. 21-24 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-24 Approved on First Reading

B. Resolution No. 21-53 - A resolution authorizing the emergency purchase of standard operating materials for the Water Department from Hayes Pipe Supply, Inc.

Motion was made by Alderman Woodall, seconded by Vice Mayor Jennings to approve Resolution No. 21-53. A unanimous voice vote indicated approval.

Resolution No. 21-53 Approved

C. Resolution No. 21-54 - A resolution for authorizing Klober Engineering Services and GreenLID Design for professional on-call services for engineering review for planning submittals.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Resolution No. 21-54. A unanimous voice vote indicated approval.

Resolution No. 21-54 Approved

D. Ordinance No. 21-25 - First Reading – An ordinance authorizing an engineering agreement between the City of Portland, TN and Hussey Gay Bell Engineering to design the 2021 Gas System Improvement for Highway 259 and two crossings of West Fork Drakes Creek.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Ordinance No. 21-25 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-25 Approved on First Reading

E. Resolution No. 21-55 - A resolution authorizing the final adjusting change order #4 for Contracting Services, Inc. in the amount of $4,196.75 and to extend the contract one hundred and thirty days for the 2019 Lyon Drive Gravity Sewer, Force Main, and Lift Station Improvement Project.

Motion was made by Alderman Woodall, seconded by Alderman Dillard to approve Resolution No. 21-55. A unanimous voice vote indicated approval.

Resolution No. 21-55 Approved

F. Ordinance No. 21-26 - First Reading – An ordinance to enter an agreement with Hethcoat & Davis to provide engineering services for the City of Portland 2021 Sewer Point Repairs Project.

Motion was made by Alderman Woodall, seconded by Vice Mayor Jennings to approve Ordinance No. 21-26 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-26 Approved on First Reading

G. Resolution No. 21-56 - A resolution to enter an agreement with OHM Advisors and the City of Portland to provide engineering services for the purchase and installation of a stream gauge for West Fork Drakes Creek upstream of the Water Treatment Plant intake.

Motion was made by Alderman Woodall, seconded by Alderwoman Barnes to approve Resolution No. 21-56. A unanimous voice vote indicated approval.

Resolution No. 21-56 Approved

H. Resolution No. 21-57 - A resolution authorizing the approval of the sewer main extensions for Freedom Estates located on Freedom Drive.

Motion was made by Alderman Woodall, seconded by Vice Mayor Jennings to approve Resolution No. 21-57. A unanimous voice vote indicated approval.

Resolution No. 21-57 Approved

I. Resolution No. 21-58 - A resolution authorizing the approval of a sewer main extension for Jackson Place located at 810A North Broadway.

Motion was made by Alderman Woodall, seconded by Alderman Dillard to approve Resolution No. 21-58. A unanimous voice vote indicated approval.

Resolution No. 21-58 Approved

J. Resolution No. 21-59 - A resolution authorizing the approval of a sewer main extension for Phase 2 of Deer Run multi-family residential development (duplexes) located on Hwy 52 East.

Motion was made by Alderman Woodall, seconded by Vice Mayor Jennings to approve Resolution No. 21-59. A unanimous voice vote indicated approval.

Resolution No. 21-59 Approved

13. Police Department – Drew Jennings

A. Resolution No. 21-60 - A resolution to present retired Sergeant Joey Rush with his service weapon.

Motion was made by Vice Mayor Jennings, seconded by Alderman McDowell to approve Resolution No. 21-60. A unanimous voice vote indicated approval. Chief Williams recognized Sergeant Rush for his dedication of service to the City of Portland Police Department.

Resolution No. 21-60 Approved

14. Fire Department – Jody McDowell – No items to discuss

15. Finance – Penny Barnes – No items to discuss

16. Legislative – Mayor Mike Callis

A. Resolution No. 21-61 - A resolution to forgive the loan to Portland Preservation Foundation.

Motion was made by Alderman Dillard, seconded by Alderwoman Barnes to approve Resolution No. 21-61. A voice vote indicated approval with Vice Mayor Jennings abstaining from the vote.

Resolution No. 21-61 Approved

B. Resolution No. 21-62 - A resolution to appoint an Ad Hoc Committee to study Retail Recruitment and Retail Plans for Portland.

Motion was made by Alderman Woodall, seconded by Alderman Dillard to approve Resolution No. 21-62. A unanimous voice vote indicated approval.

Resolution No. 21-62 Approved

C. Resolution No. 21-63 - A resolution to increase the City Attorney's monthly compensation.

Motion was made by Vice Mayor Jennings, seconded by Alderman Woodall to approve Resolution No. 21-63. A unanimous voice vote indicated approval.

Resolution No. 21-63 Approved

D. Resolution No. 21-64 - A resolution to authorize the extension of the Realtor of Record agreement with owner/broker of EXIT Garden Gate Realty Derrick Miller.

Motion was made by Alderman McDowell, seconded by Vice Mayor Jennings to approve Resolution No. 21-64. A unanimous voice vote indicated approval.

Resolution No. 21-64 Approved

17. Airport – Mike Hall - No items to discuss

Adjournment
Motion was made to adjourned the meeting at 5:49 PM.

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Mike Callis, Mayor Patricia Keen, City Recorder