

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

May 17, 2021

1. **Call to Order** - Mayor Callis called the meeting to order at 5:04 P.M.
2. **Prayer/Pledge** – Chief Jason Williams offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met on May 17, 2021 with the following members in attendance: Alderwoman Penny Barnes, Alderman Mike Hall, Alderman Jody McDowell, Alderwoman Megann Thompson and Alderman Brian Woodall. Vice Mayor Drew Jennings and Alderman Thomas Dillard were absent. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from May 3, 2021 Council Meeting**
A motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Alderman McDowell, seconded by Alderman Woodall to approve the agenda. A unanimous voice vote indicated approval of the agenda.
The agenda was approved.
6. **Recognition**
Recognition and congratulations went to 7-year old Maverick Cochran for receiving the PFD Citizen Hero Award. Maverick's quick thinking and heroic actions saved his mother's life during a medical emergency in January 2021.
7. **Communications from Mayor/Aldermen**
Alderman McDowell said everyone did a fantastic job on the Strawberry Festival. Mayor reminded everyone of the joint meeting with the IDB June 1, 2021.
8. **Public Recognition** – No one spoke.
10. **Departmental Reports** - Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve the reports. A unanimous voice vote indicated approval of the monthly reports as presented.
11. **Human Resources – Penny Barnes – No items.**
12. **Planning & Codes – Megann Thompson**

- A. Ordinance No. 21-18 – First Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning 322 Jim Courtney Road, Tax Map 033, Parcels 003.00 & 003.01 and Tax Map 20, Parcel 047.04, zoned from County RR (Rural Residential) to R-10 (Low Density Residential).

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Ordinance No. 21-18 on first reading. Kealan Millies-Lucke, Planning Director reported the rezone came before the Planning Commission and they voted 6-0 for approval. She also informed the council the requirements for site backs and Jim Courtney would not be in the city limits. The 67.96 acres if rezoned would be equivalent to 251 lots at the R-10 zoning. There has not been a traffic study done in the area. A roll call vote indicated 2 aye and 2 nays with Alderwoman Thompson abstaining, Mayor Callis placed the deciding vote of aye indicating approval of Ordinance No. 21-18.

Ordinance No. 21-18 Approved on First Reading

13. Parks & Recreation – Thomas Dillard

A. Discuss – Pool operational cost

Jamie White, Parks Director report the price of chlorine has gone sky high and limited amounts to be gotten. The cost of 50lb. is \$200 and will double the maintenance cost for the pool. He is also in need of a new vacuum at a cost of \$1,200. At this time, he only has 3 lifeguards but need at least 8-10, reported no applications coming in and with this the pool will not open on time. Mayor Callis added may have to limit the hours of operation if can't get the staff. White stated the cost of chemicals would still be the same if the hours of operation are cut. Hoping to make up with adult water aerobics and pool parties. There was discussion of increasing the pay for the lifeguards but White said that wasn't the problem. Motion was made by Alderman Woodall, second by Alderman McDowell to reimburse the certification fee with a minimum of 30 days employment. Motion passed.

14. Public Works & Utilities – Brian Woodall

15. Police Department – Drew Jennings

16. Fire Department – Jody McDowell

17. Finance – Penny Barnes

- A. Ordinance No. 21-19 – First Reading** – An ordinance approving budget amendments for the fiscal year ending 06/30/2021.

Motion was made by Alderwoman Barnes, seconded by Alderman McDowell to approve Ordinance No. 21-19 on first reading. A unanimous voice vote indicated approval.

Ordinance No. 21-19 Approved on First Reading

- B. Ordinance No. 21-20 – First Reading** – An ordinance of the City of Portland, TN adopting the annual budget and the tax rate for the fiscal year beginning July 1, 2021 through June 30, 2022.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Ordinance No. 21-20 on first reading. Motion was made by Alderman Woodall, second by Alderman Hall to amend Ordinance No. 21-20 by reallocating the Business Development position to the professional services line item. This position was allocated to different

departments and doesn't equal the \$30,000 for professional services. A roll call vote indicated 3 aye and 2 nay indicating approval for the amendment. A roll call vote indicated approval of Ordinance No. 21-20 as amended.

Ordinance No. 21-20 Approved on First Reading

- C. Ordinance No. 21-21 – First Reading** – An ordinance approving Water & Sewer Fund and Gas Fund budget amendments for the fiscal year ending 06/30/2121.

Motion was made by Alderwoman Barnes, seconded by Alderman Woodall to approve Ordinance No. 21-21 on first reading. A roll call vote indicated approval.

Ordinance No. 21-21 Approved on First Reading

18. Legislative – Mayor Mike Callis

- A. Resolution No. 21-50** - A resolution authorizing a certificate of compliance for Steve Guarino for the future North Broadway Wine & Spirits located at 600 North Broadway, Portland, TN.

Motion was made by Alderman McDowell, seconded by Alderwoman Barnes to approve Resolution No. 21-50. Codes Director Johnny Morris presented to the council TCA 68-126-202 finding for a manufactured home, stating it to be used as a dwelling only. Mr. Guarino was present and he understood he could not use the manufactured home as part of his building. A unanimous voice vote indicated approval.

Resolution No. 21-50 Approved

18. Airport – Mike Hall - No items

Adjournment

Motion was made to adjourned the meeting at 6:15 PM.

Mike Callis, Mayor

Patricia Keen, City Recorder