

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

May 3, 2021

1. **Call to Order** - Mayor Callis called the meeting to order at 5:10 P.M.
2. **Prayer/Pledge** – Fire Chief Sam Thornton offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met in the City Hall Council Chamber on May 3, 2021 with the following members in attendance: Vice Mayor Drew Jennings, Alderwoman Penny Barnes, Alderman Jody McDowell, Alderwoman Megann Thompson and Alderman Brian Woodall. Alderman Thomas Dillard and Alderman Mike Hall were absent. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from April 19, 2021 Council Meeting**
A motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve the agenda. A unanimous voice vote indicated approval of the agenda.
The agenda was approved.
6. **History Moment – Dr. Nathan Shadowens, City Historian**
Dr. Shadowens made a short presentation regarding the history of the Strawberry Festival parade floats and showed some pictures of old floats. He reported that Arthur Butt designed and built the floats years ago in the back part of the old city hall. He announced the Moy Green House will be opening in the near future as the Portland museum.
7. **Communications from Mayor/Aldermen**
Alderwoman Thompson thanked all for their hard work during the upcoming Strawberry Festival. Sherry Ferguson, CEO Chamber of Commerce said she was thankful for the city employees and their hard work they put into the Strawberry Festival. She announced that Friday night would be the concert and fireworks then Saturday is the parade. Mayor Callis is forecasting a big crowd. The Mayor announced the loss of a city employee, Larry Gregory. He always did the sound for the festival concert. Mr. Gregory also had drawn the first layout plans for the upcoming 911 Memorial.
8. **Public Recognition**
Eric Johnson, 176 Keen Road – spoke regarding subdivision on Woods Road. Mr. Johnson stated he is the builder and would build quality homes and are price affordable. He looks forward to working with the City of Portland.
9. **Public Hearing**

A. Resolution No. 21-39 – A resolution annexing property at 157 TGT Road, Tax Map 19, Parcel p/o 007.09, containing 2.33 acres upon written consent of the owner.

No one spoke

B. Resolution No. 21-40 – A resolution adopting a plan of services for the annexation at 157 TGT Road, Tax Map 19, Parcel 007-09.

No one spoke

C. Ordinance No. 21-13 - An ordinance to amend the North Gateway Planning Study for about 41.64 acres at unaddressed Woods Road (Tax Map 16, Parcels 57.00 & 57.02) from Institutional to Residential.

No one spoke

D. Ordinance No. 21-14 - An ordinance to amend the City of Portland, TN zoning map by rezoning 109 Liberty Street, Map 033I, Group A, Parcel 022.00, from R-7.5 (Medium Density Residential) to CBD (Central Business District).

No one spoke

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No one spoke

9. Human Resources – Penny Barnes – No items to discuss

10. Planning & Codes – Megann Thompson

A. Resolution No. 21-39 – A resolution annexing property at 157 TGT Road, Tax Map 19, Parcel p/o 007.09, containing 2.33 acres upon written consent of the owner.

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Resolution No. 21-39. A unanimous voice vote indicated approval.

Resolution No. 21-39 Approved

B. Resolution No. 21-40 – A resolution adopting a plan of services for the annexation at 157 TGT Road, Tax Map 19, Parcel 007-09.

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Resolution No. 21-40. A unanimous voice vote indicated approval.

Resolution No. 21-40 Approved

C. Ordinance No. 21-13 - Second Reading - An ordinance to amend the North Gateway Planning Study for about 41.64 acres at unaddressed Woods Road (Tax Map 16, Parcels 57.00 & 57.02) from Institutional to Residential.

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Ordinance No. 21-13 on second reading. A voice vote indicated approval.

Ordinance No. 21-13 Approved on Second Reading

- D. Ordinance No. 21-14 - Second Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning 109 Liberty Street, Map 033I, Group A, Parcel 022.00, from R-7.5 (Medium Density Residential) to CBD (Central Business District).

Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve Ordinance No. 21-14 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 21-14 Approved on Second Reading

- E. Resolution No. 21-46** - A resolution to authorize the Mayor to enter into a Standard Site Development Agreement when no city funds are being contributed in accordance with the Portland Zoning Ordinance.

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Resolution No. 21-46. A unanimous voice vote indicated approval.

Resolution No. 21-46 Approved

11. Parks & Recreation – Thomas Dillard

- A. Resolution No. 21-47** – A resolution authorizing the purchase of two commercial Toro Zero-Turn riding mowers for the City of Portland Parks Department and Golf Course.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 21-47. A unanimous voice vote indicated approval.

Resolution No. 21-47 Approved

12. Public Works & Utilities – Brian Woodall

- A. Resolution No. 21-48** - A resolution to rescind Resolution No. 4270 which established an account for deposits for future fire hydrant placement.

Motion was made by Alderman Woodall, seconded by Vice Mayor Jennings to approve Resolution No. 21-48. A unanimous voice vote indicated approval.

Resolution No. 21-48 Approved

- B. Resolution No. 21-49** - A resolution authorizing change order no. 1 in the amount of \$13,000 for additional engineering services with Hethcoat & Davis for the 2020 Sewer System Improvements Point Repairs.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Resolution No. 21-49. A unanimous voice vote indicated approval.

Resolution No. 21-49 Approved

- C. Discussion** – leak adjustment policy
This item was deferred.

13. Police Department – Drew Jennings – No items to discuss

14. Fire Department – Jody McDowell – No items to discuss

15. Finance – Penny Barnes – No items to discuss

16. Legislative – Mayor Mike Callis

- A. Resolution No. 21-50** - A resolution authorizing a certificate of compliance for Steve Guarino for the future North Broadway Wine & spirits located at 600 North Broadway, Portland, TN.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 21-50. Due to applicant not present, motion was made by Alderman McDowell, second by Alderwoman Thompson to defer until applicant could be present. A unanimous voice vote indicated to defer.

Resolution No. 21-50 Deferred

- B. Resolution No. 21-51** - A resolution to appoint an Ad Hoc Committee to study rates and fees.

Motion was made by Alderman McDowell, seconded by Vice Mayor Jennings to approve Resolution No. 21-51. A unanimous voice vote indicated approval.

Resolution No. 21-51 Approved

17. Airport – Mike Hall - No items to discuss

Adjournment

Motion was made to adjourned the meeting at 6:18 PM.

Mike Callis, Mayor

Patricia Keen, City Recorder