

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

April 19, 2021

1. **Call to Order** - Mayor Callis called the meeting to order at 5:02 P.M.
2. **Prayer/Pledge** – Vice Mayor Drew Jennings offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met on April 19, 2021 with the following members in attendance: Alderwoman Penny Barnes, Alderman Thomas Dillard, Alderman Mike Hall, Vice Mayor Drew Jennings, Alderman Jody McDowell, Alderwoman Megann Thompson and Alderman Brian Woodall. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from April 5, 2021 Council Meeting**
A motion was made by Alderman McDowell, seconded by Alderman Hall to approve the minutes as presented. A unanimous voice vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Vice Mayor Jennings, seconded by Alderwoman Thompson to approve the agenda. A unanimous voice vote indicated approval of the agenda.
The agenda was approved.
6. **Recognition**

Chief Williams presented certificates and plaques to the following Police Officers:
Most Calls for Service – Tanner Craddock
Most Citations – Derek Fondren
Most Arrests – Blake Riley
Narcans/Naloxone Saves – Chris Arthur, Ebram Azer (x3), Kyle Brown, Carlos Cruz, Victoria Eye, John Pszenitzki, Blake Riley (x2)
First Aid Resulting in Preservation of Life – Blake Riley (x2), Blake Conyer, Kyle Brown, Ty Wilson

Carlton Cobb, Public Works Director presented certificates to the Sanitation Department employees for their outstanding work during the Snow Days in 2021.
7. **Communications from Mayor/Aldermen**
Mayor Callis reminded the council of some upcoming meeting; April 24 with MTAS, April 26, with Planning Commission, May 3, Budget Work Study. Mayor also reported the property on Hwy 52 listing time is up and will be relisting for another six months. Resource Authority may be increasing their dumping fees very soon.
8. **Public Recognition** – No one spoke.

9. Alcoholic Beverage Board – Alderman Jody McDowell, chairman

Application was present for approval from – Fayyaz Hussain, KB Mart, located at 5989 Hwy 31W, Portland, TN.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve the beer permit application for Fayyaz Hussain, KB Mart. A unanimous voice vote indicated approval.

Beer Permit Approved

10. Departmental Reports - Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve the reports. A unanimous voice vote indicated approval of the monthly reports as presented.

11. Human Resources – Penny Barnes – No items.

12. Planning & Codes – Megann Thompson – No items.

13. Parks & Recreation – Thomas Dillard – No items.

14. Public Works & Utilities – Brian Woodall

A. Ordinance No. 21-15 - Second Reading – An ordinance to authorize acceptance of best bids for various chemicals for the City of Portland for the period April 2021 through April 2022.

Motion was made by Alderman Woodall, seconded by Alderman McDowell to approve Ordinance No. 21-15 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 21-15 Approved on Second Reading

B. Resolution No. 21-41 – A resolution to approve a change order #1 to the agreement between the City of Portland and Bobby Luttrell & Sons for the 2020 Sanitary Sewer Service Repairs.

Motion was made by Alderman Woodall, seconded by Alderwoman Thompson to approve Resolution No. 21-41. A unanimous voice vote indicated approval.

Resolution No. 21-41 Approved

C. Discussion – Water tap fees

Bryan Price, Utility Director reported to the council his has looked at other cities according to their tap fees. Gallatin is cheaper and they use rates to figure the fees. The PSI meets the over all. The water plant is in the future for renovations and the current MGD is 2.8MGD, saying the pipe size is the problem. Have had to buy water from White House. Price stated the sewer tap fees were changed previous and seems to work well. Have gotten some sewer taps released from the State and that helped. Oak Grove is a problem area for water. Mayor thought maybe forming an Ad Hoc committee to look at and discuss a solution.

D. Discussion – Street Sweeper

Alderman Woodall reported on the street sweeper demo. Cost of the machine is approx. \$175,000 plus the cost of an operator. Doesn't see this being in the 2022 budget.

15. Police Department – Drew Jennings

A. Discussion – Lot restrictions for Ordinance No. 19-87 – Domesticated Fowl Regulations

Chief Williams handed out a total of complaints and calls for police department services. Stated an ordinance was passed and that's what his department go by. Vice Mayor Jennings stated he was for leaving the ordinance as passed. Alderman Woodall reported Gallatin as a permit fee and is in favor of it. Alderman Dillard hates more permit fees but if you want privileges you have to pay for it. Alderwoman Thompson reported she had gotten emails to not change the ordinance. Alderman Hall doesn't think the current ordinance is fair. Saying people have other animals that are annoying. Hall said he didn't think it was fair to tell someone the number of chickens and not for other animals. Woodall and Thompson discussed the fees that Gallatin charges. Motion was made by Alderwoman Thompson, second by Vice Mayor Jennings to leave the ordinance as is. Motion carries 5 aye and 2 nay to not change ordinance.

16. Fire Department – Jody McDowell

A. Ordinance No. 21-16 - Second Reading – An ordinance authorizing the adoption of the 2018 International Fire Codes appendices relating to inspection activities of the City of Portland and enforcement of building provisions as provided in said appendices.

Motion was made by Alderman McDowell, seconded by Alderman Woodall to approve Ordinance No. 21-16 on second reading. A unanimous voice vote indicated approval.

Ordinance No. 21-16 Approved on Second Reading

B. Ordinance No. 21-17 - Second Reading – An ordinance to amend the City of Portland Municipal Code Title 7, Fire Protection and Fireworks, Chapter 6, Fireworks.

Motion was made by Alderman McDowell, seconded by Alderman Woodall to approve Ordinance No. 21-17 on second reading with new language. A unanimous voice vote indicated approval.

Ordinance No. 21-17 Approved on Second Reading

17. Finance – Penny Barnes – No items

18. Legislative – Mayor Mike Callis

A. Ordinance No. 21-12 - Second Reading – An ordinance to amend Title 9 of the Portland Municipal Code by adding a provision for Mobile Food Vendors.

Motion was made by Alderman McDowell, seconded by Alderman Woodall to approve Ordinance No. 21-12 on second reading. Motion was made by Alderman Woodall, second by Alderman McDowell that the monies from these fees shall be applied to the upkeep of the Veterans Park located at Richland Park. A voice vote indicated approval with Alderman Dillard voting nay.

Ordinance No. 21-12 Approved on Second Reading

B. Resolution No. 21-42 – A resolution to rescind the re-appointment of one member to the Portland Health and Educational Facilities Board.

Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve Resolution No. 21-42. A unanimous voice vote indicated approval.

Resolution No. 21-42 Approved

- C. Resolution No. 21-43** - A resolution to appoint one new member, Clark Shifflett to the Portland Health and Educational Facilities Board.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 21-43. A unanimous voice vote indicated approval.

Resolution No. 21-43 Approved

- D. Resolution No. 21-44** - A resolution to authorize a contribution to help fund the 2021 Fall Festival.

Motion was made by Alderwoman Thompson, seconded by Alderman Woodall to approve Resolution No. 21-44. A unanimous voice vote indicated approval.

Resolution No. 21-44 Approved

- E. Resolution No. 21-45** - A resolution to re-appoint one member to the Portland Historic Preservation Commission.

Motion was made by Alderman Dillard, seconded by Alderwoman Thompson to approve Resolution No. 21-45. A unanimous voice vote indicated approval.

Resolution No. 21-45 Approved

18. Airport – Mike Hall - No items

Adjournment

Motion was made to adjourn the meeting at 7:21 PM.

Mike Callis, Mayor

Patricia Keen, City Recorder