

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

February 1, 2021

Pursuant to Governor Lee's Executive Order No. 71 the City Council meeting was held by electronic means.

1. **Call to Order** - Mayor Callis called the meeting to order at 5:00 P.M. via electronically.
2. **Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met via electronic means as allowed by the State of TN Executive Order No. 16, on February 1, 2021 with the following members in attendance: Alderwoman Penny Barnes, Alderman Thomas Dillard, Alderman Mike Hall, Vice Mayor Drew Jennings, Alderman Jody McDowell joined meeting at 6:00, Alderwoman Megann Thompson and Alderman Brian Woodall. City Attorney John R. Bradley and City Recorder Patricia Keen were present.
4. **Approval of Minutes from January 4, 2021 Council Meeting**
A motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve the minutes as presented. A unanimous roll call vote indicated approval.
The minutes were approved.
5. **Approval of Agenda** A motion was made by Alderman Woodall, seconded by Alderman Dillard to approve the agenda. Additions and deletions were as follows: Delete Ordinance No. 21-16; Additions: Ordinance No. 21-08. A unanimous roll call vote indicated approval of the agenda.
The agenda was approved.
6. **Communications from Mayor/Aldermen**
Mayor Callis announced he has confirmed the Portland ER is not closing. The traffic light at Searcy Lane and Hwy 52 will go live the end of this week. There will be a Work Study before the March 1 Council meeting for Retail Strategies and a Work Study before the March 15 Council meeting with sewer engineers. Need to make a decision whether to disband the Cable Commission. Budget FY 2022 is coming up; and if the minimum wage changes to \$15 per hour it may affect the budget. Mayor announced the retirement of Doug Yoeckel and this being his last staff meeting.
7. **Public Recognition** – No one spoke.
8. **Public Hearing**
A. Ordinance No. 21-01 – An ordinance to amend the City of Portland, TN zoning map by rezoning 1035 and 1041 Gateview Drive, Map 34, Parcel 132.00 and 131.00 from GCS (General Commercial Service) to RM-1 (High Density Residential).

No one spoke.

9. Departmental Reports - Motion was made by Alderwoman Thompson, seconded by Vice Mayor Jennings to approve the reports. A roll call vote indicated approval of the monthly reports as presented.

10. Human Resources – Penny Barnes

A. Ordinance No. 21-02 - First Reading – An ordinance to authorize the adoption of the Golf Course Assistant Superintendent position within the Parks Department for the City of Portland.

Motion was made by Vice Mayor Jennings, seconded by Alderman Dillard to approve Ordinance No. 21-02 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 21-02 Approved on First Reading

B. Ordinance No. 21-03 - First Reading – An ordinance of the adoption of a schedule of authorized positions for the City of Portland.

Motion was made by Alderman Woodall, seconded by Alderman Dillard to approve Ordinance No. 21-03 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 21-03 Approved on Second Reading

11. Planning & Codes – Megann Thompson

A. Ordinance No. 20-59 - First Reading – An ordinance to amend Ordinance No. 387, Combined Zoning Ordinance and the City of Portland and the Portland Planning Region, Article VI: Provisions Governing Residential Districts by adding Chapter 6. Accessory Dwelling Units (ADU).

Motion was made by Alderwoman Thompson, seconded by Alderwoman Barnes to approve Ordinance No. 20-59 on first reading. After a lengthy discussion, a unanimous roll call vote indicated the Ordinance No. 20-59 failed.

Ordinance No. 20-59 Failed

B. Ordinance No. 21-01 – Second Reading - An ordinance to amend the City of Portland, TN zoning map by rezoning 1035 and 1041 Gateview Drive, Map 34, Parcel 132.00 and 131.00 From GCS (General commercial Service) to RM-1 (High Density Residential).

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Ordinance No. 21-01 on second reading. A roll call vote indicated approval Vice Mayor Jennings abstaining.

Ordinance No. 21-01 Approved on Second Reading

C. Ordinance No. 21-04 - First Reading – An ordinance to rename William Drive in Sumner County to East Williams Drive.

Motion was made by Alderman Hall, seconded by Vice Mayor Jennings to approve Ordinance No. 21-04 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 21-04 Approved on First Reading

- D. Resolution No. 21-10** - A resolution to appoint Reginald Cone to the Portland Municipal Board of Zoning Appeals.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Resolution No. 21-10. A unanimous roll call vote indicated approval.

Resolution No. 21-10 Approved

12. Parks & Recreation – Thomas Dillard

- A. Discussion** – Alderman Woodall announced a *wish list* of projects for the Parks Department; splash pad, tennis courts, expand the parking at Meadow Brook Park, new maintenance shop, new bathroom outside of OEO building. He stated to start getting prices and with interest rates down maybe get a loan to move forward with some projects. Alderwoman Thompson said she would be interest in re-investing in Meadow Brook Park, thinks it has been over looked. Parks Direct Jamie White list things that are being done to Meadow Brook Park at this time. Mayor Callis said the city needs to make sure and not extend ourselves on loans. With a splash pad, could look at ways to recycle the water but keep it out of the sewer plant. He added the maintenance shop could be done easy and the parking lot maybe be done with yearly paving. Mayor also said to rehab the bathroom would be inexpensive. But the tennis court, no one but the High School use them and they are not willing to put anything toward this. Woodall said not voting on list tonight, just get some ideas.

13. Public Works & Utilities – Brian Woodall

- A. Ordinance No. 21-08 – First Reading** – An ordinance authorizing the approval of funding from the 2020 Water Sewer Bond for the Gravity Sewer Interceptor Line.

Motion was made by Alderwoman Thompson, seconded by Vice Mayor Jennings to approve Ordinance No. 21-08 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 21-08 Approved on First Reading

14. Police Department – Drew Jennings

- A. Ordinance No. 21-05 – First Reading** - An ordinance to amend the City of Portland Municipal Code Title 6, Law Enforcement, by adding Chapter 3, titled Alarm Systems.

Motion was made by Alderwoman Barnes, seconded by Vice Mayor Jennings to approve Ordinance No. 21-05 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 21-05 Approved on First Reading

- B. Resolution No. 21-11** - A resolution authorizing the purchase of laptops for the Police Department not to exceed \$40,000.

Motion was made by Alderman McDowell, seconded by Alderman Hall to approve Resolution No. 21-11. A unanimous roll call vote indicated approval.

Resolution No. 21-11 Approved

15. Fire Department – Jody McDowell

- A. Ordinance No. 21-06 - First Reading** – An ordinance to amend the City of Portland Municipal Code Title 7, Fire Protection and Fireworks, by adding Chapter 7, titled Open Burn.

Motion was made by Alderman Dillard, seconded by Alderman Woodall to approve Resolution No. 21-06. A unanimous roll call vote indicated approval.

Resolution No. 21-06 Approved

- B. Resolution No. 21-12** – A resolution to establish part-time firefighter pay.

Motion was made by Alderman McDowell, seconded by Alderwoman Barnes to approve Resolution No. 21-12. A unanimous roll call vote indicated approval.

Resolution No. 21-12 Approved

16. Finance – Penny Barnes

- A. Resolution No. 21-13** - A resolution to re-appoint two members to the City of Portland's Audit Committee.

Motion was made by Alderman Woodall, seconded by Alderman Dillard to approve Resolution No. 21-13. A roll call vote indicated approval with Vice Mayor Jennings abstaining.

Resolution No. 21-13 Approved

- B. Resolution No. 21-14** - A resolution authorizing the acceptance of the proposal for audit services for the FY 2021 audit from the MG Group, P.C. for the City of Portland.

Motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve Resolution No. 21-14. A unanimous roll call vote indicated approval.

Resolution No. 21-14 Approved

- C. Resolution No. 21-15** – A resolution authorizing four change orders in the net amount of a subtraction of \$4,021.52 to the contract with Baron Construction for the City Hall renovation/addition project.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 21-15. A unanimous roll call vote indicated approval.

Resolution No. 20-15 Approved

17. Legislative – Mayor Mike Callis

- A. Resolution No. 21-16** - A resolution to authorize option year three (3) with Retail Strategies at a cost of \$30,000 from the contract originally authorized by Resolution No. 19-36 in March 2019.

Resolution No. 21-16 – Removed from agenda

18. Airport – Mike Hall

A. Ordinance No. 21-07 - First Reading – An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for the Runway Rehabilitation final design and bidding.

Motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve Ordinance No. 21-07 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 21-07 Approved on First Reading

Adjournment

Motion was made to adjourn the meeting at 7:51 PM.

Mike Callis, Mayor

Patricia Keen, City Recorder