

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

October 19, 2020

Pursuant to Governor Lee's Executive Order No. 16 the City Council meeting was held by electronic means.

- 1. Call to Order** - Mayor Callis called the meeting to order at 5:00 pm via electronically.
- 2. Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.
- 3. Roll Call** - The Portland Board of Mayor and Aldermen met via electronic means on October 19, 2020 with the following members in attendance: Alderman Thomas Dillard, Alderman Mike Hall, Alderman Brian Harbin, Alderman Drew Jennings, Vice-Mayor John Kerley, Alderman Jody McDowell and Alderwoman Megann Thompson. City Attorney John R. Bradley and City Recorder Patricia Keen were also present.

4. Approval of Minutes from October 5, 2020 Council Meeting

A motion was made by Alderman McDowell, seconded by Alderman Dillard to approve the minutes as presented. A unanimous roll call vote indicated approval.

The minutes were approved.

- 5. Approval of Agenda** A motion was made by Alderman Dillard, seconded by Alderman Jennings to approve the agenda. Mayor Callis asked to remove from the agenda the following Resolutions: No. 20-125 under Human Resources, No. 20-136 under Public Works and Utilities, and No. 20-138 under Finance. A unanimous roll call vote indicated approval of the amended agenda.

The agenda was approved as amended.

6. Communications from Mayor/Aldermen

Alderman McDowell sent Mayor Callis well wishes and hoped he was feeling better. Vice Mayor Kerley asked everyone to please wear their mask. Mayor Callis announced Vice Mayor Kerley and Alderman Harbin were not running for re-election. He thanked them for their service to the city and would present a certificate to them later.

7. Public Recognition

Earl Whitmer – 105 Haynes Lane – spoke regarding Ordinance No. 20-47, rezone of property he owns at 102 Drakewood Drive. Wanted to know if anyone had any questions for him.

8. Alcoholic Beverage Board – Alderman Brian Harbin, chairman

- A.** Application from – Yellowfin Inc., Dhruv Patel
DBA: Portland Market, 404 Hwy 52 East, Portland, TN

Motion was made by Alderman McDowell, second by Alderwoman Thompson to approve the application as presented. A unanimous roll call vote indicated approval of the beer permit for Yellowfin Inc., Dhruv Patel.

9. Public Hearing

A. Ordinance No. 20-46 - An ordinance to amend the City of Portland, TN zoning map by rezoning 222 South Russell St., 104 Portland Blvd., 123 High St., 107 Portland Blvd., 105 Portland Blvd., 300 South Russell St., 101 Portland Blvd., and 103 Portland Blvd., (Map 33G, Group B, Parcels 025.00, 001.01, and 001.00 and Map 33G, Group C, Parcels 006.00, 007.00, 010.00, 009.00 and 009.01) from R-15 (Low Density Residential) and R-10 (Low Density Residential) to R-7.5 (Medium Density Residential).

No one spoke.

B. Ordinance No. 20-47 - An ordinance to amend the City of Portland, TN zoning map by rezoning 102 Drakewood Drive, (Map 321, Group A, Parcel 007.00) from RS-40 (Low Density Residential) to RS-20 (Low Density Residential).

No one spoke.

C. Ordinance No. 20-48 - An ordinance to name the interchange access road in conjunction with Resolution No. 20-77 annexation of the interchange at I-65 and Vaughn Parkway.

No one spoke.

9. Departmental Reports - Motion was made by Alderman Dillard, seconded by Alderwoman Thompson to approve the reports. A roll call vote indicated approval of the monthly reports.

10. Human Resources – Mayor Mike Callis

A. Resolution No. 20-125 - A resolution to establish a bi-weekly pay cycle for the City of Portland employees.

Resolution No. 20-125 Removed from Agenda

11. Planning and Codes – Mike Hall

A. Ordinance No. 20-46 - Second Reading – An ordinance to amend the City of Portland, TN zoning map by rezoning 222 South Russell St., 104 Portland Blvd., 123 High St., 107 Portland Blvd., 105 Portland Blvd., 300 South Russell St., 101 Portland Blvd., and 103 Portland Blvd., (Map 33G, Group B, Parcels 025.00, 001.01, and 001.00 and Map 33G, Group C, Parcels 006.00, 007.00, 010.00, 009.00 and 009.01) from R-15 (Low Density Residential) and R-10 (Low Density Residential) to R-7.5 (Medium Density Residential).

Motion was made by Alderman Dillard, seconded by Alderman Hall to approve Ordinance No. 20-46 on second reading. A roll call vote indicated approved.

Ordinance No. 20-46 Approved on Second Reading

- B. Ordinance No. 20-47 – Second Reading** - An ordinance to amend the City of Portland, TN zoning map by rezoning 102 Drakewood Drive, (Map 321, Group A, Parcel 007.00) from RS-40 (Low Density residential) to RS-20 (Low Density Residential).

Motion was made by Alderman McDowell, seconded by Alderman Hall to approve Ordinance No. 20-47 on second reading. A roll call vote indicated approved.

Ordinance No. 20-47 Approved on Second Reading

- C. Ordinance No. 20-48 – Second Reading** - An ordinance to name the interchange access road in conjunction with Resolution No. 20-77 annexation of the interchange at I-65 and Vaughn Parkway.

Motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve Ordinance No. 20-48 on second reading. A roll call vote indicated approved.

Ordinance No. 20-48 Approved on Second Reading

12. Parks and Recreation – Thomas Dillard

- A. Ordinance No. 20-51 – Second Reading** – An ordinance to amend the Facility Policy Manual for the Portland Parks and Recreation.

Motion was made by Alderman Dillard, seconded by Vice Mayor Kerley to approve Ordinance No. 20-51 on second reading. A roll call vote indicated approved.

Ordinance No. 20-51 Approved on Second Reading

13. Public Works & Utilities – Jody McDowell

- A. Ordinance No. 20-53 – Second Reading** – An ordinance to enter an agreement with Kimley Horn to provide engineering services for the City of Portland STP Grant for roadway resurfacing.

Motion was made by Alderman McDowell, seconded by Alderman Dillard to approve Ordinance No. 20-53 on second reading. A roll call vote indicated approved.

Ordinance No. 20-53 Approved on Second Reading

- B. Resolution No. 20-136** - A resolution authorizing an agreement between the City of Portland, TN and Four-Square Design Studio for a design proposal for the City of Portland Department of Utilities and Public Works new offices.

Resolution No. 20-136 Removed from Agenda

- C. Ordinance No. 20-54 - First Reading** – An ordinance authorizing a contract between the City of Portland, TN and Bobby Luttrell & Sons for the 2020 Sanitary Sewer Service Point Repairs.

Motion was made by Alderman Dillard, seconded by Alderwoman Thompson to approve Ordinance No. 20-54 on first reading. A roll call vote indicated approved.

Ordinance No. 20-54 Approved on First Reading

14. Police Department – Drew Jennings

- A. Resolution No. 20-137** - A resolution authorizing an agreement between the City of Portland, TN and Four-Square Design Studio for a design proposal for the City of Portland Police Department.

Motion was made by Alderman Jennings, seconded by Alderman Hall to approve Resolution No. 20-137. A unanimous roll call vote indicated approved.

Resolution No. 20-137 Approved

15. Fire Department – Brian Harbin – No items.

16. Finance – Megann Thompson

- A. Resolution No. 20-138** - A resolution authorizing for change orders to the contract with Baron Construction for the city hall renovation/addition project.

Resolution No. 20-138 Removed from Agenda

17. Legislative – Mayor Mike Callis

- A. Ordinance No. 20-55 - First Reading** - An ordinance to accept property from Tyler Collins of 3.12+/- acres located at unaddressed North Street, Tax Map 033B, Group A, Parcel 006.01.

Motion was made by Alderman McDowell, seconded by Alderman Dillard to approve Ordinance No. 20-55 on first reading. A roll call vote indicated approved.

Ordinance No. 20-55 Approved on First Reading

- B. Resolution No. 20-138** - A resolution to ratify Private Chapter No. 50 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-20, February 3, 2020)

Motion was made by Vice Mayor Kerley, seconded by Alderman McDowell to approve Resolution No. 20-138. A unanimous roll call vote indicated approved.

Resolution No. 20-138 Approved

- C. Resolution No. 20-139** - A resolution to ratify Private Chapter No. 50 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-21, February 3, 2020)

Motion was made by Vice Mayor Kerley, seconded by Alderwoman Thompson to approve Resolution No. 20-139. A unanimous roll call vote indicated approved.

Resolution No. 20-139 Approved

- D. Resolution No. 20-140** - A resolution to ratify Private Chapter No. 50 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-22, February 3, 2020)

Motion was made by Alderman McDowell, seconded by Alderman Hall to approve Resolution No. 20-140. A unanimous roll call vote indicated approved.

Resolution No. 20-140 Approved

- E. Resolution No. 20-141** - A resolution to ratify Private Chapter No. 50 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-23, February 3, 2020)

Motion was made by Alderman Dillard, seconded by Alderwoman Thompson to approve Resolution No. 20-141. A unanimous roll call vote indicated approved.

Resolution No. 20-141 Approved

- F. Resolution No. 20-142** - A resolution to ratify Private Chapter No. 50 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-24, February 3, 2020)

Motion was made by Alderman Dillard, seconded by Alderman Harbin to approve Resolution No. 20-142. A unanimous roll call vote indicated approved.

Resolution No. 20-142 Approved

- G. Resolution No. 20-143** - A resolution to ratify Private Chapter No. 50 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-25, February 3, 2020)

Motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve Resolution No. 20-143. A unanimous roll call vote indicated approved.

Resolution No. 20-143 Approved

- H. Resolution No. 20-144** - A resolution to ratify Private Chapter No. 51 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-37, March 2, 2020)

Motion was made by Alderman McDowell, seconded by Alderman Harbin to approve Resolution No. 20-144. A unanimous roll call vote indicated approved.

Resolution No. 20-144 Approved

- I. Resolution No. 20-145** - A resolution to ratify Private Chapter No. 51 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-38, March 2, 2020)

Motion was made by Alderman Hall, seconded by Vice Mayor Kerley to approve Resolution No. 20-145. A unanimous roll call vote indicated approved.

Resolution No. 20-145 Approved

- J. Resolution No. 20-146** - A resolution to ratify Private Chapter No. 51 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-39, March 2, 2020)

Motion was made by Alderman Jennings, seconded by Alderman Hall to approve Resolution No. 20-146. A unanimous roll call vote indicated approved.

Resolution No. 20-146 Approved

- K. Resolution No. 20-147** - A resolution to ratify Private Chapter No. 51 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-40, March 2, 2020)

Motion was made by Alderman McDowell, seconded by Alderman Hall to approve Resolution No. 20-147. A unanimous roll call vote indicated approved.

Resolution No. 20-147 Approved

- L. Resolution No. 20-148** - A resolution to ratify Private Chapter No. 51 as adopted by the General Assembly of the State of Tennessee on July 15, 2020 with State's seal dated July 27, 2020. (Resolution No. 20-41, March 2, 2020)

Motion was made by Alderman Dillard, seconded by Alderman Jennings to approve Resolution No. 20-148. A unanimous roll call vote indicated approved.

Resolution No. 20-148 Approved

18. Airport – Vice- Mayor John Kerley

- A. Ordinance No. 20-56 - First Reading** – An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for the Runway Rehabilitation Preliminary Design.

Motion was made by Alderman Dillard, seconded by Vice Mayor Kerley to approve Ordinance No. 20-56 on first reading. A roll call vote indicated approved.

Ordinance No. 20-56 Approved on First Reading

19. Technology – Mayor Mike Callis – No items.

20. Preservation – Beautification – Vice-Mayor John Kerley – No items.

Adjournment

Motion was made to adjourn the meeting at 5:58 pm.

Mike Callis, Mayor

Patricia Keen, City Recorder