

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

September 14, 2020

Pursuant to Governor Lee's Executive Order No. 16 the City Council meeting was held by electronic means.

1. **Call to Order** - Mayor Callis called the meeting to order at 5:01 pm via electronically.
2. **Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met via electronic means as allowed by the State of TN Executive Order No. 16, on September 14, 2020 with the following members in attendance: Alderman Thomas Dillard, Alderman Mike Hall, Alderman Brian Harbin, Vice-Mayor John Kerley, Alderman Jody McDowell and Alderwoman Megann Thompson. Alderman Drew Jennings was absent. City Attorney John R. Bradley and City Recorder Patricia Keen were also present.
4. **Approval of Minutes from August 17, 2020 Council Meeting**
A motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve the minutes as presented. A unanimous roll call vote indicated approval.

The minutes were approved.

5. **Approval of Agenda** A motion was made by Alderman McDowell, seconded by Alderman Harbin to approve the agenda. A unanimous roll call vote indicated approval of the amended agenda.

The agenda was approved as amended.

6. **Communications from Mayor/Aldermen**

Mayor Callis welcomed newly appointed Chief Sam Thornton to his first day due to retiring Chief Al West. He also wanted to thank the Chamber of Commerce for originating the 9/11 Ceremony on Friday. Mayor announced Alderman Harbin and Vice Mayor Kerley would not be running for re-election in November, he wished them their best and thanked them for their service on the council. PHS Homecoming parade will be this Wednesday night and for everyone to be aware of the extra traffic during that time. Mayor Callis wanted to bring to attention of the referendum for sales tax to be on the November ballot at a half of a percent for city paving.

7. **Public Recognition**

No one spoke.

8. **Public Hearing**

- A. **Ordinance No. 20-36** - An ordinance to amend Ordinance No. 387 the combined zoning ordinance of the City of Portland, TN and the Portland Planning Region, Article VI: Provisions Governing Residential Districts to add Chapter 5. Residential Redevelopment Overlay.

No one spoke.

- B. Ordinance No. 20-37** - An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed Hwy 259, Map 16, Parcel 04.00, from RS-20 (Single Family Low Density Residential Districts) to RS-15 (Low Density Residential Districts).

No one spoke.

- C. Ordinance No. 20-38** - An ordinance to amend the City of Portland, TN zoning map by rezoning 216 Freedom Drive, Map 33A, Group B, Parcel 27.00, from GCS (General Commercial Service Districts) to R-10 (Low Density Residential District).

No one spoke.

- D. Ordinance No. 20-39** - An ordinance to authorize the Mayor to enter into a Developer's Agreement with Steve Somerville for the development of Orchard Place Subdivision.

No one spoke.

- 9. Departmental Reports** - Motion was made by Alderman Dillard, seconded by Vice Mayor Kerley to approve the reports. A roll call vote indicated approval of the monthly reports.

10. Human Resources – Mayor Mike Callis – No items.

11. Planning and Codes – Mike Hall

- A. Ordinance No. 20-36 - Second Reading** – An ordinance to amend Ordinance No. 387 the combined zoning ordinance of the City of Portland, TN and the Portland Planning Region, Article VI: Provisions Governing Residential Districts to add Chapter 5. Residential Redevelopment Overlay.

Motion was made by Alderman Dillard, seconded by Alderman Hall to approve Ordinance No. 20-36 on second reading. A roll call vote indicated approved.

Ordinance No. 20-36 Approved on Second Reading

- B. Ordinance No. 20-37 - Second Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed Hwy 259, Map 16, Parcel 04.00, from RS-20 (Single Family Low Density Residential Districts) to RS-15 (Low Density Residential Districts).

Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve Ordinance No. 20-37 on second reading. A roll call vote indicated approved.

Ordinance No. 20-37 Approved on Second Reading

- C. Ordinance No. 20-38 - Second Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning 216 Freedom Drive, Map 33A, Group B, Parcel 27.00, from GCS (General Commercial Service Districts) to R-10 (Low Density Residential District).

Motion was made by Alderman McDowell seconded by Alderman Dillard to approve Ordinance No. 20-38 on second reading. A roll call vote indicated approved with Alderman Harbin abstaining from the vote.

Ordinance No. 20-38 Approved on Second Reading

- D. Ordinance No. 20-39 - Second Reading** – An ordinance to authorize the Mayor to enter into a Developer’s Agreement with Steve Somerville for the development of Orchard Place Subdivision.

Motion was made by Alderman Dillard, seconded by Alderman McDowell to approve Ordinance No. 20-39 on second reading. A roll call vote indicated approved.

Ordinance No. 20-39 Approved on Second Reading

- E. Ordinance No. 20-40 - Second Reading** – An ordinance authorizing the adoption of the 2018 International Codes relating to inspection activities of the City of Portland and enforcement of building provisions as provided in said codes.

Motion was made by Vice Mayor Kerley, seconded by Alderwoman Thompson to approve Ordinance No. 20-40 on second reading. A roll call vote indicated approved.

Ordinance No. 20-40 Approved on Second Reading

- F. Ordinance No. 20-44 - First Reading** – An ordinance to amend Ordinance Number 387, combined zoning ordinance and the City of Portland, TN and the Portland Planning Region, Article VI: Provisions Governing Residential Districts by adding Chapter 6. Accessory Dwelling Units (ADU).

Motion was made by Alderman Dillard, seconded by Vice Mayor Kerley to approve Ordinance No. 20-44 on first reading. It was reported by the Planning Department this item came from a citizen. There were questions on who would be policing the dwellings. Also, how could you keep from letting family members live in the dwellings. Motion was made by Alderman Dillard, seconded by Vice Mayor Kerley to defer back to the Planning Commission. A roll call vote indicated to defer back to the Planning Commission.

Ordinance No. 20-44 Deferred back to Planning Commission

- G. Ordinance No. 20-45 - First Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning the Wellington Place Subdivision at unaddressed TGT Road (Map 019, Parcel 041.00) from R-15 (Low Density Residential) to R-10 (Low Density Residential).

Motion was made by Alderman McDowell, seconded by Vice Mayor Kerley to approve Ordinance No. 20-45 on second reading. Motion was made by Alderman Harbin, second by Alderman Dillard to defer until October 5, 2020 council meeting. A roll call vote indicated a tie of three aye and three nays, having Mayor Callis to cast his vote of aye to defer.

Ordinance No. 20-45 Deferred to October 5, 2020 council meeting

H. Ordinance No. 20-46 - First Reading – An ordinance to amend the City of Portland, TN zoning map by rezoning 222 South Russell St., 104 Portland Blvd., 123 High St., 107 Portland Blvd., 105 Portland Blvd., 300 South Russell St., 101 Portland Blvd., and 103 Portland Blvd., (Map 33G, Group B, Parcels 025.00, 001.01, and 001.00 and Map 33G, Group C, Parcels 006.00, 007.00, 010.00, 009.00 and 009.01) from R-15 (Low Density Residential) and R-10 (Low Density Residential) to R-7.5 (Medium Density Residential).

Motion was made by Alderman Dillard, seconded by Alderman Hall to approve Ordinance No. 20-46 on first reading. A roll call vote indicated approved.

Ordinance No. 20-46 Approved on First Reading

I. Ordinance No. 20-47 - First Reading – An ordinance to amend the City of Portland, TN zoning map by rezoning 102 Drakewood Drive, (Map 321, Group A, Parcel 007.00) from RS-40 (Low Density residential) to RS-20 (Low Density Residential).

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Ordinance No. 20-47 on first reading. A roll call vote indicated approved.

Ordinance No. 20-47 Approved on First Reading

J. Ordinance No. 20-48 - First Reading – An ordinance to name the interchange access road in conjunction with Resolution No. 20-77 annexation of the interchange at I-65 and Vaughn Parkway.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Ordinance No. 20-48 on first reading. A roll call vote indicated approved.

Ordinance No. 20-48 Approved on First Reading

12. Parks and Recreation – Thomas Dillard – No items.

A. Discussion

Mayor Callis announced October 10 will be the Fall Festival with vendors and fireworks. Work will begin soon on the Robert Coleman Center and should be presented at the next council meeting. Jamie White, Parks Dir. reported Richland Park is being used now by football and soccer. Meadow Brook Park is be renovated with lighting at the skate park, cleaning up the Barn, took up the tennis court and putting in a volleyball court, looking at lighting for the walking trail and paving to be done at the Dog Park parking lot. The Municipal Golf Course will be closed Monday, September 21. Flier have gone out to see who is interested in setting up for Trick or Treat in the park. Fall Craft Show will be in November.

13. Public Works & Utilities – Jody McDowell

A. Ordinance No. 20-41 – Second Reading – An ordinance to enter an agreement with Hethcoat & Davis to provide engineering services for the City of Portland 2020 Sewer Point Repairs.

Motion was made by Alderman McDowell, seconded by Alderman Harbin to approve Ordinance No. 20-41 on second reading. A roll call vote indicated approved.

Ordinance No. 20-41 Approved on Second Reading

- B. Ordinance No. 20-42 - Second Reading** - An ordinance to authorize acceptance of best bids for the Searcy Road and SR 52 temporary signal for the City of Portland.

Motion was made by Alderman Dillard, seconded by Alderman Hall to approve Ordinance No. 20-42 on first reading. A roll call vote indicated approved.

Ordinance No. 20-42 Approved on First Reading

- C. Ordinance No. 20-43 - Second Reading** – An ordinance authorizing a contract between the City of Portland, TN and Hethcoat & Davis Engineering for the 2020 Wastewater Treatment Plant Improvements (Phase II).

Motion was made by Alderwoman Thompson, seconded by Alderman Harbin to approve Ordinance No. 20-43 on second reading. A roll call vote indicated approved.

Ordinance No. 20-43 Approved on Second Reading

- D. Ordinance No. 20-49 - First Reading** - An ordinance to amend the City of Portland Municipal Code Title 19, Chapter 2, titled *Gas*.

Motion was made by Alderman Harbin, seconded by Alderwoman Thompson to approve Ordinance No. 20-49 on first reading. A roll call vote indicated approved.

Ordinance No. 20-49 Approved on First Reading

- E. Resolution No. 20-114** - A resolution to authorize an agreement between Kentucky Tennessee Excavation and Construction, LLC and the City of Portland to extend the Sanitary Sewer System to provide service to 355 N. Harris Road.

Motion was made by Alderwoman Thompson, seconded by Alderman Harbin to approve Resolution No. 20-114. A unanimous roll call vote indicated approved.

Resolution No. 20-114 Approved

- F. Resolution No. 20-115** - A resolution to approve extending the 2019 Wastewater Pump Contract with John Bouchard & Sons and Southern Sales through FY 2021.

Motion was made by Alderwoman Thompson, seconded by Alderman Harbin to approve Resolution No. 20-115. A unanimous roll call vote indicated approved.

Resolution No. 20-115 Approved

- G. Resolution No. 20-116** - A resolution requesting permission from Tennessee Department of Environment & Conservation for a secondary outfall at the head of Portland's City Lake within the Barren River watershed for the City of Portland Waste Water Treatment Plant.

Motion was made by Alderman McDowell, seconded by Alderman Harbin to approve Resolution No. 20-116. A unanimous roll call vote indicated approved.

Resolution No. 20-116 Approved

H. Resolution No. 20-117 - A resolution for the City of Portland to extend the current contract with Aramark/Martinrea for uniforms and line services for the City of Portland.

Motion was made by Alderwoman Thompson, seconded by Alderman Harbin to approve Resolution No. 20-117. A unanimous roll call vote indicated approved.

Resolution No. 20-117 Approved

I. Resolution No. 20-118 - A resolution to authorizing the acceptance of the best bid for the purchase of supplies in the Water Distribution Department for the FY 2021.

Motion was made by Alderman McDowell, seconded by Alderman Harbin to approve Resolution No. 20-118. A unanimous roll call vote indicated approved.

Resolution No. 20-118 Approved

J. Resolution No. 20-122 – A resolution to authorize the City of Portland to review and submit the Phase II Small Municipal Separate Storm Sewer System (MS4) Annual Report.

Motion was made by Alderwoman Thompson, seconded by Vice Mayor Kerley to approve Resolution No. 20-122. A unanimous roll call vote indicated approved.

Resolution No. 20-122 Approved

14. Police Department – Drew Jennings – No items.

15. Fire Department – Brian Harbin – No items.

16. Finance – Megann Thompson

A. Resolution No. 20-123 - A resolution authorizing change orders from Baron Construction for the City Hall renovation/addition project.

Motion was made by Alderman Harbin, seconded by Alderwoman Thompson to approve Resolution No. 20-123. A unanimous roll call vote indicated approved.

Resolution No. 20-123 Approved

18. Legislative – Mayor Mike Callis

A. Resolution No. 20-119 - A resolution to re-appoint one member, Phil Hobdy to the Portland Municipal Airport Authority.

Motion was made by Alderman McDowell, seconded by Alderman Harbin to approve Resolution No. 20-119. A unanimous roll call vote indicated approved.

Resolution No. 20-119 Approved

B. Resolution No. 20-120 – A resolution to re-appoint one member, Glenda Brewer to the Portland Housing Authority Board.

Motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve Resolution No. 20-120. A unanimous roll call vote indicated approved.

Resolution No. 20-120 Approved

- C. Resolution No. 20-121** – A resolution to re-appoint one member, Jody McDowell of the Water Management Advisory Group for the Portland Water System.

Motion was made by Alderman Harbin, seconded by Vice Mayor Kerley to approve Resolution No. 20-121. A unanimous roll call vote indicated approved.

Resolution No. 20-121 Approved

- D. Resolution No. 20-124** – A resolution to approve the re-appointment of one member, Kim Rice to the Cable Television Commission.

Motion was made by Alderman Harbin, seconded by Alderwoman Thompson to approve Resolution No. 20-124. A unanimous roll call vote indicated approved.

Resolution No. 20-124 Approved

19. Airport – Vice- Mayor John Kerley – No items.

20. Technology – Mayor Mike Callis – No items.

21. Preservation – Beautification – Vice-Mayor John Kerley – No items.

Adjournment

Motion was made to adjourn the meeting at 6:38 pm.

Mike Callis, Mayor

Patricia Keen, City Recorder