

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

August 17, 2020

Pursuant to Governor Lee's Executive Order No. 16 the City Council meeting was held by electronic means.

- 1. Call to Order** - Mayor Callis called the meeting to order at 5:00 pm via electronically.
- 2. Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.
- 3. Roll Call** - The Portland Board of Mayor and Aldermen met via electronic means as allowed by the State of TN Executive Order No. 16, on August 17, 2020 with the following members in attendance: Alderman Thomas Dillard, Alderman Mike Hall, Alderman Brian Harbin, Alderman Drew Jennings, Vice-Mayor John Kerley, Alderman Jody McDowell and Alderwoman Megann Thompson. City Attorney John R. Bradley and City Recorder Patricia Keen were also present.
- 4. Approval of Minutes from August 3, 2020 Council Meeting**
A motion was made by Alderman Harbin, seconded by Vice Mayor Kerley to approve the minutes as presented. A unanimous roll call vote indicated approval.

The minutes were approved.

- 5. Approval of Agenda** A motion was made by Alderman Harbin, seconded by Alderman McDowell to approve the agenda. Alderman Dillard asked to add discussion for a dome mirror at the railroad crossing of Wheeler and McGlothlin Street. A unanimous roll call vote indicated approval of the amended agenda.

The agenda was approved as amended.

- 6. Communications from Mayor/Aldermen**
Mayor Callis informed everyone the numbers for Covid are in favor with 70% cases recovered. Music on Main is scheduled for August 29 if the council doesn't have any objections. It will be moved to the parking lot behind the City Annex building #1 and asking everyone to social distances. Mayor reported of wanting to do much needed attention to Meadow Brook Park. Hoping to do some updates to lighting, track and possibly turn the tennis court into a sand volleyball court. Looking at ways to raise the level at that park. Also painting a mural on the front of the barn. Mayor also added the work on the Robert Coleman building is being looked at and hope to be doing some painting at the Colds Spring School later this year.
- 7. Public Recognition**
No one spoke.
- 8. Public Hearing**

- A. Ordinance No. 20-34** - An ordinance to amend ordinance No. 387 the combined zoning ordinance of the City of Portland, TN and the Portland Planning Region, Article IV: Supplementary District Regulations, Chapter 2. Sign Regulations to add Section 4-216 Electronic Messaging Centers and modify definitions as necessary.

No one spoke.

- 9. Departmental Reports** - Motion was made by Alderman Harbin, seconded by Alderman Dillard to approve the reports. A roll call vote indicated approval of the monthly reports.

- 10. Human Resources – Mayor Mike Callis – No items.**

11. Planning and Codes – Mike Hall

- A. Ordinance No. 20-34 – Second Reading** - An ordinance to amend ordinance No. 387 the combined zoning ordinance of the City of Portland, TN and the Portland Planning Region, Article IV: Supplementary District Regulations, Chapter 2. Sign Regulations to add Section 4-216 Electronic Messaging Centers and modify definitions as necessary.

Motion was made by Vice Mayor Kerley, seconded by Alderman Jennings to approve Ordinance No. 20-34 on second reading. An amendment was made to the Section 2, items 10 to read: The electronic message center message shall not change more than once every 7seconds. Such EMC shall contain messages without rapid movement or flashing. Item 11 to read: The electronic message center message shall only contain messages related to the on-premise use, except for community, non-profit, or City of Portland events. A roll call vote indicated approved as amended with Alderman Hall voting nay.

Ordinance No. 20-34 Approved on Second Reading as Amended

- 12. Parks and Recreation – Thomas Dillard – No items.**

13. Public Works & Utilities – Jody McDowell

- A. Ordinance No. 20-42 - First Reading** - An ordinance to authorize acceptance of best bids for the Searcy Road and SR 52 temporary signal for the City of Portland.

Motion was made by Alderman Jennings, seconded by Alderman Hall to approve Ordinance No. 20-42 on first reading. A roll call vote indicated approved.

Ordinance No. 20-42 Approved on First Reading

- B. Resolution No. 20-100** - A resolution authorizing an agreement between the City of Portland, TN and OHM Advisors for a proposal for professional on-call services for sewer hydraulic modeling general services.

Motion was made by Vice Mayor Kerley, seconded by Alderman McDowell to approve Resolution No. 20-100. A unanimous roll call vote indicated approved with Alderman Dillard voting nay.

Resolution No. 20-100 Approved

- C. Resolution No. 20-101** - A resolution authorizing an agreement between the City of Portland, TN and OHM Advisors for a proposal for professional on-call services for water hydraulic modeling general services.

Motion was made by Vice Mayor Kerley, seconded by Alderman Jennings to approve Resolution No. 20-101. A unanimous roll call vote indicated approved with Alderman Dillard voting nay.

Resolution No. 20-101 Approved

- D. Resolution No. 20-102** - A resolution to authorize new guidelines for natural gas service lines.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Resolution No. 20-102. A unanimous roll call vote indicated approved.

Resolution No. 20-102 Approved

- E. Resolution No. 20-103** - A resolution to authorize new guidelines for sewer service lines.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Resolution No. 20-103. A unanimous roll call vote indicated approved.

Resolution No. 20-103 Approved

- F. Resolution No. 20-104** - A resolution to authorize the temporary easement for private sewer service laterals for the Fall 2020 Annual Point Repairs Project.

Motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve Resolution No. 20-104. A unanimous roll call vote indicated approved.

Resolution No. 20-104 Approved

- G. Resolution No. 20-105** - A resolution authorizing change order No. 3 for Contracting Services to extend the contract sixty days for the 2019 Lyon Drive Force Main and Lift Station Improvement Project.

Motion was made by Alderman Hall, seconded by Alderman Jennings to approve Resolution No. 20-105. A unanimous roll call vote indicated approved.

Resolution No. 20-105 Approved

- H. Resolution No. 20-106** - A resolution authorizing an agreement between the City of Portland, TN and Gresham Smith Engineering for a proposal for professional on-call services for basic utility coordination services.

Motion was made by Alderman Dillard, seconded by Alderman McDowell to approve Resolution No. 20-106. A unanimous roll call vote indicated approved.

Resolution No. 20-106 Approved

- I. Ordinance No. 20-43 - First Reading** – An ordinance authorizing a contract between the City of Portland, TN and Hethcoat & Davis Engineering for the 2020 Wastewater Treatment Plant Improvements (Phase II).

Motion was made by Vice Mayor Kerley, seconded by Alderman Hall to approve Ordinance No. 20-43 on first reading. A roll call vote indicated approved.

Ordinance No. 20-43 Approved on First Reading

- J. Resolution No. 20-107** - A resolution authorizing a final adjusting change order to Resolution 19-137 between the City of Portland, TN and Jacobs Engineering Group Inc. for FY 2020 Sewer System Services.

Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve Resolution No. 20-107. A unanimous roll call vote indicated approved.

Resolution No. 20-107 Approved

- K. Resolution No. 20-108** - A resolution releasing Jacobs Engineering Group Inc. of all obligations from task order 13 for Phase 2 WWTP Improvements.

Motion was made by Alderman Hall, seconded by Alderman Dillard to approve Resolution No. 20-108. A unanimous roll call vote indicated approved.

Resolution No. 20-108 Approved

- L. Discuss** - Upgrade tank capacity in the Oak Grove area

Bryan Price, Dir. of Utilities along with Tim Suddarth, Water Treatment Supervisor informed the issued the city is having with the oak Grove water tank. Suddarth stated it takes 21-22 hours a day to fill the tank to only 725 capacity. Price explained how the both pumps at each station keep running and if it had been a dryer summer it would have been bad. Said only so much can pump out of the water plant. Price added the real problem is with the distribution system of Portland. Mayor said it's hard to get water through pipes, can't push the water. The city has had leaks that drained the plant and the Oak Grove area has been talked about before. Alderman McDowell referred the problem to the Oak Grove water tank as filling it with a garden hose and empty it with a fire hose. Mayor said wanted to bring this to the council's attention to get a plan. There is other area as well where the pressures are not suitable for the area. He added work is being done at the sewer plant but need to work on the water plant also.

- M. Discuss** - Conduct a study on water reuse

Mayor Callis said the city needs to find someone that specialize in water reuse, look to redirect the water flow. Bryan Price added this has been discussed for years but the city is further along than anyone else. Since the lake is not going to happen, WHUD would be happy to sell us water at a price but best to invest money into our own system. Price said Tim Suddarth has been testing water from the sewer plant for some time now. He asked Suddarth to explain. Suddarth reported he has tested the TLC and what to remove. Both water and sewer plant are doing testing. Some water test comes out better than what has been gotten out of the creek. Also, what goes into the creek, others places are using it. Mayor thinks maybe bring someone in to help us understand this. Want to help other neighboring communities. Mayor said he hopes to reschedule a meeting with the Cor of Engineers. We should be able to get water out of the river.

14. Police Department – Drew Jennings

- A. Resolution No. 20-109** - A resolution to present retired Police Detective Sergeant Vince Ludovissy with his service weapon.

Motion was made by Alderman Dillard, seconded by Alderman McDowell to approve Resolution No. 20-109. A unanimous roll call vote indicated approved.

Resolution No. 20-109 Approved

15. Fire Department – Brian Harbin – No items.

16. Finance – Megann Thompson

- A. Resolution No. 20-110** – A resolution to assign fund balance for amounts not spent during fiscal year 2020.

Motion was made by Alderman Harbin, seconded by Alderman Hall to approve Resolution No. 20-110. A unanimous roll call vote indicated approval.

Resolution No. 20-110 Approved

- B. Resolution No. 20-113** - A resolution authorizing a change order to the contract with Baron Construction for the city hall renovation/addition project.

Motion was made by Alderman Harbin, seconded by Alderwoman Thompson to approve Resolution No. 20-113. A unanimous roll call vote indicated approved.

Resolution No. 20-113 Approved

18. Legislative – Mayor Mike Callis

- A. Resolution No. 20-111** - A resolution to appoint one member to the Portland Industrial Development Board.

Motion was made by Vice Mayor Kerley, seconded by Alderman Dillard to approve Resolution No. 20-111. A unanimous roll call vote indicated approved.

Resolution No. 20-111 Approved

- B. Resolution No. 20-112** - A resolution to appoint one member to the West Fork Drakes Creek Dam and Reservoir Interstate Authority.

Motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve Resolution No. 20-112. A unanimous roll call vote indicated approved.

Resolution No. 20-112 Approved

- C. Discussion** – Ordinance regarding fireworks

Alderwoman Thompson stated she had been approached by a citizen asking to reduce the days to shoot fireworks during the holidays. Said people who have children and jobs ask to change the

number of days to shoot fireworks. Alderman Dillard said people will still shoot them anyway but he would be for shortening the number of days. Alderman McDowell stated the city does have a noise ordinance but it is just how the neighbors around you feel about fireworks. He added the only big time there is a problem is when the holiday falls in the middle of the week and people shoot them on the weekend before and after. Alderman Harbin thought it would be best to set a day to day and not number of days because of when it falls. Alderman McDowell added firework tents are not selling at Christmas time anyways. Alderwoman Thompson felt to bring it down to a week. Mayor Callis said he would work on something and present it to the council.

- N. Add-on Discussion** – Safety dome at McGlothlin and Wheeler Street railroad crossing
Alderman Dillard asked if we could look into contacting someone to put up a dome/mirror at the railroad over crossing. Mayor said yes, looking at the three railroad crossings anyway. The dip at that crossing causes a problem, loss site of small vehicles on the Hwy 109 side.

19. Airport – Vice- Mayor John Kerley – No items.

20. Technology – Mayor Mike Callis – No items.

21. Preservation – Beautification – Vice-Mayor John Kerley – No items.

Adjournment

Motion was made to adjourn the meeting at 7:02 pm.

Mike Callis, Mayor

Patricia Keen, City Recorder