Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

August 3, 2020

Pursuant to Governor Lee's Executive Order No. 16 & 51 the Portland City Council meeting will be held by electronic means. The meeting will be live-streamed with instructions for public participation during the meeting available on the agenda and the City's website.

1. **Call to Order** - Mayor Callis called the electronic means meeting to order at 5:05 P.M.

2. **Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.

3. **Roll Call** - The Portland Board of Mayor and Aldermen met via electronic means meeting on August 3, 2020 with the following members in attendance: Alderman Thomas Dillard, Alderman Mike Hall, Vice-Mayor John Kerley, Alderman Jody McDowell and Alderwoman Megann Thompson. Alderman Brian Harbin and Alderman Drew Jennings were absent. City Attorney John R. Bradley and City Recorder Patricia Keen was present.

4. **Approval of Minutes from July 20, 2020 Council Meeting**
   A motion was made by Alderman McDowell, seconded by Alderman Dillard to approve the minutes as presented. A roll call voted indicated approval.
   The minutes were approved.

5. **Approval of Agenda** A motion was made by Alderwoman Thompson, seconded by Vice Mayor Kerley to approve the agenda. A roll call vote indicated approval of the agenda.
   The agenda was approved.

6. **Communications from Mayor/Aldermen**
   Mayor Callis stated today was the first day of school and according to the high school principal, everything went well even with mask. A reminder, election day is Thursday, August 6.

7. **Public Recognition**
   Brent Ausbrooks, 2057 Hwy 52 East – As a licensed contractor he spoke in favor, along with 20 plus other contractor names, for the 2018 Building Codes. Said it put us up to date with the state codes.

8. **Public Hearing -** None

9. **Human Resources – Mayor Mike Callis –** No items

10. **Planning and Codes – Mike Hall**

    A. **Ordinance No. 20-36 - First Reading –** An ordinance to amend Ordinance No. 387 the combined zoning ordinance of the City of Portland, TN and the Portland Planning Region,

Article VI: Provisions Governing Residential Districts to add Chapter 5. Residential Redevelopment Overlay.

Motion was made by Alderman McDowell, seconded by Alderman Hall to approve Ordinance No. 20-36 on first reading. A roll call vote indicated a unanimous approval.

Ordinance No. 20-36 Approved on First Reading

B. Ordinance No. 20-37 - First Reading – An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed Hwy 259, Map 16, Parcel 04.00, from RS-20 (Single Family Low Density Residential Districts) to RS-15 (Low Density Residential Districts).

Motion was made by Alderman Dillard, seconded by Vice Mayor Kerley to approve Ordinance No. 20-37 on first reading. A roll call vote indicated a unanimous approval.

Ordinance No. 20-37 Approved on First Reading

C. Ordinance No. 20-38 - First Reading – An ordinance to amend the City of Portland, TN zoning map by rezoning 216 Freedom Drive, Map 33A, Group B, Parcel 27.00, from GCS (General Commercial Service Districts) to R-10 (Low Density Residential District).

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Ordinance No. 20-38 on first reading. A roll call vote indicated a unanimous approval.

Ordinance No. 20-38 Approved on First Reading

D. Ordinance No. 20-39 - First Reading – An ordinance to authorize the Mayor to enter into a Developer's Agreement with Steve Somerville for the development of Orchard Place Subdivision.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Ordinance No. 20-39 on first reading. A roll call vote indicated a unanimous approval.

Ordinance No. 20-39 Approved on First Reading

E. Ordinance No. 20-40 - First Reading – An ordinance authorizing the adoption of the 2018 International Codes relating to inspection activities of the City of Portland and enforcement of building provisions as provided in said codes.

Motion was made by Vice Mayor Kerley, seconded by Alderman Hall to approve Ordinance No. 20-40 on first reading. A roll call vote indicated a unanimous approval.

Ordinance No. 20-40 Approved on First Reading

11. Parks and Recreation – Thomas Dillard – No items

12. Public Works & Utilities – Jody McDowell

A. Ordinance No. 20-35 – Second Reading – An ordinance to enter an agreement with Volkert, Inc. to provide engineering services for the City of Portland Intelligent Transportation System Phase II Congestion Mitigation and Air Quality Improvement (CMAQ).

Motion was made by Alderman McDowell, seconded by Alderman Hall to approve Ordinance No. 20-35 on second reading. A roll call vote indicated a unanimous approval.

Ordinance No. 20-35 Approved on Second Reading

B. Resolution No. 20-93 - A resolution to approve extending the 2019 rock/gravel hauling contract with Perdue Trucking for August 2020 thru August 2021.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 20-93. A roll call vote indicated unanimous approval.

Resolution No. 20-93 Approved

C. Ordinance No. 20-41 - First Reading – An ordinance to enter an agreement with Hethcoat & Davis to provide engineering services for the City of Portland 2020 Sewer Point Repairs.

Motion was made by Alderwoman Thompson, seconded by Vice Mayor Kerley to approve Ordinance No. 20-41 on first reading. A roll call vote indicated a unanimous approval.

Ordinance No. 20-41 Approved on First Reading

D. Resolution No. 20-94 - A resolution authorizing a final adjusting change order for the completion of the Robertson County Heater Project.

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Resolution No. 20-94. A roll call vote indicated unanimous approval.

Resolution No. 20-94 Approved

E. Resolution No. 20-95 - A resolution authorizing the purchase of a 50" boom mowing deck for the Street Department's reach mower in an amount not to exceed $13,000.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Resolution No. 20-95. A roll call vote indicated unanimous approval.

Resolution No. 20-95 Approved

F. Discussion – Bids for the new traffic signal located at Hwy 52 and Searcy Lane.

Mayor Callis explained the reasoning for the traffic light at Hwy 52 and Searcy Lane. He also explained TDOT's reasoning for the new *stop bar* 200 feet from the red light. This would make the cost of the red light higher, $80,000 plus. Cindy Wheeler, City Engineer shared the bidding process for the traffic light, bid to reuse equipment $67,000+ and bid all new equipment $80,000+. She did state TDOT will not scale back on this. It was the well of the body to use traffic light equipment from Hwy 31W and Magnolia Springs Road.

13. Police Department – Drew Jennings

A. Resolution No. 20-96 - A resolution authorizing the speed limit to be increased from 30 MPH to 40 MPH along Magnolia Springs Road.

Motion was made by Alderman McDowell, seconded by Alderman Hall to approve Resolution No. 20-96. A roll call vote indicated unanimous approval.

Resolution No. 20-96 Approved

B. Discussion – Alderman Hall asked to address the needs of the speed limit on Vaughn Parkway. Also, Hwy 109 where the speed limit goes from 45 to 40.

Mayor Callis asked Chief Williams to explain the purchase of body cams. Chief Williams told the council the different in body cameras, one the batteries don't hold up for the shift time and the other one, at the end of five years will replace cameras. Looking at 30 body cameras. At this time can't use the car cameras due to hook ups, best to go with laptops and will start putting some in the next budget. Will move forward with getting the body cameras.

Chief West update everyone on the ISO rating since the last one in 2014. When your ISO is being looked at its not only the fire department being looked at. The water department is looked at greatly and the water storage system for the city. Now with new fire stations being within five miles to any location making our area improved. Bryan Price, Utility Dir. report in October 2019 they had started a review of the hydrant and inspection. Only six were bagged within the city limits. Difficult for the water department to make repairs to the hydrants needed, better to bid out the repairs.

14. Fire Department – Brian Harbin

15. Finance – Megann Thompson

A. Resolution No. 20-97 - A resolution pursuant to authority granted by Section 6-54-111 of the Tennessee Code annotated and in accordance with Section 0380-3-7-02 of the official compilation rules and regulations of the State of Tennessee which authorizes appropriations for financial aid for nonprofit charitable organizations whose services benefit the general welfare of the residents of this municipality.

Motion was made by Alderwoman Thompson, seconded by Vice Mayor Kerley to approve Resolution No. 20-97. A roll call vote indicated unanimous approval.

Resolution No. 20-97 Approved

B. Resolution No. 20-98 - A resolution authorizing a change order to the contract with Baron Construction for the city hall renovation/addition project.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 20-98. A roll call vote indicated unanimous approval.

Resolution No. 20-98 Approved

16. Legislative – Mayor Mike Callis

A. Ordinance No. 20-28 – Second Reading – An ordinance calling for a referendum on the proposition to increase the local option sales tax rate.

Motion was made by Vice Mayor Kerley, seconded by Alderman McDowell to approve Ordinance No. 20-28 on second reading. A roll call vote indicated a unanimous approval.

Ordinance No. 20-28 Approved on Second Reading

B. Resolution No. 20-99 - A resolution to approve Mayor Callis' participation in the Certified Public Manager Training Program.

Motion was made by Alderwoman Thompson, seconded by Alderman McDowell to approve Resolution No. 20-99. A roll call vote indicated unanimous approval.

Resolution No. 20-99 Approved

17. Airport – Vice-Mayor John Kerley – No items

18. Technology – Mayor Mike Callis – No items

19. Preservation – Beautification – Vice-Mayor John Kerley - No items

Adjournment
Motion was made to adjourned the meeting at 7:07 PM.

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Mike Callis, Mayor Patricia Keen, City Recorder