

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

July 20, 2020

Pursuant to Governor Lee's Executive Order No. 16 the City Council meeting was held by electronic means.

- 1. Call to Order** - Mayor Callis called the meeting to order at 5:00 pm via electronically.
- 2. Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.
- 3. Roll Call** - The Portland Board of Mayor and Aldermen met via electronic means as allowed by the State of TN Executive Order No. 16, on July 20, 2020 with the following members in attendance: Alderman Thomas Dillard, Alderman Mike Hall, Alderman Brian Harbin, Alderman Drew Jennings, Vice-Mayor John Kerley and Alderwoman Megann Thompson. Alderman Jody McDowell was absent. City Attorney John R. Bradley and City Recorder Patricia Keen were also present.

4. Approval of Minutes from July 6, 2020 Council Meeting

A motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve the minutes as presented. A unanimous roll call vote indicated approval.

The minutes were approved.

- 5. Approval of Agenda** A motion was made by Alderman Harbin, seconded by Alderman Jennings to approve the agenda. A unanimous roll call vote indicated approval of the agenda.

The agenda was approved.

6. Communications from Mayor/Aldermen

Mayor Callis said the local State of Emergency is undated every seven days. The mask mandate goes until August 2. The city is searching for a rapid testing site for city employees without fees. Mayor updated everyone regarding the approval of the five traffic lights to be flashing between 11:00 pm and 5:00 am. They are experiencing several issues and hope to get the problem resolved soon.

7. Public Recognition

No one spoke.

8. Public Hearing

- A. Resolution No. 20-75** - A resolution annexing property at 925 N. Broadway Street, also identified as Tax Map 16, Parcel 85.04, containing 27.85 acres upon written consent of the owner.

No one spoke.

- B. Resolution No. 20-76** - A resolution adopting a plan of service for the annexation at 925 N. Broadway Street, Map 16, Parcel 85.04.

No one spoke.

- C. Resolution No. 20-77** - A resolution to annex right-of-way of Lake Springs Road interchange at I-65 and Vaughn Parkway and to incorporate the same within the boundaries of the City of Portland, TN and to adopt a plan of services.

No one spoke.

- D. Resolution No. 20-78** - A resolution to annex right-of-way of Highway 52 West, Highway 31W, State Route 109, Payne Road, and New Deal Potts Road and to incorporate the same within the boundaries of the City of Portland, TN and to adopt a plan of services.

No one spoke.

- 9. Departmental Reports** - Motion was made by Alderman Harbin, seconded by Alderman Hall to approve the reports. A roll call vote indicated approval of the monthly reports.

- 10. Human Resources – Mayor Mike Callis – No items.**

- 11. Planning and Codes – Mike Hall**

- A. Resolution No. 20-75** - A resolution annexing property at 925 N. Broadway Street, also identified as Tax Map 16, Parcel 85.04, containing 27.85 acres upon written consent of the owner.

Motion was made by Alderman Hall, seconded by Alderwoman Thompson to approve Resolution No. 20-75. A unanimous roll call vote indicated approval.

Resolution No. 20-75 Approved

- B. Resolution No. 20-76** - A resolution adopting a plan of service for the annexation at 925 N. Broadway Street, Map 16, Parcel 85.04.

Motion was made by Alderman Hall, seconded by Alderman Dillard to approve Resolution No. 20-76. A unanimous roll call vote indicated approval.

Resolution No. 20-76 Approved

- C. Resolution No. 20-77** - A resolution to annex right-of-way of Lake Springs Road interchange at I-65 and Vaughn Parkway and to incorporate the same within the boundaries of the City of Portland, TN and to adopt a plan of services.

Motion was made by Alderman Hall, seconded by Alderman Harbin to approve Resolution No. 20-77. A unanimous roll call vote indicated approval.

Resolution No. 20-77 Approved

- D. Resolution No. 20-78** - A resolution to annex right-of-way of Highway 52 West, Highway 31W, State Route 109, Payne Road, and New Deal Potts Road and to incorporate the same within the boundaries of the City of Portland, TN and to adopt a plan of services.

Motion was made by Alderman Dillard, seconded by Alderman Harbin to approve Resolution No. 20-78. A roll call vote indicated approval with Alderman Hall voting nay.

Resolution No. 20-78 Approved

- E. Ordinance No. 20-34- First Reading** – An ordinance to amend ordinance No. 387 the combined zoning ordinance of the City of Portland, TN and the Portland Planning Region, Article IV: Supplementary District Regulations, Chapter 2. Sign Regulations to add Section 4-216 Electronic Messaging Centers and modify definitions as necessary.

Motion was made by Alderman Harbin, seconded by Vice Mayor Kerley to approve Ordinance No. 20-34 on first reading. A roll call vote indicated approval with Alderman Hall voting nay.

Ordinance No. 20-34 Approved on First Reading

12. Parks and Recreation – Thomas Dillard – No items.

13. Public Works & Utilities – Jody McDowell

- A. Ordinance No. 20-29 - Second Reading** – An ordinance authorizing a contract between the City of Portland, TN and Perdue Trucking and Excavating for the W.B. Dye Road water line replacement.

Motion was made by Alderman Harbin, seconded by Alderman Hall to approve Ordinance No. 20-29 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-29 Approved on First Reading

- B. Resolution No. 20-88** - A resolution authorizing the purchase of school zone signalization safety equipment to be placed on Hwy 52 West, near Gateview Drive for Gateview Elementary School.

Motion was made by Alderman Hall, seconded by Alderman Harbin to approve Resolution No. 20-88. A unanimous roll call vote indicated approval.

Resolution No. 20-88 Approved

- C. Resolution No. 20-89** - A resolution authorizing that the speed limit be reduced from 40 mph to 25 mph on Hwy 52 West near Gateview Drive in a newly established school zone at Gateview Elementary School.

Motion was made by Alderman Harbin, seconded by Alderman Jennings to approve Resolution No. 20-89. A unanimous roll call vote indicated approval.

Resolution No. 20-89 Approved

- D. Ordinance No. 20-35 – First Reading** – An ordinance to enter an agreement with Volkert, Inc. to provide engineering services for the City of Portland Intelligent Transportation System Phase II Congestion Mitigation and Air Quality Improvement (CMAQ).

Motion was made by Alderwoman Thompson, seconded by Alderman Harbin to approve Ordinance No. 20-35 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-35 Approved on First Reading

14. Police Department – Drew Jennings – No items.

15. Fire Department – Brian Harbin – No items.

16. Finance – Megann Thompson

A. Resolution No. 20-90 - A resolution authorizing four change orders in the net amount of an addition of \$65,232.33 to the contract with Baron Construction for the city hall renovation/addition project.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Resolution No. 20-90. A unanimous roll call vote indicated approval.

Resolution No. 20-90 Approved

B. Discussion – Contribution Requests for FY 2020/2021

Mayor Callis stated the contributions is to use 1% of the budget total, approx.. \$85,000. Once the council decides on the list, a resolution will be presented to council for approval.

18. Legislative – Mayor Mike Callis

A. Resolution No. 20-91 -A resolution to ratify Private Chapter No. 38 as adopted by the General Assembly of the State of Tennessee on March 16, 2020 with State’s seal dated March 20, 2020.

Motion was made by Alderman Dillard, seconded by Vice Mayor Kerley to approve Resolution No. 20-91. A unanimous roll call vote indicated approval.

Resolution No. 20-91 Approved

B. Resolution No. 20-92 - A resolution to ratify Private Chapter No. 42 as adopted by the General Assembly of the State of Tennessee on March 16, 2020 with State’s seal dated March 20, 2020.

Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve Resolution No. 20-92. A unanimous roll call vote indicated approval.

Resolution No. 20-92 Approved

19. Airport – Vice- Mayor John Kerley

A. Ordinance No. 20-31 - Second Reading – An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for the construction of Phase 1 of the south parallel taxiway.

Motion was made by Vice Mayor Kerley, seconded by Alderman Jennings to approve Ordinance No. 20-31on second reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-31 Approved on Second Reading

- B. Ordinance No. 20-32 - Second Reading** – An ordinance approving a contract between the Portland Airport Authority and Deweese Construction Inc. for the construction of Phase 1 of the south parallel taxiway at the Portland Municipal Airport.

Motion was made by Alderwoman Thompson, seconded by Vice Mayor Kerley to approve Ordinance No. 20-32 on second reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-32 Approved on Second Reading

- C. Ordinance No. 20-33 – Second Reading** – An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for maintenance costs for the fiscal year 7-1-2020 through 6-30-2021.

Motion was made by Alderman Jennings, seconded by Alderman Dillard to approve Ordinance No. 20-33 on second reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-33 Approved on Second Reading

20. Technology – Mayor Mike Callis – No items.

21. Preservation – Beautification – Vice-Mayor John Kerley – No items.

Adjournment

Motion was made to adjourn the meeting at 6:07 pm.

Mike Callis, Mayor

Patricia Keen, City Recorder