Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

June 22, 2020

Pursuant to Governor Lee's Executive Order No. 16 the City Council meeting was held by electronic means.

1. **Call to Order -** Mayor Callis called the meeting to order at 5:03 pm via electronically.

2. **Prayer/Pledge** – Mayor Callis offered the Invocation and the Pledge of Allegiance.

3. **Roll Call -** The Portland Board of Mayor and Aldermen met via electronic means as allowed by the State of TN Executive Order No. 16, on June 22, 2020 with the following members in attendance: Alderman Thomas Dillard, Alderman Mike Hall, Alderman Brian Harbin, Vice-Mayor John Kerley, Alderman Jody McDowell and Alderwoman Megann Thompson. Alderman Drew Jennings was absent. City Attorney John R. Bradley and City Recorder Patricia Keen were also present.

4. **Approval of Minutes from June 1, 2020 Council Meeting**
   A motion was made by Vice Mayor Kerley, seconded by Alderwoman Thompson to approve the minutes as presented. A unanimous roll call vote indicated approval.

   The minutes were approved.

5. **Approval of Agenda** A motion was made by Alderman Harbin, seconded by Alderman Hall to approve the agenda. A unanimous roll call vote indicated approval of the agenda.

   The agenda was approved.

6. **Communications from Mayor/Aldermen**
   Alderman Dillard mentioned businesses are picking back up and reopening.

7. **Public Recognition**
   Brian Wood – 206A Drakewood Drive – Spoke in favor of Ordinance No. 20-28. Asking for support of the council to put the sales tax increase on the November ballot. He spoke of how an increase on sales tax is better than a property tax increase.

   Terry George – Property rights voter – 220 A McCloud Lane – (Mayor Callis read his email) Mr. George spoke in favor Ordinance No. 20-28 in increase the sale tax referendum on the November ballot. He wants to keep sales tax locate and how this would generate more revenue for the city.

8. **Public Hearing**
   A. Ordinance No. 20-23 – An ordinance of the City of Portland, TN adopting the annual budget for the fiscal year beginning July 1, 2020 through June 30, 2021.

   No one spoke.

9. Departmental Reports - Motion was made by Alderman McDowell, seconded by Alderman Harbin to approve the reports. A roll call vote indicated approval of the monthly reports.

10. Human Resources – Mayor Mike Callis – No items.

11. Planning and Codes – Mike Hall – No items.

12. Parks and Recreation – Thomas Dillard – No items.

13. Public Works & Utilities – Jody McDowell

A. Resolution No. 20-70 - A resolution authorizing an amendment for the contract between the City of Portland, TN and Kemp Brothers Construction, Inc. for the 2019 Sewer System Improvements, Oakhill Drive Sewer Line.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 20-70. A unanimous roll call vote indicated approval.

Resolution No. 20-70 Approved

B. Ordinance No. 20-26 - First Reading – An ordinance establishing and adopting a liquidity policy for the Municipal Water & Sewer Utility for the City of Portland.

Motion was made by Alderman Kerley, seconded by Alderman Harbin to approve Ordinance No. 20-26 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-26 Approved on First Reading

C. Resolution No. 20-71 - A resolution authorizing the City of Portland to extend the existing 2019-2020 paving contract with Rogers Group, Inc. for paving streets within the city limits of Portland.

Motion was made by Alderman McDowell, seconded by Vice Mayor Kerley to approve Resolution No. 20-71. A unanimous roll call vote indicated approval.

Resolution No. 20-71 Approved

D. Ordinance No. 20-27 - First Reading – An ordinance authorizing a contract to purchase a 2020 Chevrolet Silverado MD 6500 crew cab dump truck at a cost not to exceed $67,000.

Motion was made by Alderwoman Thompson, seconded by Vice Mayor Kerley to approve Ordinance No. 20-27 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-27 Approved on First Reading

E. Resolution No. 20-72 - A resolution authorizing the approval of the water main and sewer main extensions for Field Haven multi-family residences (112 units) located on Gateview Drive.

Motion was made by Alderman McDowell, seconded by Alderwoman Thompson to approve Resolution No. 20-72. A unanimous roll call vote indicated approval.

Resolution No. 20-72 Approved

F. Resolution No. 20-73 – A resolution authorizing the acceptance of the best bid for the purchase of supplies in the Portland Natural Gas Department effective July 1, 2020 thru June 30, 2021.
Motion was made by Vice Mayor Kerley, seconded by Alderman Dillard to approve Resolution No. 20-73. A unanimous roll call vote indicated approval.

Resolution No. 20-73 Approved

G. Resolution No. 20-74 – A resolution to approve the write-offs of outstanding utility customers' accounts for fiscal year 2020.

Motion was made by Alderman McDowell, seconded by Vice Mayor Kerley to approve Resolution No. 20-74. A unanimous roll call vote indicated approval.

Resolution No. 20-74 Approved

H. Discussion – Programming traffic lights for flashing at designated times.
Mayor Callis explained a quote of $1,000, has been received from S & W Contracting Co. for programming/modifying 6 traffic lights/controllers in Portland. Intersections: Fountain Head Road, Longview Drive, Market Street, McGlothlin Street, College Street and Kirby Road. Discussion lead to which streets would be best and if Kirby Road and South Russell should be done. Council members agree Hwy 52 and South Russell should not be on flashing, to many accidents at that intersection. Mayor said will have a resolution for approval at the next meeting.

14. Police Department – Drew Jennings – No items.

15. Fire Department – Brian Harbin – No items.

16. Finance – Megann Thompson

A. Ordinance No. 20-22 – Second Reading – An ordinance approving budget amendments for the fiscal year ending 06/30/2020.

Motion was made by Alderwoman Thompson, seconded by Alderman Harbin to approve Ordinance No. 20-22 on second reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-22 Approved on Second Reading

B. Ordinance No. 20-23 – Second Reading – An ordinance of the City of Portland, TN adopting the annual budget for the fiscal year beginning July 1, 2020 through June 30, 2021.

Motion was made by Alderwoman Thompson, seconded by Vice Mayor Kerley to approve Ordinance No. 20-23 on second reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-23 Approved on Second Reading

C. Ordinance No. 20-24 – Second Reading – An ordinance approving Water & Sewer Fund and Gas Fund budget amendments for the fiscal year ending 06/30/2020.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Ordinance No. 20-24 on second reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-24 Approved on Second Reading

D. Ordinance No. 20-25 – Second Reading – An ordinance approving the Enterprise Budgets for fiscal year ending 06/30/2021.

Motion was made by Alderwoman Thompson, seconded by Alderman Hall to approve Ordinance No. 20-25 on second reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-25 Approved on Second Reading

E. CT-0253 for the Enterprise Fund Capital Outlay Note – W&S Jet Vac Truck
Doug Yoeckel, Finance Director presented the CT-0253 for the Enterprise Fund Capital Outlay Note, Water & Sewer Jet Vac Truck in the amount of $237,000.

F. Discussion – Contribution Requests for FY 2020/2021
Doug Yoeckel, Finance Director presented to the council the list of requested for contributions for FY 2020/2021. He recommended not action to be taken at this time. An addition was made for "Ashley Place" of $5,000. Checks will be written in January or February and a resolution will be presented prior to.

18. Legislative – Mayor Mike Callis

A. Ordinance No. 20-28 - First Reading – An ordinance calling for a referendum on the proposition to increase the local option sales tax rate.

Motion was made by Alderwoman Thompson, seconded by Alderman Dillard to approve Ordinance No. 20-28 on first reading. A unanimous roll call vote indicated approval.

Ordinance No. 20-28 Approved on First Reading

19. Airport – Vice- Mayor John Kerley - No items.

20. Technology – Mayor Mike Callis – No items.

21. Preservation – Beautification – Vice-Mayor John Kerley – No items.

Adjournment
Motion was made by Alderman McDowell, second by Alderwoman Thompson to adjourn the meeting at 6:20 pm.

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Mike Callis, Mayor Patricia Keen, City Recorder