



Monday, March 2, 2020
City of Portland Council Meeting Agenda

Portland Public Library
301 Portland Boulevard
Portland, TN 37148
5:00 PM

1. Call meeting to order

2. Prayer and Pledge

A. Bro. Mike McKenzie, from the Oasis Seventh Day Adventist Church

3. Roll Call

4. Approval of Minutes

A. February 3, 2020 minutes

5. Approval of Agenda

6. History Moment

A. Dr. Nathan Shadowens, City Historian

7. Presentation

8. Communications from Mayor and City Council

9. Public Recognition - Five minutes per person pertaining to an item on the agenda.

10. Public Hearings

11. Human Resources - Mayor Mike Callis

A. Ordinance No. 20-07- Second Reading - An ordinance repealing and replacing Ordinance No. 19-67 Personnel Policy for the City of Portland , TN.

B. Discussion

12. Planning & Codes - Mike Hall

A. Ordinance No. 20-12 - First Reading - An ordinance to amend the City of Portland, TN zoning map by rezoning an area of 305 Reed Street, Map 003A, Group C, Parcel 013.00 from GCS (Commercial) to R-10 (Residential).

B. Ordinance No. 20-13 - First Reading - An ordinance to amend the City of Portland, TN zoning map by rezoning an area of 119-145 North Harris Lane, Map 019, parcels 050.04, 083.00, 084.00, 085.00 & 086.00 from R-40 (Residential) to R-10 (Residential).

C. Discussion

13. Parks & Recreation - Thomas Dillard

A. Discussion

14. Public Works & Utilities - Jody McDowell

A. Ordinance No. 20-10 - Second Reading - An ordinance authorizing a contract between the City of Portland and Contracting Services, Inc. for the 2019 Lyon Drive Gravity Sewer, Force Main and Lift Station Improvements.

B. Resolution No. 20-31 - A resolution authorizing a change order in the decreased amount of \$98,983.00 for Contracting Services, Inc. for the 2019 Lyon Drive Gravity Sewer Force Main and Lift Station Improvements.

C. Ordinance No. 20-14 - First Reading - An ordinance authorizing an agreement between the City of Portland and Jacobs Engineering Inc. for the wastewater treatment plant construction, engineering and inspection services for Phase 2 (task Order #15).

D. Ordinance No. 20-15 - First Reading - An ordinance authorizing an agreement between the City of Portland and OHM Advisors for the 2020 Water Model Update and Hydraulic Analysis.

E. Discussion paving projects

15. Police Department - Drew Jennings

A. Discussion

16. Fire Department - Brian Harbin

A. Resolution No. 20-32 - A resolution approving the best bid for a firework show for the Strawberry Festival.

B. Discussion

17. Finance - Megann Thompson

A. Ordinance No. 20-11 - Second Reading - An ordinance authorizing a contract between the City of Portland and IDT Plans for the purchase of digital plans review software at an estimated total project cost of \$68,040.00.

B. Resolution No. 20-33 - A resolution to authorize option year two with Retail Strategies at a cost of \$30,000 from the contract originally authorized by Resolution No. 19-36 in March 219.

C. Resolution No. 20-34 - a resolution granting council approval to Mayor Mike Callis to approve change orders on the City Hall Renovation/Addition Project in an aggregate amount up to fifty thousand dollars (\$50,000).

D. Discussion

18. Legislative - Mayor Mike Callis

A. Ordinance No. 20-16 - First Reading - An ordinance to amend Title 2, Chapter 1, Section 2-103, of the Portland Municipal Code, Cable TV Commission.

B. Resolution No. 20-35 - A resolution to authorize the purchase of new Christmas decorations for the downtown area.

C. Resolution No. 20-36 - A resolution in support of amendment #3 for a time extension to the agreement between the City of Portland and the Tennessee Department of Transportation for a Save Routes to School Project to serve Portland West Middle School.

D. Resolution No. 20-37 - A resolution requesting the General Assembly to amend the Private Act Charter of the City of Portland, TN. (Article VI Officers and Employees, Section 1)

E. Resolution No. 20-38 - A resolution requesting the General Assembly to amend the private Act Charter of the City of Portland, TN. (Article III Legislative Body, Sections 2, 15 & 16)

F. Resolution No. 20-39 - A resolution requesting the General Assembly to amend the private Act Charter of the City of Portland, TN. (Article V Mayor, Section 1)

G. Resolution No. 20-40 - A resolution requesting the General Assembly to amend the Private Act Charter of the City of Portland, TN. (Article III Legislative Body, Section 6)

H. Resolution No. 20-41 - A resolution requesting the General Assembly to amend the Private Act Charter of the City of Portland, TN. (Article III Legislative Body, Section 1)

I. Resolution No. 20-42 - a resolution requesting the General Assembly to amend the Private Act Charter of the city of Portland, TN. (Article V. Mayor, Section 6)

J. Resolution No. 20-43 - A resolution to confirm the Mayor's appointment of one member to the Portland Regional Planning Commission.

K. Resolution No. 20-44 - A resolution to re-appoint one member to the City of Portland's Audit Committee.

L. Resolution No. 20-45 - A resolution to authorize the City of Portland to donate a non-conforming parcel of property Habitat for Humanity.

M. Resolution No. 20-46 - A resolution to appoint members to the Portland Historic Preservation Commission.

N. Resolution No. 20-47 - A resolution authorizing funding for murals to be done on various businesses on Main Street.

O. Discussion

19. Airport Authority - Vice Mayor John Kerley

A. Discussion

20. Technology - Mayor Mike Callis

A. Discuss security gap analysis

21. Preservation Beautification - Vice Mayor John Kerley

A. Discussion

22. Adjournment
