

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

January 6, 2020

1. **Call to Order** - Mayor Callis called the meeting to order at 5:00 P.M.
2. **Prayer/Pledge** – Bro. Bob Moon from the First Baptist Church offered the Invocation and the Pledge of Allegiance. Remembering the passing of former Councilman Ronnie Meadows and employee Shan Riggsbee.
3. **Roll Call** - The Portland Board of Mayor and Aldermen met in regular session on January 6, 2020 with the following members in attendance: Alderman Thomas Dillard, Alderman Drew Jennings, Alderman Brian Harbin, Alderman John Kerley, Alderman Jody McDowell and Alderwoman Megann Thompson. Alderman Mike Hall was absent. City Recorder Patricia Keen and City Attorney John R. Bradley were also present.
4. **Approval of Minutes from December 2, 2019 Council Meetings**
A motion was made by Vice Mayor Kerley, second by Alderman Dillard to approve the minutes as presented. A unanimous voice voted indicated approval.
5. **Approval of Agenda** A motion was made by Alderman Harbin, second by Alderman Jennings to approve the agenda. Mayor asked to add Ordinance No. 20-06. A unanimous voice vote indicated approval of the agenda as amended.

Agenda Approved

6. **Presentation – Proclamations**
Mayor Callis presented a Resolution and proclamation to name Kenneth Rippy as Honorary “Captain” due to his retiring after 33+ years of service with the Portland Police Department. Mayor also presented Chief Anthony Heavner a proclamation for his retiring from the Portland Police Department.
7. **History Moment - Dr. Nathan Shadowens, City Historian**
Dr. Shadowens shared history on the property where city hall is located now. It was said the land came from A. C. Butt and what was Butt Bros. Livery Feed & Sales Stable at the same location. He showed pictures of area businesses; Portland Studio and Cash & Carry- Mr. Fred White. The new City Hall was built in 1970’s.
8. **Communications from Mayor/Aldermen**
New Policer Officers were recognized. It was announced that Sergeant Vincent Ludovissy will be retiring. Jason Williams will be the new Interim Chief of Police.
Alderwoman Thompson wanted to thank everyone for the well wishes on behalf of her Grandmothers passing.

9. Public Recognition

Five minutes per person and must pertain to an item on the agenda

Beverly Freeman – 1057 North Broadway – Spoke on her concerns for Ordinance No. 19-97, rezoning Hwy 259. She thanked Alderwoman Thompson for her vote on first reading. Wants to be heard and don't want their property to be damaged any more.

Dwight Freeman – 372 Hwy 259 – Spoke against the rezoning of property on Hwy 259. Stated he has asked council to look at the property. Showed pictures of some more water standing in area. Picture of drain on TGT Road. Thinks this could open city up for a lawsuit.

10. Public Hearing

A. Ordinance No. 19-96 – An ordinance to amend the City of Portland, TN zoning map by rezoning 601 South Russell Street and 111 Highway 52 West, Map 33J, Group A, Parcel 37 and 41 from GCS (General Commercial Service) and R-15 – (Low Density Residential) to OPS (Office/Professional Service District) and RM-1 (High Density Residential).

No one spoke.

B. Ordinance No. 19-97 – An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed State Highway 259, Map 16, Part of Parcel 4.00 from RS-20 (Single Family Low Density Residential District) and RS-40 (Single Family Low Density Residential District) to RS-15 (Single Family Low Density Residential District).

No one spoke.

C. Ordinance No. 19-98 – An ordinance to abandon the City of Portland's interest in a portion of High Street.

No one spoke.

D. Ordinance No. 19-99 – An Ordinance to amend Ordinance No. 387, combined zoning ordinance and the City of Portland, TN and the Portland Planning Region, Article VII: Commercial District Regulations to amend the OPS – Office/Professional Services District allow dwelling, one-family and two-family detached to the allowed uses and add special provision and lot size requirements for the OPS District.

No one spoke.

E. Ordinance No. 19-100 – An ordinance to amend Ordinance No. 387, Combined Zoning Ordinance and the City of Portland, TN and the Portland Planning region, by adding Article XV: Mixed Use Districts.

No one spoke.

F. Ordinance No. 19-101 – An ordinance to adopt the Impact Fee Study conducted by Tischlerbise and to adopt a new Impact Fee schedule for Parks, Police and Fire.

No one spoke.

11. Department Reports - Motion was made by Alderman McDowell, second by Alderwoman Thompson to approve the reports. A unanimous voice vote indicated approval of the monthly reports.

12. Human Resources – Mayor Mike Callis - None

13. Planning & Codes – Mike Hall

A. Ordinance No. 19-96 – Second Reading – An ordinance to amend the City of Portland, TN zoning map by rezoning 601 South Russell Street and 111 Highway 52 West, Map 33J, Group A, Parcel 37 and 41 from GCS (General Commercial Service) and R-15 – (Low Density Residential) to OPS (Office/Professional Service District) and RM-1 (High Density Residential).

Motion was made by Alderman Harbin, second by Alderman Dillard to approve Ordinance No. 19-96 on second reading. A unanimous voice vote indicated approval of Ordinance No. 19-96.

Ordinance No. 19-96 Approved on Second Reading

B. Ordinance No. 19-97 – Second Reading – An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed State Highway 259, Map 16, Part of Parcel 4.00 from RS-20 (Single Family Low Density Residential District) and RS-40 (Single Family Low Density Residential District) to RS-15 (Single Family Low Density Residential District).

Motion was made by Alderman Jennings, second by Alderman Dillard to approve Ordinance No. 19-97 on second reading. A roll call indicated approval of Ordinance No. 19-97 with Alderwoman Thompson voting no and Alderman Harbin abstaining from the vote.

Ordinance No. 19-97 Approved on Second Reading

C. Ordinance No. 19-98 – Second Reading – An ordinance to abandon the City of Portland's interest in a portion of High Street.

Motion was made by Alderman Dillard, second by Vice Mayor Kerley to approve Ordinance No. 19-98 on second reading. A unanimous voice vote indicated approval of Ordinance No. 19-98.

Ordinance No. 19-98 Approved on Second Reading

D. Ordinance No. 19-99 – Second Reading – An Ordinance to amend Ordinance No. 387, combined zoning ordinance and the City of Portland, TN and the Portland Planning Region, Article VII: Commercial District Regulations to amend the OPS – Office/Professional Services District allow dwelling, one-family and two-family detached to the allowed uses and add special provision and lot size requirements for the OPS District.

Motion was made by Alderwoman Thompson, second by Alderman Dillard to approve Ordinance No. 19-99 on second reading. A unanimous voice vote indicated approval of Ordinance No. 19-99.

Ordinance No. 19-99 Approved on Second Reading

- E. Ordinance No. 19-100 – Second Reading** – An ordinance to amend Ordinance No. 387, Combined Zoning Ordinance and the City of Portland, TN and the Portland Planning region, by adding Article XV: Mixed Use Districts.

Motion was made by Alderman Dillard, second by Vice Mayor Kerley to approve Ordinance No. 19-100 on second reading. A unanimous voice vote indicated approval of Ordinance No. 19-100.

Ordinance No. 19-100 Approved on Second Reading

- F. Ordinance No. 19-101 – Second Reading** – An ordinance to adopt the Impact Fee Study conducted by Tischlerbise and to adopt a new Impact Fee schedule for Parks, Police and Fire.

Motion was made by Alderman Harbin, second by Alderman Dillard to approve Ordinance No. 19-101 on second reading. A unanimous voice vote indicated approval of Ordinance No. 19-101.

Ordinance No. 19-101 Approved on Second Reading

- G. Ordinance No. 20-01 - First Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed Kirby Drive, Map 19, Parcel 29 from R-40 (Low Density Residential) to IG (Industrial General).

Motion was made by Alderwoman Thompson, second by Alderman Dillard to approve Ordinance No. 20-01 on first reading. A unanimous voice vote indicated approval of Ordinance No. 20-01.

Ordinance No. 20-01 Approved on First Reading

- H. Ordinance No. 20-02 - First Reading** – An ordinance to amend the City of Portland, TN zoning map by providing the initial zoning for unaddressed Eubanks Road, Robertson County, Map 12, Parcel 58 to GCS (General Commercial Service District).

Motion was made by Alderman Dillard, second by Vice Mayor Kerley to approve Ordinance No. 20-02 on first reading. A unanimous voice vote indicated approval of Ordinance No. 20-02.

Ordinance No. 20-02 Approved on First Reading

- I. Ordinance No. 20-03 - First Reading** – An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed Highway 52 West, Map 34, Parcel 51.01 from R-40 (Low Density Residential) to GCS (General Commercial Service District) and R-10 (Low Density Residential).

Motion was made by Alderman Dillard, second by Alderwoman Thompson to approve Ordinance No. 20-03 on first reading. A unanimous voice vote indicated approval of Ordinance No. 20-03.

Ordinance No. 20-03 Approved on First Reading

- J. Discussion – Planning Region**

Mayor Callis made the council aware of how Sumner County wants to change the Planning Region so they will have more of a say/vote on the region. This would mean taking away some of the city's revenue but also could make the city more responsible for things outside the city limits.

12. Parks & Recreation – Thomas Dillard - None

13. Public Works & Utilities – Jody McDowell

- A. Ordinance No. 20-04 - First Reading** – An ordinance to approve funding for Sumner County CDBG Rural Water Line Project between the City of Portland, TN and Sumner County.

Motion was made by Alderman McDowell, second by Alderman Harbin to approve Ordinance No. 20-04 on first reading. A unanimous voice vote indicated approval of Ordinance No. 20-04.

Ordinance No. 20-04 Approved on First Reading

- B. Resolution No. 20-01** - A resolution to accept bids for a Natural Gas heater for the Robertson County station.

Motion was made by Alderman McDowell, second by Alderman Harbin to approve Resolution No. 20-01. A unanimous voice vote indicated approval of Resolution No. 20-01.

Resolution No. 20-01 Approved

- C. Resolution No. 20-02** - A resolution authorizing a final adjusting change order in the decreased amount of \$36,486.24 for Charles Deweese Construction for the 2018-Watt Hardison Sidewalk Project PIN # 118978.00.

Motion was made by Alderman McDowell, second by Alderman Harbin to approve Resolution No. 20-02. A unanimous voice vote indicated approval of Resolution No. 20-02.

Resolution No. 20-02 Approved

- D. Ordinance No. 20-05 – First Reading** – An ordinance to enter an agreement with Hethcoat & Davis to provide engineering services for the City of Portland 2019 Sewer System Improvements for a 30-inch gravity sewer interceptor line.

Motion was made by Alderman McDowell, second by Vice Mayor Kerley to approve Ordinance No. 20-05 on first reading. Motion was made by Alderman Harbin, second by Alderman Dillard to take out “30-inch” gravity line. A unanimous voice vote indicated approval of Ordinance No. 20-05 as amended.

Ordinance No. 20-05 Approved on First Reading

14. Police Department – Drew Jennings

- A. Resolution No. 20-03** - A resolution to present retired Police Lieutenant Kenneth Rippey with his service weapon.

Motion was made by Alderman Harbin, second by Alderman Jennings to approve Resolution No. 20-03. A unanimous voice vote indicated approval of Resolution No. 20-03.

Resolution No. 20-03 Approved

15. Fire Department – Brian Harbin - None

16. Finance – Megann Thompson

A. Audit presentation

Don Mills with MG Group, P. C. presented the FY 2019 Audit to the City of Portland. He announced some of the highlights from the audit and how the General Fund came out positive for the fiscal year.

B. Add-on – Ordinance No. 20-06 – First Reading - An ordinance authorizing a contract to purchase a 2019 Ford F-550Crew Cab Dump Truck at a cost not to exceed \$65,000.

Motion was made by Alderwoman Thompson, second by Vice Mayor Kerley to approve Ordinance No. 20-06 on first reading. A unanimous voice vote indicated approval of Ordinance No. 20-06.

Ordinance No. 20-06 Approved on First Reading

17. Legislative – Mayor Mike Callis

A. Resolution No. 20-04 - A resolution authorizing a Certificate of Compliance to be issued to Five Star #8000 located at 120 Cummings Drive, Portland, TN to sell wine for off premises consumption.

Motion was made by Alderman McDowell, second by Alderman Harbin to approve Resolution No. 20-04. A unanimous voice vote indicated approval of Resolution No. 20-04.

Resolution No. 20-04 Approved

B. Resolution No. 20-05 - A resolution to confirm the Mayor's appointment of a tenth member, Chris Mullican to the Portland Regional Planning Commission.

Motion was made by Alderman Jennings, second by Alderman Harbin to approve Resolution No. 20-05. A unanimous voice vote indicated approval of Resolution No. 20-05.

Resolution No. 20-05 Approved

C. Resolution No. 20-06 - A resolution to confirm the Mayor's reappointment of a member, David Sims to the Portland Regional Board of Zoning Appeals.

Motion was made by Alderman Jennings, second by Alderwoman Thompson to approve Resolution No. 20-06. A unanimous voice vote indicated approval of Resolution No. 20-06.

Resolution No. 20-06 Approved

D. Resolution No. 20-07 - A resolution to confirm the Mayor's reappointment of a tenth member, Sherry Shaub to the Portland Municipal Board of Zoning Appeals.

Motion was made by Alderman Jennings, second by Alderwoman Thompson to approve Resolution No. 20-07. A unanimous voice vote indicated approval of Resolution No. 20-07.

Resolution No. 20-07 Approved

E. Resolution No. 20-08 - A resolution to approve the appointment of one member, Kim Rice to the Cable Television Commission.

Motion was made by Alderwoman Thompson, second by Alderman Harbin to approve Resolution No. 20-08. A unanimous voice vote indicated approval of Resolution No. 20-08.

Resolution No. 20-08 Approved

F. Resolution No. 20-09 -A resolution to appoint members to the Portland Historic Preservation Commission.

Motion was made by Alderman Jennings, second by Alderman Harbin to approve Resolution No. 20-09. A unanimous voice vote indicated approval of Resolution No. 20-09.

Resolution No. 20-09 Approved

G. Resolution No. 20-10 – A resolution to appoint a new member, Dr. Nathan Shadowens to the Portland Health and Educational Facilities Board.

Motion was made by Alderwoman Thompson, second by Vice Mayor Kerley to approve Resolution No. 20-10. A unanimous voice vote indicated approval of Resolution No. 20-10.

Resolution No. 20-10 Approved

18. Airport – Vice- Mayor John Kerley

A. Resolution No. 20-11 - A resolution amending a contract between the Portland Airport Authority and Rogers Group for the Apron Rehabilitation Project at the Portland Municipal Airport.

Motion was made by Vice Mayor Kerley, second by Alderman Harbin to approve Resolution No. 20-11. A unanimous voice vote indicated approval of Resolution No. 20-11.

Resolution No. 20-11 Approved

19. Technology – Mayor Mike Callis - None

20. Preservation – Beautification – Vice-Mayor John Kerley - None

Adjournment

Mayor Callis adjourned the meeting

Mike Callis, Mayor

Patricia Keen, City Recorder