



Monday, August 5, 2019
City of Portland Council Meeting Agenda

Portland City Hall
100 South Russell Street
Portland, TN 37148
5:30 PM

1. Call meeting to order

2. Prayer and Pledge

3. Roll Call

4. Approval of Minutes

A. July 15, 2019 minutes

5. Approval of Agenda

6. History Moment

A. Dr. Nathan Shadowens, City Historian

7. Communications from Mayor and City Council

8. Public Recognition - Five minutes per person pertaining to an item on the agenda.

9. Presentation

A. Recognize Police Officers promotions

10. Public Hearings

A. Ordinance No. 19-57 - An ordinance to amend Ordinance No. 387 combined zoning ordinance and the City of Portland, TN and the Portland Region, Article X Historic Zoning to repeal and replace Section 10-103.1 membership and appointment to include additional commission members and add ex officious.

B. Ordinance No. 19-58 - An ordinance to amend Ordinance No. 387, combined zoning ordinance and the City of Portland, TN and the Portland Planning Region, Article IV Supplementary District Regulations to add Chapter 5. Landscaping, Screening and Buffering.

11. Human Resources - Mayor Mike Callis

A. Ordinance No. 19-67 - First Reading - An ordinance repealing and replacing ordinance No. 13-32 personnel Policy for the City of Portland, TN.

B. Ordinance No. 19-70 - First Reading - An ordinance repealing the adoption process of, and prior iterations of, job descriptions by ordinance and replacing with the adoption of a schedule of authorized positions.

C. Ordinance No. 19-71 - First Reading - An ordinance adopting the MTAS Travel Policy.

D. Discussion

12. Planning & Codes - Mike Hall

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B. Ordinance No. 19-58 - Second Reading - An ordinance to amend Ordinance No. 387, combined zoning ordinance and the City of Portland, TN and the Portland Planning Region, Article IV Supplementary District Regulations to add Chapter 5. Landscaping, Screening and Buffering.

C. Ordinance No. 19-41 - Second Reading - An ordinance to amend the City of Portland, TN zoning map by rezoning unaddressed TGT Road, Map 19, Parcel 41 from R-40 (low density residential) to RS-15 (low density residential)

D. Resolution No. 19-71 - A resolution adopting a plan of services for the annexation at unaddressed TGT Road (Map 19 Parcel 41).

E. Resolution No. 19-72 - A resolution to annex certain territory upon written consent of the owner and to incorporate the same within the boundaries of the City of Portland, TN .

F. Ordinance No. 19-68 - First Reading - An ordinance to repeal and replace the design review standards for the City of Portland, TN and its planning region.

G. Ordinance No. 19-69 - First Reading - An ordinance to amend Ordinance Number 387, Combined Zoning Ordinance and the city of Portland, TN and the Portland Region, Article III: Construction of Language and Definitions, Chapter 2. Definition of Terms, Article VII: Commercial District Regulations, Chapter 2. Uses and Structure, and Article XIV: Administration and Enforcement, Chapter 5. Conditional Use Permits to add Definitions and Pay-Day Loan Agency, Title Loan Establishments, Check-Cashing Facility, or Pawnshops as a Conditional Use.

H. Discussion

13. Parks & Recreation - Thomas Dillard

A. Ordinance No. 19-72 - First Reading - An ordinance adopting a Facility Policy Manual for the Portland Parks and Recreation.

B. Discussion

14. Public Works & Utilities - Jody McDowell

A. Ordinance No. 19-62 - Second Reading - An ordinance authorizing a contract between the City of Portland and Rogers Group, Inc. for paving various city streets for June 219 thru June 2020.

B. Ordinance No. 19-63 - Second Reading - An ordinance authorizing a contract between the City of Portland and SBW Constructors for the 2019 sanitary sewer point repairs for the sewer collection system.

C. Ordinance No. 19-64 - Second Reading - An ordinance authorizing a contract between the City of Portland and Kemp Bros. Construction Inc. for the 2019 sewer improvements on Oak Hill Drive sewer line.

D. Ordinance No. 19-65 - Second Reading - An ordinance authorizing a proposal between the City of Portland and Utility Technologies for the improvements to the sewer collection system.

E. Ordinance No. 19-73 - First Reading - An ordinance authorizing adoption of an undersized waterline fee for subdivisions outside the city limits.

F. Ordinance No. 19-74 First Reading - An ordinance authorizing the City of Portland Utilities to establish a policy and fees for hydrant meter rentals.

G. Ordinance No. 19-75 - First Reading - An ordinance amending Title 18 and Title 19 of the City of Portland Municipal Code to establish a policy for reinstating services and fees for Water and Gas Utilities.

H. Ordinance No. 19-76 - First Reading - An ordinance authorizing a contract to purchase a 2019 Ford F-550 crew cab dump truck at a cost not to exceed \$75,000.

I. Ordinance No. 19-77 - First Reading - an ordinance authorizing an engineering agreement with Hethcoat and Davis for the 2019 Sewer System Improvements Lyon Drive Lift Station, gravity sewer line and force main.

J. Resolution No. 19-95 - A resolution authorizing the acceptance of the best bid for the purchase of supplies in the Gas Department through August 2020.

K. Resolution No. 19-96 - A resolution authorizing a Change Order No. 3 in the decreased amount of \$91,641.00 for Kemp Brothers Construction, Inc. for the 218 Sewer System Improvements SR 109/31W Interchange.

L. Discussion - Water line relocated for Project Deepdish

M. Discussion - the funding to purchase garbage truck

15. Police Department - Drew Jennings

A. Discussion

16. Fire Department - Brian Harbin

A. Discussion

17. Finance - Megann Thompson

A. Resolution No. 19-97 - A resolution to assign fund balance for amounts not spent during Fiscal year 2019.

B. Resolution No. 19-98 - A resolution to approve the purchase of three used vehicles through the Federal General Services Administration for a price not to exceed \$36,000.

C. Discussion

18. Legislative - Mayor Mike Callis

A. Ordinance No. 19-66 - Second Reading - An ordinance authorizing the City of Portland to exercise the land purchase option for property located at 202 A-C South Russell Street in the amount of \$195,000.

B. Resolution No. 19-99 - A resolution to confirm the Mayor's appointment of a tenth member to the Portland Regional Planning Commission.

C. Discussion

19. Airport Authority - Vice Mayor John Kerley

A. Ordinance No. 19-78 - First Reading - An ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for maintenance costs for the FY 7/1/2019 through 6/30/2020.

B. Resolution No. 19-100 - A resolution in support of a grant application to the TN Department of Transportation Aeronautics Division for grant funding to Finish the T-Hangar pavement rehabilitation.

C. Discussion

20. Technology - Mayor Mike Callis

A. Discussion - purchasing MS365

21. Preservation Beautification - Vice Mayor John Kerley

A. Discussion

22. Adjournment
