



**BOARD OF MAYOR AND ALDERMEN
AGENDA for May 6, 2024**

1. Call to Order

2. Prayer and Pledge

3. Roll Call

4. Approval of Agenda

5. Presentation of Recognitions

- A.** Provider Appreciation Day -
Sharon Slagle of Portland Learning Center &
Teresa Cole of TLC Childcare

- B.** Nathan Shadowens, City Historian

6. Public Comment Period

In accordance with Tennessee Public Chapter No. 300, public comments are allowed when those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented.

7. Public Hearing

- A.** Ordinance No. 24-12 – Second Reading - An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning 523 West Market Street, from RS-20 (Single Family Residential) to R-15 (Low Density Residential).
- B.** Ordinance No. 24-25 – Second Reading – An Ordinance to amend the City of Portland, Tennessee Zoning Map by rezoning 134 North Russell Street from R-10 (Single Family Residential) to RMU (Residential Mixed Use)

8. Communications from Council Members

9. Mayor's Report

10. Consent Calendar

- A.** Approval of Minutes from April 15, 2024.
- B.** Ordinance No. 24-27 –Second Reading - An Ordinance to establish fees for Fire Extinguisher Training provided by Fire Department personnel.
- C.** Resolution No. 24-39 - A Resolution to appoint a Coordinator within the City of Portland to oversee the Title II Compliance Program. – Planning Department
- D.** Resolution No. 24- 40 – A Resolution to appoint a Coordinator within the City of Portland to oversee the Title VI Compliance Program. - Human Resources Department
- E.** Resolution No. 24-41 - A Resolution to name the City Council as the Title VI Advisory Committee for the City of Portland.

11. Community Development – Alderwoman Megann Thompson

12. Finance – Alderwoman Penny Barnes

- A.** Resolution No. 24-35 A Resolution establishing guidelines for Financial Aid to any Nonprofit Charitable Organization or any Nonprofit Civic Organization.
- B.** Resolution No. 24-36 - A Resolution to assign certain fund balance amounts for future expenditures.
- C.** Discussion - Budget

13. Fire Department – Vice Mayor Jody McDowell

- A.** Resolution No. 24-37 – A Resolution to accept the best bid to lease land adjoining the North Fire Station (Station 1) for agricultural purposes.

14. Human Resources – Alderwoman Penny Barnes

15. Legislative – Mayor Mike Callis

- A.** Resolution No. 24-21 - A Resolution to adopt Guidelines for Public Comments during City Council Meetings.

16. Municipal Airport – Alderman Mike Hall

17. Parks & Recreation – Alderman Brian Woodall

18. Planning & Codes – Alderwoman Megann Thompson

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- C.** Ordinance No. 24-28 – First Reading – An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning unaddressed Westland Street, from R-15 (Residential) to R-10 PUD (Residential) Coventry Preliminary Master Development Plan (PUD).
- D.** Resolution No. 24-38- A Resolution allowing the City of Portland to accept the value for a temporary construction easement from existing State Route-Highway 52 West, Map 34, Parcel 29.01 of Portland to the Tennessee Department of Transportation for a construction entrance.
- E.** Ordinance No. 24-31 – First Reading – A Resolution allowing the City of Portland to sell real property located at State Route Highway 109 North, Portland, Tennessee, right of way, map 16, parcels 46.02,46.03, to the Tennessee Department of Transportation for a construction entrance.

19. Police Department – Alderman Drew Jennings

20. Public Works – Alderwoman LaToya Holcomb

- A.** Discussion - EV Charging Station

21. Utility Infrastructure – Alderman Brian Woodall

- A.** Ordinance No. 24-26 – Second Reading – An Ordinance to rescind in its entirety Ordinance 24-20 and replace with this Ordinance for water, sewer, natural gas, and capacity letter maintenance fees.
- B.** Ordinance No. 24-29 - First Reading - Developer's Agreement with Luther Bratton on Bracken Estates, located at North Harris Road in Portland, Tennessee, which will include the installation of an eight (8) inch water main and an eight (8) inch sewer main along North Harris Lane.
- C.** Ordinance No. 24-30 – First Reading - An Ordinance to rescind and replace in its entirety Ordinance 23-45, the Developer's Agreement with Daniel Williams for the Water System Improvements for the Bakers Acres Development, located at 355 Briley Lane, in Portland, Tennessee.
- D.** Resolution No. 24-30 – A Resolution to rescind and replace Resolution 23-45 to establish guidelines for Capacity Letters for the Department of Utilities.
- E.** Discussion - PDU Budget
- F.** Discussion - Service Line Repair Bid
- G.** Discussion - Utility Policy

Adjournment