



**Thursday, January 24, 2019
City of Portland Council Meeting Agenda**

**Portland City Hall
100 South Russell Street
Portland, TN 37148
5:30 PM**

1. Call meeting to order

2. Prayer and Pledge

3. Roll Call

4. Approval of Minutes

A. December 3, 2018 Minutes

B. January 7, 2019 Minutes

5. Approval of Agenda

6. Communications from Mayor and City Council

7. Public Recognition - Five minutes per person pertaining to an item on the agenda.

8. Public Hearings

9. Reports

A. Building and Codes Department

B. Community Development

C. Fire Department

D. Parks Department

E. Police Department

F. Public Works

G. Stormwater Department

10. Human Resources - Mayor Mike Callis

A. Ordinance No. 19-01 - Second Reading - An ordinance authorizing adoption of a job description for the position of a Utility Director for the City of Portland.

B. Ordinance No. 19-02 - Second Reading - An ordinance authorizing adoption of a job description for the position of a Public Works Director for the City of Portland.

C. Ordinance No. 19-03 - Second Reading - An ordinance authorizing adoption of a job description for the position of a Natural Gas Department Manager for the City of Portland.

D. Ordinance No. 19-08 - First Reading - An ordinance authorizing adoption of a job description for the position of a Golf course Superintendent for the City of Portland, TN.

11. Planning & Codes - Mike Hall

12. Parks & Recreation - Thomas Dillard

13. Public Works & Utilities - Jody McDowell

A. Ordinance No. 18-80 - Second Reading - An ordinance authorizing a professional services contract between the City of Portland, TN and Civil and Environmental Consultants, Inc. (CEC) for engineering analysis for drainage improvements for Cora Street and Heritage Drive.

B. Ordinance No. 19-07 - Second Reading - An ordinance authorizing a contract between the City of Portland, TN and United Systems and Software Inc. for the purchase of AMR (Automated Meter Reading) Modules, Readers and Software for the Gas Utility and Water Utility at and estimated total project cost of \$1,200,000.00.

C. Resolution No. 19-11 - A resolution authorizing the renewal of the Water and Waste Water Pump/ Motor agreement until August 2019.

14. Police Department - Drew Jennings

A. Resolution No. 19-12 - A resolution authorizing the purchasing two speed display signs from MPH Industries, Inc. for the Portland Police Department.

B. Resolution No. 19-13 - A resolution authorizing the purchasing of Evidence Management System from PMI Evidence Tracker for the Portland Police Department.

15. Fire Department - Brian Harbin

A. Resolution No. 19-14 - A resolution adopting the Sumner County Hazard Mitigation Plan.

16. Finance - Megann Thompson

17. Legislative - Mayor Mike Callis

A. Resolution No. 19-15 - A resolution authorizing a renewal Certificate of Compliance to be issued to Food Lion #1418 located at 304 South Broadway Portland, TN to sell wine for off premises consumption.

18. Airport Authority - Vice Mayor John Kerley

19. Technology - Mayor Mike Callis

20. Preservation Beautification - Vice Mayor John Kerley

21. Adjournment
