Monday, June 25, 2018
City of Portland Council Meeting Agenda

Portland City Hall
100 South Russell Street
Portland, TN 37148
6:30 PM

1. Call meeting to order

2. Prayer and Pledge

3. Roll Call

4. Approval of Minutes

A. June 4, 2018

5. Approval of Agenda

6. Reports

A. Community Development

B. Fire Department

C. Parks Department

D. Public Safety

E. Public Works

7. Communications from Mayor and City Council

8. Public Recognition - Five minutes per person pertaining to an item on the agenda.

9. Public Hearings

A. Ordinance No. 18-42 - An ordinance approving a contract between the City of Portland and Kimley-Horn and Associates, Inc. to provide professional services for the construction engineering inspection Kirby Drive Resurfacing Project.

B. Ordinance No. 18-43 - An ordinance authorizing a contract between the City of Portland and Charles Deweese Construction, Inc. for the Kirby Drive Resurfacing Project.

C. Ordinance No. 18-38 - An ordinance approving budget amendments for the fiscal year ending 06/30/18.

D. Ordinance No. 18-39 - An ordinance of the City of Portland, TN adopting the annual budget for the fiscal year beginning July 1, 2018 through June 30, 2019. NOTE: To Include Intent to Exceed the Certified Tax Rate

E. Ordinance No. 18-40 - An ordinance approving Water & Sewer Fund and Gas Fund budget amendments for the fiscal year ending 06/30/18.

F. Ordinance No. 18-41 - An ordinance approving the Enterprise budgets for fiscal year ending 06/30/2018.

10. Human Resources

A. Ordinance No. 18-44 - First Reading - An ordinance authorizing adoption of a job description for the position of a Public Works Manager for the City of Portland.

B. Ordinance No. 18-47 - First Reading - An ordinance authorizing adoption of a job description for the position of a Property Standards Inspector/ Certified Police Office for the City of Portland.

11. Planning Commission

12. Parks & Recreation

13. Public Works

A. Ordinance No. 18-36 - Second Reading - An ordinance to establish an updated Occupational Safety and Health Program Plan, devise rules and regulations, and to provide for a safety director and the implementation of such program plan.

B. Ordinance No. 18-42 - Second Reading - An ordinance approving a contract between the City of Portland and Kimley-Horn and Associates, Inc. to provide professional services for the construction engineering inspection Kirby Drive Resurfacing Project.

C. Ordinance No. 18-43 - Second Reading - An ordinance authorizing a contract between the City of Portland and Charles Deweese Construction, Inc. for the Kirby Drive Resurfacing Project.

D. Ordinance No. 18-45 - First Reading - An ordinance authorizing a professional services contract between the City of Portland and Civil and Environmental Consultants, Inc. for engineering analysis for drainage improvements for Evergreen Subdivision Phase I.

E. Ordinance No.18-46 - First Reading - An ordinance authorizing a contract between the city of Portland and Moss Welding, LLC for 2018 Customer Service Extensions for the Natural Gas System.

F. Resolution No. 18-66 - A resolution authorizing a professional services contract between the City of Portland and Civil and Environmental Consultants, Inc. for engineering analysis for drainage improvements for Carrie Mae Circle.

G. Resolution No. 18-68 - A resolution authorizing the acceptance of the best bid for the Water Department's distribution parts for FY 2018/2019.

H. Resolution No. 18-69 - A resolution authorizing the City of Portland to extend (into 2018) the existing 2017 Paving Contract with Rogers Group, Inc. for paving within the city limits of Portland.

I. Resolution No. 18-70 - A resolution to extend the date to offer free natural gas taps to June 30, 2019 for customers who use natural gas as a major heating source.

14. Public Safety

15. Legislative

A. Resolution No. 18-56 - A resolution to ratify Private Chapter No. 45 as adopted by the Gen Assembly of the State of TN on April 25, 2018.

B. Ordinance No. 18-37 - Second Reading - An ordinance authorizing adoption of a job description for the position of a Utility Manager for the City of Portland, TN.

C. Ordinance No. 18-38 - Second Reading - An ordinance approving budget amendments for the fiscal year ending 06/30/18.

D. Ordinance No. 18-39 - Second Reading - An ordinance of the City of Portland, TN adopting the annual budget for the fiscal year beginning July 1, 2018 through June 30, 2019.

E. Ordinance No. 18-40 - Second Reading - An ordinance approving Water & Sewer Fund and Gas Fund budget amendments for the fiscal year ending 06/30/18.

F. Ordinance No. 18-41 - Second Reading - An ordinance approving the Enterprise budgets for fiscal year ending 06/30/2018.

G. Resolution No. 18-67 - A resolution to approve the write off of outstanding utility customers' accounts prior to January 1, 2017.

H. Resolution No. 18-71 - A resolution authorizing approval of a 2.5% across the board pay increase for all full time city employees as well as Phase III of additional pay adjustments approved in accordance with the pay plan study effective for hours worked beginning July 2, 2018.

I. Resolution No. 18-72 - A resolution authorizing approval of the City's membership in a nonprofit government purchasing cooperative known as U.S. Communities.

16. Airport Authority

17. Adjournment