



Monday, January 22, 2018
City of Portland Council Meeting Agenda

Portland City Hall
100 South Russell Street
Portland, TN 37148
6:30 PM

1. Call meeting to order

2. Prayer and Pledge

3. Roll Call

4. Approval of Minutes

5. Approval of Agenda

6. Department Reports

A. Community Development

B. Fire Department

C. Parks Department

D. Public Safety

E. Public Works

7. Communications from Mayor and City Council

8. Public Recognition - Five minutes per person pertaining to an item on the agenda.

9. Public Hearings

A. Ordinance No. 18-03 - An ordinance authorizing a contract between the City of Portland, TN and Lancaster's Lawn Care & Tree Service for chipping and removal of brush from city streets and right-of-ways located inside the Portland city limits.

B. Ordinance No. 18-04 - An ordinance authorizing a contract between the City of Portland and Jarrett Buildings, Inc. for the Parkers Chapel Road detention pond, 2017 Stormwater System Improvements.

C. Ordinance No. 18-05 - An ordinance authorizing adoption of a job description for the position of Financial Analyst for the City of Portland.

D. Ordinance No. 18-06 - An ordinance adoption of a job description for the position of a Stormwater Department Supervisor for the city of Portland, TN.

E. Ordinance No. 18-07 - An ordinance authorizing adoption of a job description for the position of a Stormwater Crew Worker #2 for the City of Portland, TN.

10. Human Resources

11. Planning Commission

A. Ordinance No. 18-08 - First Reading - An ordinance to amend the City of Portland zoning map by rezoning an area of property at 119 Old Westmoreland Road from R-15 (Residential District) to RM-1 (Multi-Family).

B. Ordinance No. 18-09 - First Reading - An ordinance to amend the City of Portland zoning map by rezoning an area of property at 114 North Street from R-10 (Residential District) to RM-1 (Multi-Family).

C. Ordinance No. 18-10 - First Reading - An ordinance amending Title 14, Chapter 1, Section 14-101, of the Portland Municipal Code by changing the number of members to ten on the Portland Planning Commission.

12. Parks & Recreation

13. Public Works

A. Ordinance No. 18-03 - Second Reading - An ordinance authorizing a contract between the City of Portland, TN and Lancaster's Lawn Care & Tree Service for chipping and removal of brush from city streets and right-of-ways located inside the Portland city limits.

B. Ordinance No. 18-04 - Second Reading - An ordinance authorizing a contract between the City of Portland and Jarrett Buildings, Inc. for the Parkers Chapel Road detention pond, 2017 Stormwater System Improvements.

C. Resolution No. 18-13 - A resolution to approve funding for Portland Utilities Construction for point repairs and service line repairs in the Sewer Collection System.

D. Resolution No. 18-14 - A resolution to approve a full time Crew Worker 1 for the Stormwater Department.

14. Public Safety

A. Resolution No. 18-15 - A resolution to install new traffic signage in Lyon Crest Subdivision.

15. Legislative

A. Ordinance No. 18-05 - Second Reading - An ordinance authorizing adoption of a job description for the position of Financial Analyst for the City of Portland.

B. Ordinance No. 18-06 - Second Reading - An ordinance adoption of a job description for the position of a Stormwater Department Supervisor for the city of Portland, TN.

C. Ordinance No. 18-07 - Second Reading - An ordinance authorizing adoption of a job description for the position of a Stormwater Crew Worker #2 for the City of Portland, TN.

D. Resolution No. 18-16 - A resolution to change the building fee schedule regarding industrial facilities.

E. Resolution No. 18-17 - A resolution in support of a grant application to the TN Department of Tourism Development for a Tourism Enhancement Grant.

F. Resolution No. 18-18 - A resolution to approve the addition of a full time Financial Analyst position.

G. Resolution to authorize the sale of the surplus 3.71 acre lot on Hwy 52 West and Searcy Lane through a sealed bid process overseen by the City Recorder and to set a minimum bid amount of \$463,000 and a selling expense budget set at \$5,000.

16. Airport Authority

17. Adjournment
