



**Monday, February 6, 2017**  
**City of Portland Council Meeting Agenda**

**Portland City Hall**  
**100 South Russell Street**  
**Portland, TN 37148**  
**6:30 PM**

**1. Call meeting to order**

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**2. Prayer and Pledge**

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A. Bro. Victor Creasey for the Hollis Chapel General Baptist Church

**3. Roll Call**

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**4. Approval of Minutes**

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**5. Approval of Agenda**

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A. January 3, 2017

B. January 17, 2017

**6. Departmental Reports**

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A. Community Development

B. Fire Department

C. Parks & Recreation Dept.

D. Planning & Codes Dept.

E. Police Dept.

F. Public Works

G. Amonette invoice

**7. Communications from Mayor and City Council**

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**8. Public Recognition - Five minutes per person and must pertain to an item on the agenda.**

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**9. Tom Mason - Comments**

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**10. Public Hearing**

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**11. Human Resource**

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**12. Planning Commission**

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A. Resolution No. 17-07 - A resolution authorizing the City of Portland to enter into an agreement to provide property maintenance services in situations of City Property Codes Violations pertaining to the 2015 International Property Maintenance Code.

B. Ordinance No. 17-01 - First Reading - An ordinance to amend the City of Portland Municipal Code Title 12 entitled "Building, Utility, Etc. Codes" Administrative Fee's.

C. Ordinance No. 17-02 - First reading - An ordinance to amend Title 12 of the Municipal Code of the City of Portland to adopt the 2015 International Property Maintenance Code.

### **13. Parks & Recreation**

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A. Resolution No. 17-08 - A resolution authorizing the acceptance of the best bid for playground equipment for the City of Portland Richland Park.

B. Ordinance No 17-03 - First Reading - An ordinance authorizing a contract between the City of Portland and Great Southern Recreation for playground equipment for the city of Portland Richland Park.

### **14. Public Works**

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A. Resolution No. 17-09 - A resolution authorizing the replacement of water line approximately 100 feet for petitioner Tim Wakefield for property on TGT Road.

B. Resolution No. 17-10 - A resolution approving a six-inch water line extension for 5547 Payne Road in Robertson County approximately 700 feet for Trevor Searcy.

C. Resolution No. 17-11 - A resolution authorizing the acceptance of the best bid for installation of a traffic signal for Hwy 31W and Hwy 109.

D. Ordinance No. 17-04 - First Reading - An ordinance authorizing a contract between the City of Portland, TN and Stannsel Electric Company to install the traffic signal at Hwy 31W and Hwy 109.

E. Ordinance No. 17-05 - First Reading - An ordinance authorizing a contract to purchase a 2017 Ford F-550 Super Cab Dump Truck at a cost not to exceed \$85,000.

F. Resolution No. 17-12 - A resolution authorizing the purchase of a New Holland E35B Mini Excavator and trailer for the City of Portland Stormwater Projects.

G. Resolution No.17-13 - A resolution authorizing the intent to partner with Sumner County Board of Education to enhance the drainage surrounding Watt Hardison School located on Gibson Street.

H. Resolution No. 17-14 - A resolution authorizing the acceptance of the best bid for mechanical screen for the City of Portland Wastewater Treatment Plant.

I. Ordinance No. 17-06 - First Reading - An ordinance authorizing a contact between the City of Portland and Parkson Corporation for the improvements to the Wastewater Treatment Plant mechanical screen.

### **15. Public Safety**

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A. Resolution No.17-15 - A resolution to adopt a change order from Dowdle Construction Group for the Portland Fire Hall No. 1.

### **16. Legislative**

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A. Ordinance No. 17-07 - First Reading - An ordinance authorizing adoption of a job description for the position of a Stormwater Crew Lead for the City of Portland.

B. Ordinance No. 17-08 - First Reading - An ordinance authorizing adoption of a job description for the position of a Stormwater Crew Work 1 for the City of Portland.

C. Resolution No. 17-16 - A resolution authorizing the relocation of the electric pole presently in the center of the city gazebo parking lot.

D. Resolution No. 17-17 - A resolution to acknowledge the Mayor's re-appointment of one member to Portland's Municipal/Regional Board of Zoning Appeals.

E. Resolution No. 17-18 - A resolution to re-appoint four members and appoint two new members to the Design Review Committee.

F. Ordinance No. 17-09 - First Reading - An ordinance approving a contract between the City of Portland and Wiser Consultants for the engineering of the (infrastructure portion) Safe Routes to School Project to serve Portland West Middle School ~ PIN# 120868.00.

G. City Recorder - CT0253 forms and letters

H. Ordinance 17-10 first reading - Ordinance authorizing adoption of a job description for the position of a Water Treatment Plant Lead Operator.

I. Ordinance 17-11 - first reading - Ordinance authorizing adoption of a job description for the position of a Water Treatment Plant Operator IV.

J. Ordinance 17-12 - first reading - Ordinance authorizing adoption of a job description for the position of a Building Inspector III.

K. Ordinance 17-13 - first reading - Ordinance authorizing adoption of a job description for the position of a Electrical Inspector I.

L. Ordinance 17-14 - first reading - Ordinance authorizing adoption of a job description for the position of a Parks Support Personnel.

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**17. Airport Authority**

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**18. Adjournment**

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